



**OKLAHOMA**  
**CareerTech**

## Badge Details

<b>Name</b>	0001 - Accounts Payable Clerk
<b>Description</b>	The certification assessment measures a student's ability to apply the knowledge and skills necessary for success in the bookkeeping sector. The American Institute of Professional Bookkeepers Association endorses this certification.
<b>Criteria</b>	<p><b><i>Candidates receiving this certification will take an exam with the following criteria:</i></b></p> <p>The exam is composed of 55 questions.</p> <ol style="list-style-type: none"><li>1. Create and Maintain Accounting Files and Records (Electronic and Physical) 31%</li><li>2. Maintain Accounts Payable 69%</li></ol>