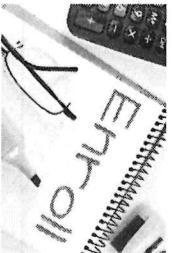
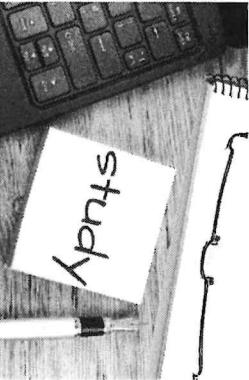


Your education is your job.

Earn up to \$1300 through WIOA Youth Incentives!

*Conduct yourself in a professional manner during class as well as WIOA activities CN2@greencountryworks.org

Step 1 Enrollment & Attendance	ABE/GED	WIOA	Resources
<ul style="list-style-type: none"> - Choose a class & complete orientation: ABE/GED Available Courses 	<ul style="list-style-type: none"> - Instructor sends weekly Attendance Report to WIOA Rep. <p>*Estimated length of time to complete enrollment/orientation is 4 classes or 12 hours</p> <p>**Estimated length of course varies by individual</p> <p>*** contact Joni Pollin, ABE Coordinator for more information</p> 	 <p>WIOA Resources:</p> <ul style="list-style-type: none"> • Photo ID assistance • Transportation assistance • School supplies • Payment for training/certification/GED assistance • Disability related supportive services • Other disability related services OKDRS 	
 <p>ABE/GED Resources:</p> <p>greencountryworks.org</p> <p>-In the "Please enter partner referral information below" (at the bottom of the self-referral form) type this exact statement: "My GED teacher referred me to Lynn Shanklin at Oklahoma Works Bartlesville for the WIOA program."</p> <p>-Register and create resume on employoklahoma.gov</p>	<ul style="list-style-type: none"> • Classroom supplies provided • Technology in the classroom • GED practice tests for readiness • One-on-one individualized learning plans for each student 		

Someone will contact you once the self-referral form is submitted.

WIOA Contact Info (*if someone does not contact you within 1 week of submitting self-referral form please use this contact information*)

Lynn Shanklin at Workforce

918-332-4806

CN2@greencountryworks.org

Required documents:

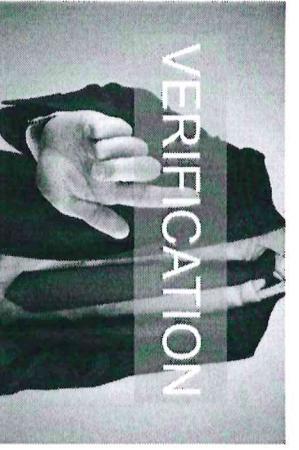
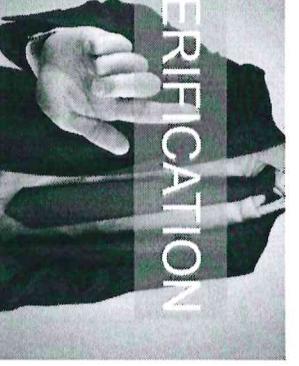
- Social Security Card
- Photo ID
- logins for all accounts created
- parent must accompany minors
- register and create resume on employoklahoma.gov**

**Estimated length of time to complete enrollment is 2 weeks*

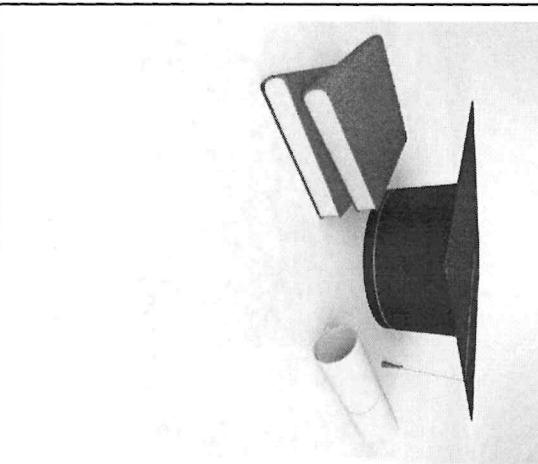
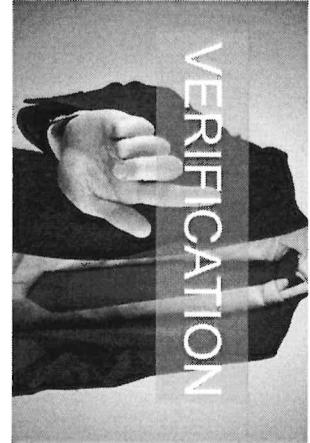
Progress

Step 2 Show Progress	ABE/GED	WIOA	Incentive
<p>VERIFICATION</p> <p><i>(Come-time)</i></p> <p><i>\$200.00</i></p> <p><i>Completion of Educational Functioning Level (EFL) Gain</i></p> <p><i>TABE Post-Assessment (Reading and/or math) showing an Educational Functioning Level Gain)</i></p> <p><i>Request verification of EFL gain and hours verification from ABE/GED instructor</i></p> <p><i>Instructor verified with TABE 13/14 Score Report AND Attendance Report</i></p>	 		
<p><i>TABE Post-Assessment</i></p> <p><i>Appropriate number of instructional hours before post-assessment (40 hours)</i></p>			

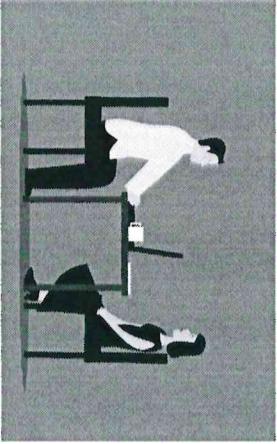
Financial Literacy

Step 3 Financial Literacy completion		
ABE/GED	WIOA	Incentive
<ul style="list-style-type: none">- Approved Financial Literacy courses included with the ABE enrollment	 A black and white photograph of a sign that says "ASSESSMENT" in large, bold, white letters on a dark background. The sign is mounted on a wall with a metal bracket.	 A black and white photograph of a sign that says "VERIFICATION" in large, bold, white letters on a dark background. Below the word "VERIFICATION", it says "\$100.00" and the word "One-time" in parentheses.
<ul style="list-style-type: none">- Request verification of Financial Literacy completion from ABE- Approved Financial Literacy courses included with the WIOA enrollment	 A black and white photograph of two hands shaking, symbolizing verification or completion.	<ul style="list-style-type: none">- Complete an approved Financial Literacy program- Provide certificate for proof of completion
<p><i>*Instructor verified with completion certificate</i></p>	 A black and white photograph of several US dollar bills, representing the incentive or reward for completing the program.	

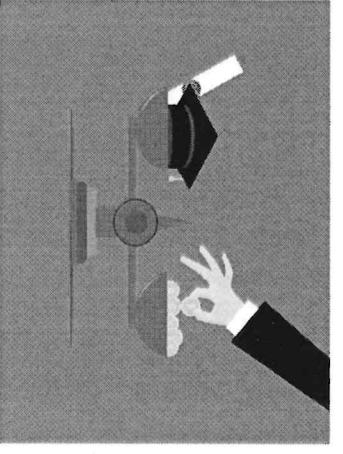
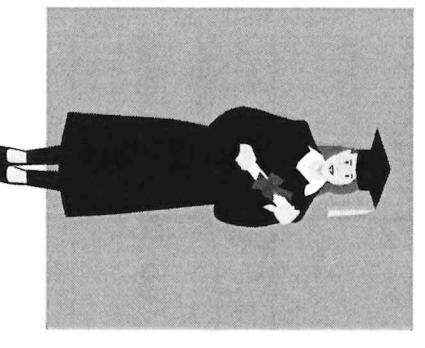
**High School Equivalency Attainment
Earn GED**

Step 3 Complete HSE/GED	ABE/GED	WIOA	Incentive
 <ul style="list-style-type: none"> - "My Scores" Score Report www.GED.com - Official GED Transcripts *request from Parchment.com 	 <ul style="list-style-type: none"> - Request verification of GED Passing/Completion Report 	 <ul style="list-style-type: none"> - Pass all 4 subject areas of the GED test (Language Arts, Math, Science, and Social Studies) 	<p align="center">Completion of High School equivalency (GED)</p> <p align="center">\$200.00 <i>(One-time)</i></p>

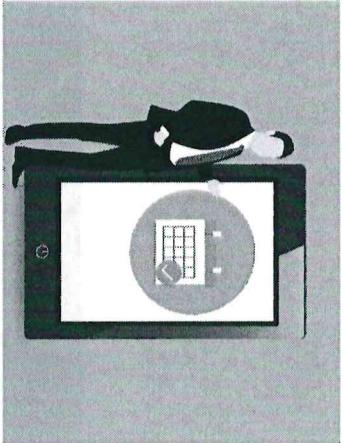
Employment Goals

ABE/GED	WIOA	Incentive
<ul style="list-style-type: none"> - OKCareer Guide Goal Setting - Help with resume (OKJobmatch) and job searching in career pathway - Soft skills - Work Skills (ACT WorkKeys) <p>&</p> <p>Step 4 Career Pathway Employment</p>	 <ul style="list-style-type: none"> - Help with OKJobmatch - Work-based learning - On the job training - Work experience - Job shadowing - Internships & apprenticeships - Interview skills - Work Clothing <p>Step 5 Work-based Learning</p>	 <p>Work-based Learning \$100.00 <i>(Come-time)</i></p> <ul style="list-style-type: none"> - Verified by pay-stub or statement from employer
		<p>Employment in Career Pathway \$100.00 <i>(Come-time)</i></p> <ul style="list-style-type: none"> - Verified by pay-stub or statement from employer
		<p>Retain Employment \$200.00 <i>(Come-time)</i></p> <p>*employed before exit AND employed at same employer 6 months AFTER exit</p>

Post-Secondary Goals

Post-Secondary Goals		
ABE/GED	WIOA	Incentive
<p>Step 7 Completion of Certification</p> <p>&</p> <p>Step 8 Completion of Associates or Bachelor's Degree</p>		<p>Complete Industry Recognized Credentials \$100.00-\$300.00 <i>(can earn up to 3 credential bonuses)</i></p> <p>- Verified by credential and transcript</p>
	<p>Completion of Associates or Bachelor's Degree \$100.00 <i>(one-time)</i></p> <p>- Verified by credential and transcript</p>	<p>Incentive</p>
		

What to Expect for the Enrollment Process

ABE/GED	WIOA	Notes
<ul style="list-style-type: none"> *Estimated length of time to complete orientation and enrollment is 4 classes or 12 hours **Estimated length of course varies by individual *** contact <u>Joni Pollin</u> <u>ABE Coordinator</u> for more information 		<ul style="list-style-type: none"> ABE/GED Enrollment dates: _____ _____ _____ _____
<p>Enrollment Process Expectations</p> <ul style="list-style-type: none"> Day 1- Orientation meeting 1 hour (Will need photo ID and social security card or birth certificate) *Ages 16-17 must have parent or guardian present for enrollment meetings Will need to create an employoklahoma.gov and complete all demographic information 1 hour Day 2- Individualized Service Plan 2-3 hours *Ages 16-17 must have parent or guardian present for enrollment meetings ABE/GED Instructor will send TABE score reports to WIOA Rep. (day 2 ABE/GED Orientation) All times may vary depending on individual needs 		<ul style="list-style-type: none"> WIOA Orientation appointment: _____ _____ _____ _____ <p>WIOA ISP</p> <p>appointment: _____</p> <p>_____</p>