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| **Oklahoma Department of Career and Technology Education | AEFL Division Adult Education and Literacy Student Enrollment Form – Title II** |
| **ADULT LEARNING CENTER** |
| **CLASS LOCATION**  | **TEACHER** |
| **PROGRAM**  | **** Adult Ed | **** CORRECTION/INSTITUTION | **** FAMILY LITERACY | **** WORKPLACE | **** DISTANCE EDUCATION | **** OTHER |
| (Check any that apply.) |
| **WIOA Core Program** (Check all partners that you receive services) | **** Title I Adult | **** Title I Dislocated Worker | **** Title I Youth | **** Title III Wagner-Peyser | **** Title IV Vocational Rehabilitation | **** None |
| **HAVE YOU ATTENDED ANOTHER Adult Education CLASS BEFORE?** (Check one.) | **** NO | **** YES | (IF YES, PLEASE GIVE THE LOCATION.) |
| **LAST NAME** | **FIRST NAME** | **MIDDLE NAME** |
| **ADDRESS**  | **APT. NO.** | **CITY/STATE** | **ZIP CODE** |
| **YOUR PHONE NUMBER** (primary) | **YOUR PHONE NUMBER** (alternate) | **AGE** | **BIRTHDATE** (MM/DD/YYYY) |
| **GENDER**  | **DO YOU HAVE A DISABILITY?****** YES **** NO | **IF YES, DO YOU NEED ACCOMMODATIONS?**(*Please inform your teacher of any accommodation requests*.) |
| **** MALE | **** FEMALE |
| **EMAIL ADDRESS** | **SOCIAL SECURITY NUMBER** (XXX-XX-XXXX) |
| **EMERGENCY CONTACT NAME** | **RELATIONSHIP** | **PHONE NUMBER** |
| **ETHNICITY/RACE INFORMATION** (*Required for enrollment*) |
| 1. **ARE YOU HISPANIC/LATINO?** (Choose one only.)
 |
| **** | No, not Hispanic/Latino |
| **** | Yes, Hispanic/Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.) |
| **NOTE**: *The above question is about ethnicity—not race.* ***No matter what you selected above****, please continue to answer the following by marking one of more boxes to indicate what you consider your race to be.* |
| 1. **WHAT IS YOUR RACE?** (You must choose *one or more* of the following.)
 |
| **** | American Indian or Alaska Native. (A person having origins in any of the peoples of North and South America, including Central American, and who maintains a tribal affiliation or community attachment.) |
| **** | Asian. (A person having origins in any of the peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. |
| **** | Black or African American. (A person having origins in any of the Black racial groups of Africa.) |
| **** | Native Hawaiian or Other Pacific Islander. (A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.) |
| **** | White. (A person having origins in any of the peoples of Europe, the Middle East, or North Africa.) |
| 1. **EMPLOYMENT STATUS:** (Check *one*.)
 |
| **** Employed Full-Time | **** Employed Part-time | **** Unemployed and looking for work | **** Unavailable or not looking for work |
| 1. **DO ANY OF THE FOLLOWING APPLY TO YOU?** (Check one.)
 |
| **** DHS Client/Public Assistance | **** Homeless | **** State Corrections | **** County or Community Corrections | **** Living in institutional setting |
| 1. **WHICH OF THESE BARRIERS TO EMPLOYMENT DO YOU HAVE?** (Check at least one.)
 |
| * Cultural barriers
 | * Low literacy levels
 | * English language learner
 |
| 1. **DO ANY OF THESE OTHER BARRIERS APPLY TO YOU?**
 |  | (Check any that apply.) |
| * Single parent or guardian
 | * Disabled
 |
| * Migrant farmworker
 | * Economic disadvantage
 |
| * Long-term unemployment
 | * Ex-offender
 |
| * Exhausting TANF with two years
 | * Foster care youth
 |
| * Homeless
 | * Seasonal farmworker
 |
| * Displaced Homemaker
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| 1. **HIGHEST DEGREE OR LEVEL OF SCHOOL COMPLETED—REQUIRED FOR ENROLLMENT**

 Check **one** only **(**highest level completed) **and** whether it was U.S. based or Non-U.S. based schooling |
| **** No schooling* Grades 1-5
* Grades 6-8
* Grades 9-12 (No diploma)
* High school diploma or alternate credential

 GED  HiSet* Some college, no degree
* College or professional degree
 | * U.S.-based
* U.S.-based
* U.S.-based
* U.S.-based
* U.S.-based
* U.S.-based
* U.S.-based
 | * Non-U.S.-based
* Non-U.S.-based
* Non-U.S.-based
* Non-U.S.-based
* Non-U.S.-based
* Non-U.S.-based
* Non-U.S.-based
 |
| *I authorize the Oklahoma Department of Career and Technology Education to release my social security number, assessment results, HSE (High School Equivalency) Testing Scores or other collected data for education and employment research and/or reporting purposes as long as my identity is never revealed.* |
| **STUDENT’S SIGNATURE** | **TODAY’S DATE**  |
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| THE INFORMATION BELOW IS FOR PROGRAM USE ONLY |
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| Student Pre-Assessment Information |
| **Assessment Administered** (Please check one.) | **TABE** |
| Form | * **11**
 | * **12**
 | **Level: Please circle the level below for each subtest** |
| **Assessment Date** (MM/DD/YYYY) | **Administered by** (Please print first and last name.) |
| (Enter Below the Applicable Scale Score(s) for the Administered Assessment.) |
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| TABE 11 AND 12 SCALE SCORE RANGES FOR NRS EDUCATIONAL FUNCTIONING LEVELS (EFL) |
| **EFL** | **READING: Level (E, M, D, A)** | **MATH: Level (E, M, D, A)** | **LANG: Level (E, M, D, A)** |
| NRS Level 1 - Beginning Literacy | 300-441 |  | 300-448 |  | 300-457 |  |
| NRS Level 2 - Beginning | 442-500 |  | 449-495 |  | 458-510 |  |
| NRS Level 3 - Low Intermediate | 501-535 |  | 496-536 |  | 511-546 |  |
| NRS Level 4 - High Intermediate | 536-575 |  | 537-595 |  | 547-583 |  |
| NRS Level 5 - Low Adult Secondary | 576-616 |  | 596-656 |  | 584-630 |  |
| NRS Level 6 - High Adult Secondary | 617-800 |  | 657-800 |  | 631-800 |  |
|  |
| **I verify the following:** (To be completed by teacher, program director, test administrator, data entry, or other program designee.)1. Assessment score documentation for the above student scores is on file and available for verification.
2. Student progress will be tracked in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ subject area.

**SIGNATURE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_POSITION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­DATE­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| THE INFORMATION BELOW IS FOR PROGRAM USE ONLY |
| Student’s First Post-Assessment |
| **Assessment Administered** (Please check one.) | **TABE** |
| Form | * **11**
 | * **12**
 | **Level: Please circle the level below for each subtest** |
| **Assessment Date** (MM/DD/YYYY) | **Administered by** (Please print.) |
| (Enter Below the Applicable Scale Score(s) and Educational Functioning Level (EFL) for the Administered Assessment.) |
|  |
| TABE 11 AND 12 SCALE SCORE RANGES FOR NRS EDUCATIONAL FUNCTIONING LEVELS (EFL) |
| **EFL** | **READING: Level (E, M, D, A)** | **MATH: Level (E, M, D, A)** | **LANG: Level (E, M, D, A)** |
| NRS Level 1 - Beginning Literacy | 300-441 |  | 300-448 |  | 300-457 |  |
| NRS Level 2 - Beginning  | 442-500 |  | 449-495 |  | 458-510 |  |
| NRS Level 3 - Low Intermediate  | 501-535 |  | 496-536 |  | 511-546 |  |
| NRS Level 4 - High Intermediate | 536-575 |  | 537-595 |  | 547-583 |  |
| NRS Level 5 - Low Adult Secondary | 576-616 |  | 596-656 |  | 584-630 |  |
| NRS Level 6 - High Adult Secondary | 617-800 |  | 657-800 |  | 631-800 |  |
|  |
| **I verify the following:** (To be completed by teacher, program director, test administrator, data entry, or other program designee.)1. Assessment score documentation for the above student scores is on file and available for verification.
2. Post assessment was given after minimum of 40 hours of attendance since date of pre-assessment completion.

**SIGNATURE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_POSITION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­DATE­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| THE INFORMATION BELOW IS FOR PROGRAM USE ONLY |
| Student’s Second Post-Assessment (If Needed) |
| **Assessment Administered** (Please check one.) | **TABE** |
| Form | * **11**
 | * **12**
 | **Level: Please circle the level below for each subtest** |
| **Assessment Date** (MM/DD/YYYY) | **Administered by** (Please print.) |
| (Enter Below the Applicable Scale Score(s) and Educational Functioning Level (EFL) for the Administered Assessment.) |
|  |
| TABE 11 AND 12 SCALE SCORE RANGES FOR NRS EDUCATIONAL FUNCTIONING LEVELS (EFL) |
| **EFL** | **READING: Level (E, M, D, A)** | **MATH: Level (E, M, D, A)** | **LANG: Level (E, M, D, A)** |
| NRS Level 1 - Beginning Literacy | 300-441 |  | 300-448 |  | 300-457 |  |
| NRS Level 2 - Beginning  | 442-500 |  | 449-495 |  | 458-510 |  |
| NRS Level 3 - Low Intermediate  | 501-535 |  | 496-536 |  | 511-546 |  |
| NRS Level 4 - High Intermediate | 536-575 |  | 537-595 |  | 547-583 |  |
| NRS Level 5 - Low Adult Secondary | 576-616 |  | 596-656 |  | 584-630 |  |
| NRS Level 6 - High Adult Secondary | 617-800 |  | 657-800 |  | 631-800 |  |
|  |
| **I verify the following:** (To be completed by teacher, program director, test administrator, data entry, or other program designee.)1. Assessment score documentation for the above student scores is on file and available for verification.
2. Post assessment was given after minimum of 40 hours of attendance since date of previous assessment.

**SIGNATURE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_POSITION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­DATE­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |