

Minutes of the Regular Meeting of the

**STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION
HELD AT THE HODGE EDUCATION BUILDING, 2500 NORTH LINCOLN
BOULEVARD, OKLAHOMA CITY, OKLAHOMA**

March 24, 2022

The State Board of Career and Technology Education began its regular meeting at 9:08 a.m., Thursday, March 24, 2022 at the Hodge Education Building, Room 1-20, Oklahoma City, OK; and the meeting was also streamed on Youtube. Notice was properly given, and the final Agenda was posted at 3:47 p.m., March 22, 2022, in accordance with 25 O.S. 2011, § 311(9).

Members of the State Board of Career and Technology Education present and all appeared in person:

Ms. Joy Hofmeister, State Superintendent of Public Instruction and Chair of the Board
Dr. Lee Denney, Interim State Director, ex-officio nonvoting member
Mr. Brian Bobek, Oklahoma City
Mr. Michael Brown, Lawton
Mr. Peter Dillingham, Enid
Mr. Randy Gilbert, Tecumseh
Ms. Estela Hernandez, Oklahoma City
Mr. Edward Hilliary, Elgin
Ms. Janet Smith, Tulsa

Attendees from the Oklahoma Department of Career and Technology Education and other guests:

See Attachment A.

CALL TO ORDER

Superintendent Hofmeister called the meeting to order at 9:08 a.m. Ms. Angela Jones called the roll and ascertained there was a quorum.

SUPERINTENDENT'S COMMENTS

Superintendent Hofmeister said that the Oklahoma Youth Expo was conducted during spring break, it's so wonderful to be able to see some of you who are there and but also see the students and their pride showing their animals and also meeting some of the students who were winners through that and saw great success with the ability to take funds and do things to further their education was really exciting.

DIRECTOR'S COMMENTS

Dr. Denney said it's been a whirlwind the past last month but we have excellent staff at the state agency and everyone has gone over and above to help me out, which I really appreciate. I couldn't do it without everyone sitting over there, especially Becki Foster, leading and guiding me down the way. It's been fun, it's a great agency and I'm honored to serve so I thank you for this opportunity.

First, I want to tell you about our construction project at the agency because I'm sure you're well aware about the flood last December and it was very invasive so to speak. Everything is on track to be done by April 1st. We are currently using the south door, now we plan to move back to the original east door on April 4th that Monday morning. Brian Bates has been the construction manager for the agency, and he's just done an excellent job. The carpets are down, the walls are being painted, office furniture will be moved when he works through the punch list. It's looking really nice, and I think you'll be very proud of it when it's all said and done. Everybody's ready to get back into their offices. We did do a little changing as far as where offices are going to be, we are making a conference room where the OMES individuals were. OMES is moving to a really nice area kind of a three-suite area but we'll use their large area as another conference room. We're very excited and after April 4th we hope you'll come and see how nice the area looks and the freshening up.

Earlier this week we put out an announcement that we have a partnership that we're finally moving forward on with Express Employment Professionals called Express Work Based Learning. It's going to be out of the Oklahoma Office of Workforce Development and it's going to create more work-based opportunities for our students. The cool thing about this is that it limits the liabilities on the businesses. Express Personnel is going to take a lot of those liabilities and Mr. Funk is very excited about this opportunity as we are as well. That is going to be taking off really soon. These students will get job experience and help businesses and hopefully they'll get permanent offers after they have these excellent experiences.

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Who saw the cover story on the Oklahoman on March 7th about our meat processing trailer? It's generated a lot of interest and I personally had calls. Over the last two years, because of COVID, these big packing operations have had issues because one person on the line gets COVID and it goes down the whole line. We've had a lot of interest at the state level of increasing the number of small meat processing plants and so this gives a chance for training in this area that can move around the state and they're trained on how to actually do the meat processing process.

Randy Gilbert said the meat trailer was at Gordon Cooper Technology Center for a couple of days and that it was outstanding. It was very well done and it'll have an impact.

Dr. Denney continued with the Secretary of Agriculture, Blaine Arthur, has worked with us on this and they've even used grant money to try to work on the supply chain shortage of good protein in our grocery store. This has been excellent so far, we've done hands-on training with three technology centers and 14 high school agricultural education programs so it's going very well.

Next, we need to highlight our new video series on aerospace. I hope you guys have had a chance to go on Youtube or our webpage and see some of these videos. The landing page features nearly 1300 page views since our marketing campaign began just on Valentine's Day so it's going very well. The titles are Cleared for Takeoff and Get Trained for Oklahoma's Aerospace. This has been a kind of a heavy financial endeavor, but we feel like the return on investment is going to be over the top for us. Oklahoma, I think, it's our second largest industry is aerospace and with the way the state's laid out and what we have across the state and the infrastructure, I think, we're poised to take off in the aerospace industry. The next round of videos are in production and includes American Airlines; Nordam; Kratos; Francis Tuttle Technology Center; and Mid-Del Technology Center, among others. The next series will be released in June so that's something to look forward.

I hope everyone is planning to come on April 14th to our CareerTech Hall of Fame banquet. It will be in Stillwater, on OSU campus in the Student Union Ballroom and this year we have Kent Boggs, Carolyn Cotton, Nancy Randolph Davis, Bob Funk, Phil Waul and Greg Winters who will be inducted into our Hall of Fame. I'm looking forward to this evening, there's a reception at 6pm and then the banquet starts at 7pm. We are very excited about the evening; we've got some heavy hitters that have done so much for CareerTech. I'm very excited about who we're putting in the Hall of Fame and hope everyone can join us. It will be a great evening so if you need any more information on that we can connect you with Gina Hubbard and she can get you all signed up or just get you whatever you need for that.

Of course, it's springtime with high school students so that means there's lots of end of year conferences. The BPA (Business Professional of America) had their state conference in Tulsa on March 7th through the 9th and we had 1300 members on site. It was at the Tulsa Technology Center, Peoria campus on day one. We had 16 students run for state office. I think that really speaks well to how they train for leadership and encouragement and self-confidence to run for a state office. Altogether Oklahoma BPA has 5,500 members and that makes us number three in the nation; we're just behind Ohio and Texas, which of course have a lot more population than we have in Oklahoma. They will go to national conference in Dallas, Texas on May 4th through the 8th. BPA conference was a success.

So today if you don't have anything to do at one o'clock you can come down to the Oklahoma City Convention Center for the FCCLA (Family, Career and Community Leaders of America) conference. They're doing some stuff this morning, but the actual kickoff is at one o'clock at the Oklahoma City Convention Center. I'm very excited to go down and you know this scale of CareerTech is just amazing to me. I was talking to our event coordinator, Andrea Hancock, and she shows me how much she spent on chairs for that event and then how much they were per chair so we did the math; there will be 5,000 students. Which is amazing and to have all of them come for a conference and show off their leadership skills and what they've learned this year it's going to be amazing and as I always say the ills of so many areas are the breakdown of the family and the home and the fact that they work on leadership to strengthen families and strengthen consumer sciences is just amazing. This will be exciting. If you can, come down and see them.

The next thing in your packet you have a flyer for OEIP (Oklahoma Education and Industry Partnership) and they're going to focus on the STEM (Science, Technology, Engineering and Mathematics) programs in March. We're going to show the outlook for jobs that students are prepared for in these programs and highlight all of the partnerships we have with schools as well as industry. Red River Technology Center STEM program will share their projects and what they love the most about what we offer in STEM. Project Lead the Way, one of my favorite projects that we do, will also highlight their resources and what they their middle school students are working on this session. This is set for March 29th from 10 to 11am. So that's very exciting and for educators that can't attend it'll be shown on Youtube, so they'll have an opportunity to be involved.

We've already mentioned the Oklahoma Youth Expo (OYE) and what our FFA students did there. I have a few stats for you: There were 25,000 entries from one less than 7,500 exhibitors, that's amazing for this year. The agriculture mechanic and engineering contest numbers increased by 50% this year. The premium sale total was \$1.5 million for just 212 of the exhibitors (they show and then they elevate to the premium sale) and over \$400,000 (four hundred thousand dollars) in scholarships were awarded.

Superintendent told one of the great stories and I have one more quick story to share. There's a young lady who goes to school at the Tipton school district but she resides in the Tipton Children's home so that means she's a child of DHS custody for some reason or another; we don't know why. She decided she wanted to show a pig so she showed a Duroc which she named Penny. She went into the ring and brought \$17,000, for a kid in DHS custody, which she plans to use for college. The cool thing about this for her, because this was her first experience, is Penny was sold to a breeder in Kansas. Penny wasn't one that's going to be slaughtered and I think for your first experience going into that; that is a huge deal and so her comment in the news release was "I hope Penny has a good life and has lots of little pennies". We know FFA is such a strong program in Oklahoma and this just goes to show it's really saving kids' lives. She's had such a positive experience and now she has, as we said about the young man from Hydro-Eakley Public School, some funds in the bank where after she turns 18 she can get started on her life. Kudos to OYE and kudos to the FFA program; all of them around the state. That was wonderful.

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We have our state staff meeting on June 13th which will be held at Meridian Technology Center in Stillwater. We would love for you to come. We are going to give out certificates for retirements and years of service and I just think it'd be so cool to have the board members and Superintendent Hofmeister hand the certificates to our staff.

Becki Foster said that the retirement and years of service will be after lunch. We are going to kick off the series in April and start having some topics every week around trust, difficult conversations, leadership and courage. We will wrap that up on June 13th with a two-hour session and then we'll roll into the afternoon with our years of service, our awards and our retirement celebration. It's going to be a great day so if you can make it let us know.

I've been working with Skye McNiel, Executive Director of OKACTE (Oklahoma Association of Career and Technical Education), on things at the capitol and one of the big things that we worked on is the nursing shortage and the diploma RN bill (HB4330). Supposedly that bill is going to be on the floor of the house today. We do think it will get off the floor but we think it's going to have some trouble in the senate. I've had several meetings with Chancellor Garrett, the new higher education chancellor, and we do have another meeting tomorrow at two o'clock that's going to be on Zoom. I've invited Doug Majors (Superintendent of Meridian Technology Center), Skye McNiel, and Tony Pivec (Superintendent of Indian Capital Technology Center) to also be on that call because she's bringing about four or five college Presidents.

We get accused of staying in our own silo; higher education in their silo, common education is in their silo but I don't think CareerTech is in a silo when you look at all the partnerships that we have with K-12 schools, mainly the higher education two-year colleges and industry partners. We're not in a silo but we do need to let people know we're not operating in a silo.

So tomorrow, we are going to start talking about the nursing shortage and the diploma RN bill which not every technology center was interested in and that may be due to having agreements with higher ed or they may have their programs putting out all they can do. We had about five technology centers that were interested in this program because they are in rural areas where the nursing shortage was very impactful. They are like typical CareerTech and want to be a problem solver. If the diploma RN bill fails, I think it gives us an opportunity, at this point in time, to talk to higher education and talk about the nursing shortage and go forward where we can partner.

Lara Morris, Health Careers Program Manager at our agency, has done an excellent job explaining how the associate RN and the diploma RN really are so uniquely similar that it's something that we could venture into but we need to do a little more planning and lay the groundwork a little bit more so that we'll be successful if that's the way we go.

I anticipate more meetings with the Chancellor. I understand at our level we do some courses that should be given college credit that aren't and hopefully we can move through the system and show her that the work we're doing is at the level that should be accepted for college admission.

Lastly, the State Chamber did a power point presentation about their work with an international company on how Oklahoma can do better in workforce development. They had a slide that mentioned, they thought CareerTech should be consolidated with the two-year schools. We will be talking with the Chancellor a little bit more about what we're doing and how we can enhance a student's performance in a college setting. Just please be aware that slide was in the

presentation. Chad Warmington, President and CEO of the Oklahoma State Chamber, and I spoke and he assures me that he's going to let the company have a talk with us at the state agency. So more to come on that in the months ahead.

HB4330 is the Diploma RN bill; author is Representative Chris Sneed, Senator Jessica Garvin

HB4389 is a curriculum bill out there that they made some changes; passed the house. The author is Rhonda Baker. It modifies computer science curriculum; they're changing the word computer technology to computer science. We are unsure of what that is going to do with the things that we teach in our Technology Centers.

1.05 MINUTES OF THE FEBRUARY 17, 2022 SPECIAL MEETING

Mr. Dillingham moved to approve the minutes of the February 17, 2022 special meeting. Ms. Smith seconded the motion. The motion carried with the following votes: Ms. Smith, yes; Mr. Hilliary, yes; Ms. Hernandez, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Brown, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried. A copy of the minutes is on file at the Oklahoma Department of Career and Technology Education.

Waiting until 10:00am to start the Administrative Rules hearings.

MANAGEMENT INFORMATION

2.04 DISCUSSION AND VOTE ON GRANT APPLICATION FOR AMERICAN RESCUE PLAN ACT (ARPA) FUNDING THROUGH A PROPOSAL BY ODCTE AND CADDO KIOWA, KIAMICHI, NORTHEAST AND TULSA TECHNOLOGY CENTERS TO ADDRESS COVID-RELATED SUPPLY AND DISTRIBUTION CHALLENGES, ENHANCE AND CREATE REGIONAL TRUCK DRIVER TRAINING CENTERS AND INCREASE CAPACITY AND ACCESS TO TRAINING – DR. DENNEY, INTERIM STATE DIRECTOR

Dr. Lee Denney said in your packet you have two documents; one is the draft application and the other is a list of questions and answers. I had a conference call with Mr. Tony Hancock, Superintendent of Caddo Kiowa Technology Center, Dr. Mack and myself about the first week I was on the job. About March 2nd or 3rd we were contacted, as an agency, and asked if we could be the fiscal agent for an ARPA Grant that includes four technology centers that want to expand truck driver training. I contacted Assistant Superintendent, Kent Burris at Central Technology Center since they have our statewide truck driver training about the need and their program. Their program is booked until the end of June, they cannot take any more students until then.

Because of COVID, trucks haven't been able to deliver what they need to; we know there's a need for truck drivers on the roads of Oklahoma; we also know there's need to put people that may not have a high school diploma to work. We have four technology centers that are going together including Caddo Kiowa Technology Center, Tulsa Technology Center, Kiamichi Technology Center and Northeast Technology. All of them have different partners in

their area; they are going to be regional truck driving training programs to take some of the pressure off the statewide program; all of them have industry partners in the area that they're serving and there's a real need for this. We know that the ARPA funds are for one-time purchases, the draft application document (pages 7-10) does have a breakdown of the budget request for each technology center and what each technology center is providing in-kind funds. The total request is \$6,681,806 (six million, six hundred eighty-one thousand, eight hundred six dollars). The agency is simply going to pass through on a reimbursement basis.

Mr. Tony Hancock is here today if there are questions.

There was discussion between Mr. Hancock and the board members.

Mr. Gilbert moved to approve the grant application for ARPA funding related to regional truck driver training programs. Mr. Brown seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Brown, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Hernandez, yes; Mr. Hilliary, yes; Ms. Smith, yes; Superintendent Hofmeister, yes. Motion carried. A copy is on file at the Oklahoma Department of Career and Technology Education.

Mr. Brown said to me this is what CareerTech is all about; we cut through bureaucracy, we see an issue or a challenge, react to it and take action. That is what makes CareerTech unique. I just want to make that point because I've seen it now being involved at this level being involved in the local level and I just love being a piece of this and proud of us for seeing a challenge and reacting to it quickly. The world we live we have to react to what is needed and so I think this is a prime example of that. So, thank you and hopefully we get the funding.

**PUBLIC HEARINGS ON AMENDMENTS TO BECOME PERMANENT RULES IN
THE OKLAHOMA ADMINISTRATIVE CODE – MR. GLEN HAMMONDS,
ASSISTANT ATTORNEY GENERAL**

Title 780, Chapter 10 – Administration and Supervision

Title 780, Chapter 20 – Programs and Services

Title 780, Chapter 35 – Adult Basic Education

Mr. Glen Hammonds said good morning, Superintendent Hofmeister and the board. Today, we have three public hearings on three different chapters of our administrative rules. Last month, we walked through a first reading of those rules. I would note for the record that I stepped out at 10:01am, we had sign-up sheets outside to see if there were anyone here today in attendance or a desire to speak and give comments on these proposed rules. I would note for the record that no one signed up. I would ask is there anyone here in the room today that has any comments as to these three chapters? No comments were received.

The goal is to get the rules approved before the filing deadline of April 1st. Then the rules will be reviewed by the legislature and the Governor and then taking effect approximately September 11th.

**2.01 DISCUSSION AND VOTE ON AMENDMENTS TO BECOME PERMANENT
RULES IN TITLE 780, CHAPTER 10 OF THE OKLAHOMA ADMINISTRATIVE
CODE**

At this time, I would ask the board to consider a motion to approve Chapter 10 proposed amendments.

Mr. Dillingham moved to approve the amendments to become permanent rules in Title 780, Chapter 10 of the Oklahoma Administrative Code. Mr. Bobek seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Brown, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Hernandez, yes; Mr. Hilliary, yes; Ms. Smith, yes; Superintendent Hofmeister, yes. Motion carried. A copy is on file at the Oklahoma Department of Career and Technology Education.

**2.02 DISCUSSION AND VOTE ON AMENDMENTS TO BECOME PERMANENT
RULES IN TITLE 780, CHAPTER 20 OF THE OKLAHOMA ADMINISTRATIVE
CODE**

Mr. Hammonds said this one involves Chapter 20, Chapter 20 amendments have been provided to you earlier. The documents you've been provided are exactly the same as what we had last month and I would note for the board that there have been no comments received with regard to these rules.

Mr. Bobek moved to approve the amendments to become permanent rules in Title 780, Chapter 20 of the Oklahoma Administrative Code. Mr Brown seconded the motion. The motion carried with the following votes: Ms. Smith, yes; Mr. Hilliary, yes; Ms. Hernandez, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Brown, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried. A copy is on file at the Oklahoma Department of Career and Technology Education.

**2.03 DISCUSSION AND VOTE ON AMENDMENTS TO BECOME PERMANENT
RULES IN TITLE 780, CHAPTER 35 OF THE OKLAHOMA ADMINISTRATIVE
CODE**

Mr. Hammonds said board members this is Chapter 35. The documents you've been provided are exactly the same as what we had last month and I would note for the board that there have been no comments received with regard to these rules.

Ms. Hernandez moved to approve the amendments to become permanent rules in Title 780, Chapter 35 of the Oklahoma Administrative Code. Mr. Hilliary seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Brown, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Hernandez, yes; Mr. Hilliary, yes; Ms. Smith, yes; Superintendent Hofmeister, yes. Motion carried. A copy is on file at the Oklahoma Department of Career and Technology Education.

**2.05 PROPOSED EXECUTIVE SESSION TO DISCUSS THE SELECTION OF A NEW
STATE DIRECTOR, INCUDING THE POSSIBLE USE AND SELECTION OF AN
EXECUTIVE SEARCH FIRM FROM THE MANDATORY STATE CONTRACT LIST.
(AUTHORITY: 25 O.S. 2011, § 301 (B)(1))**

Mr. Bobek moved to convene into executive session at 10:07am. Mr. Hilliary seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Brown, yes; Mr.

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Dillingham, yes; Mr. Gilbert, yes; Ms. Hernandez, yes; Mr. Hilliary, yes; Ms. Smith, yes; Superintendent Hofmeister, yes. Motion carried.

Assistant Attorney General Glen Hammonds joined the Board in executive session.

Mr. Hilliary moved to return to open session at approximately 11:16am. Mr. Brown seconded the motion. The motion carried with the following votes: Ms. Smith, yes; Mr. Hilliary, yes; Ms. Hernandez, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Brown, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried.

VOTE ON EXECUTIVE SEARCH FIRM FROM THE MANDATORY STATE CONTRACT LIST

Mr. Bobek made a motion to approve Greenwood/Asher & Associates Firm for the executive search. Mr. Brown seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Hernandez, yes; Mr. Hilliary, yes; Ms. Smith, yes; Superintendent Hofmeister, yes. Motion carried.

VOTE ON STATE DIRECTOR JOB DESCRIPTION


Mr. Bobek made a motion to accept the revisions to the new job description. Mr. Hilliary seconded the motion. The motion carried with the following votes: Ms. Smith, yes; Mr. Hilliary, yes; Ms. Hernandez, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Brown, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried.

The goal is to open the position on April 1st with Greenwood/Asher & Associates Firm. Mr. Hammonds said that he will get the contract started today. A note for the record that there are no extensive changes at this time to the job description of the state director's position.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:18p.m.

The next regular meeting of the State Board of Career and Technology Education will be held on Thursday, April 21, 2022 at 9:00 a.m. The meeting will convene at Oliver Hodge Education Building, Oklahoma City, Oklahoma.



Angela Jones, Executive Assistant
to the CareerTech State Director and
Secretary of the CareerTech Board



Joy Hoffmeister, Chair of the Board

