Minutes of the Regular Meeting of the

STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION HELD AT THE HODGE EDUCATION BUILDING, 2500 NORTH LINCOLN BOULEVARD, OKLAHOMA CITY, OKLAHOMA

November 18, 2021

The State Board of Career and Technology Education began its regular meeting at 9:01 a.m., Thursday, November 18, 2021 at the Hodge Education Building, Room 1-20, Oklahoma City, OK; and the meeting was also streamed on Youtube. Notice was properly given, and the final Agenda was posted at 2:33 p.m., November 16, 2021, in accordance with 25 O.S. 2011, § 311(9).

Members of the State Board of Career and Technology Education present and all appeared in person:

Ms. Joy Hofmeister, State Superintendent of Public Instruction and Chair of the Board
Dr. Marcie Mack, State Director, ex-officio nonvoting member
Mr. Brian Bobek, Oklahoma City
Mr. Peter Dillingham, Enid
Mr. Randy Gilbert, Tecumseh
Ms. Estela Hernandez, Oklahoma City
Mr. Edward Hilliary, Elgin
Ms. Janet Smith, Tulsa
Mr. David Stewart, Locust Grove

Members of the State Board of Career and Technology Education not present:

Mr. Michael Brown, Lawton

Attendees from the Oklahoma Department of Career and Technology Education and other guests:

See Attachment A.

Minutes of the Meeting of the State Board of
Career and Technology Education
November 18, 2021

CALL TO ORDER

Superintendent Hofmeister called the meeting to order at 9:01 a.m. Ms. Angela Jones called the roll and ascertained there was a quorum.

SUPERINTENDENT'S COMMENTS

Superintendent Hofmeister said good morning. I want to mention the artwork that is behind me. This is a monthly installation of the work of our art teachers that are part of the Oklahoma Art Education Association. There is some beautiful work and there is also some down the hall that leads to some of the offices. I can't have that over my shoulder and not talk about that stunning work and how much we appreciate teachers in the arts and visual arts.

DIRECTOR'S COMMENTS

Dr. Mack said good morning Superintendent Hofmeister, board members and guests. I have a few items that I want to point out and bring your attention to some of the great things that are going on.

- Craig Maile, who served on the CLEET (Council on Law Enforcement Education and Training) Curriculum Review Board for multiple years, was recognized for his years of service. He was replaced with Captain McDonald, who is at Central Technology Center, in working with CLEET and he does have experience with curriculum. He has been in law enforcement, SWAT and has also taught. With the new legislation, which is one of the requirements for the individual representing CareerTech, Captain McDonald is the recommendation. We are honored that Craig spent many years helping with curriculum.
- We had our annual United Way campaign recently. Shout out to our staff. Russell Ray was the chair this year. Our goal for that was $20,000 and our total came in over $22,200. Great work from the employees at the state agency.
- All Accreditation site visits are complete. Agency Staff did exceptional work. Thank you to our technology centers for providing examiners too. The reports will be coming to the board the first of the year.
- In your packet is a summary from Advance CTE on the Infrastructure Investment and Jobs Act that was signed on November 15, 2021. We are looking into that outline and specific to the transportation portion, where a vocational education can be part of that conversation for the Department of Transportation and training. There is also a part that is specific to hands on training. There are various groups that are looking into that and then we are making sure that we can analyze how we can best utilize those resources.
- The next item in your packet, is a copy of the official letter from the Office of the Under Secretary of Defense. I did mention the last time we met, that our Oklahoma Procurement Technical Assistance Center would fall under the executive order. We were notified verbally that it would be considered a grant, therefore they would not be held under the requirement of the executive order. We did receive the official letter this past Monday that those cooperative agreements will be considered grants.

- The last item in your packet is specific to the State Chamber, State Chamber Foundation and the Business Roundtable report for business leaders. The link is published on the Chamber's website. The reason I included this is workforce is the key concern and having quality workforce. As we move forward with our business advisory groups that we work with, we want to dive into those pieces and see what those target and pain points are so that we can see what role career and technology education can play in that pathway and in that conversation.
- We did have the opportunity to talk about a couple of interim studies that I mentioned this last time, including what we do to support individuals with disabilities in our CareerTech programs and have that conversation as well as our skill centers. There was interim study specifically to training within our correctional facilities. We were invited to talk about our skill centers and what we get to do and so we're very excited to be able to lay that out. We do have continued conversations around our skill centers options and that was one
of the pieces of the interim study. We are working to make sure we have presence at all the minimum-security facilities because that is where we can make the most impact in that as well as in community corrections. Some of the specific areas are that we have added construction at Jackie Brannon Skills Center in McAlester, OK. We are looking to start masonry at Jim E. Hamilton Skills Center in Hodgen, OK. Our two programs and two employees that were at Fort Supply, which has been closed, have been transferred to Bill Johnson Correctional Center in Alva, OK.
- The last item is that we do have the OKACTE Fellows program, which we have two national fellows programs; one at Advance CTE and one at ACTE. This is the Oklahoma fellows program where individuals have an opportunity to go through the program which is led by Michael Colwell and Dr. Casey. The other guests with us today are here for specific agenda items. Dr. Eric Ward, Superintendent from Southern Oklahoma Technology Center and Shari Pillow, Superintendent from Turner Public School.

1.05 MINUTES OF THE OCTOBER 21, 2021 REGULAR MEETING

Mr. Hilliary moved to approve the minutes of the October 21, 2021 regular meeting. Mr. Randy Gilbert seconded the motion. The motion carried with the following votes: Mr. Stewart, abstain; Ms. Smith, yes; Mr. Hilliary, yes; Ms. Hernandez, yes; Mr. Gilbert, yes; Mr. Dillingham, abstain; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried. A copy of the minutes is on file at the Oklahoma Department of Career and Technology Education.

RECOGNITIONS AND PRESENTATIONS

2.01 GOVERNOR'S PROCLAMATION RECOGNIZING 50TH ANNIVERSARY OF SKILLS CENTERS FOR NOVEMBER – MR. RUSSELL RAY, CHIEF COMMUNICATIONS AND MARKETING OFFICER

Mr. Russell Ray said thank you very much. It's good to see everyone and be with you this morning.

This is indeed the 50th Anniversary of our Skills Center programs. We began offering training programs for inmates in 1971 at what is now called the Jim E Hamilton Correctional Center. It was the first inmate training facility in the United States to offer technical training by a CareerTech system, which is amazing. Over the last 50 years our Skills Centers program here at CareerTech has evolved from a small division and offered just a few training programs to a very large school system that now offers a multitude of programs for both adults and juveniles. We have 13 skill center sites statewide that offer training programs in a wide range of trades; these trades include manufacturing, transportation, construction, business management and much more. The goal, of course, is to help offenders transition back to their communities and back into the workplace and we do that by teaching them the skills they need to make a successful transition. We're having a lot of success, in fiscal year 2021 more than 91% of those who completed our programs were positively placed in employment and with an average wage of $14.81 cents an hour.

Mr. Ray read the proclamation.

This has offered us an opportunity to really go out there and brag about our Skills Centers program and talk a little bit about the lives that these programs are changing. Dr. Mack wrote an excellent column earlier this year about the 50th anniversary of the program and we do have several videos on our website that highlight Jim E. Hamilton and what he did and all the benefits surrounding our Skills Centers programs.

A copy of the proclamation is on file at the Oklahoma Department of Career and Technology Education.

MANAGEMENT INFORMATION

No items were on the agenda

MANAGEMENT ACTION ITEMS

4.01 DISCUSSION ON RESULTS OF THE ANNEXATION ELECTION ON NOVEMBER 10, 2021, AND VOTE ON DECLARATION OF STATE BOARD THAT THE TERRITORY COMPRISING MANGUM INDEPENDENT SCHOOL DISTRICT NO. 1, GREER COUNTY, OKLAHOMA BE ANNEXED TO SOUTHWEST TECHNOLOGY CENTER DISTRICT NO. 27 – DR. LOCKWOOD, DEPUTY STATE DIRECTOR

Dr. Lockwood said thank you. The board will remember that you previously called for an election concerning the annexation of Mangum Schools to Southwest Technology Center after the Mangum Board of Education passed a resolution requesting the election and Southwest Technology Center approved of that request. There was a civil rights study conducted by the Oklahoma Department of Career and Technology Education that found no issues as far as discrimination would result. I am pleased to present the board the certified results of that election. The patrons in the Mangum School district passed the question 248 to 123. All

precincts in Magnum School district voted including parts of Beckham, Greer, Harmon and Jackson counties. It is my recommendation the board declare all the territory comprising Mangum Independent School District No. 1, Greer County, Oklahoma be annexed to Southwest Technology Center School District No. 27.

Mr. Stewart made a motion to approve the annexation and declare all the territory comprising Mangum Independent School District No. 1, Greer County, Oklahoma be annexed to Southwest Technology Center School District No. 27. Mr. Bobek seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Hernandez, yes; Mr. Hilliary, yes; Ms. Smith, yes; Mr. Stewart, yes; Superintendent Hofmeister, yes. Motion carried.

A copy of the election results and declaration is on file at the Oklahoma Department of Career and Technology Education.

4.02 DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE A RESOLUTION REQUESTING THAT AN ELECTION BE CALLED IN LOVE COUNTY, OKLAHOMA FOR THE ANNEXATION OF TURNER INDEPENDENT SCHOOL DISTRICT NO. 43-I005, LOVE COUNTY, OKLAHOMA TO THE SOUTHERN OKLAHOMA TECHNOLOGY CENTER SCHOOL DISTRICT NO. 20 – DR. JUSTIN LOCKWOOD, DEPUTY STATE DIRECTOR

Dr. Lockwood said the board has information in your packet concerning another potential annexation of the Turner Independent School District No.43-I005 of Love County, Oklahoma to the Southern Oklahoma Technology Center School District No. 20. The Turner Board of Education did pass a resolution to join Southern Technology Center. The Southern Technology Center Board has approved the request. A civil rights study has also been conducted that found no potential issues to demonstrate discrimination with the annexation. We are on track to call for an election on February 8, 2022, which was the preferred day of the Turner Board of Education. I would recommend the board pass the resolution calling for the election concerning the annexation of Turner Independent School district to Southern Oklahoma Technology Center.

Dr. Eric Ward, Superintendent from Southern Oklahoma Technology Center and Shari Pillow, Superintendent from Turner Public School are present.

Mr. Bobek made a motion to approve an election for the annexation of the territory of Independent School District No. 43-I005, Love County (also known as Turner Public School District) to the Southern Oklahoma Technology Center School District No. 20. Ms. Hernandez seconded the motion. The motion carried with the following votes: Mr. Stewart, yes; Ms. Smith, yes; Mr. Hilliary, yes; Ms. Hernandez, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried.

A copy of the resolution is on file at the Oklahoma Department of Career and Technology Education.

4.03 PROPOSED EXECUTIVE SESSION TO DISCUSS
A) DISCUSSION AND VOTE (IN OPEN SESSION) TO HIRE INFORMATION MANAGEMENT MANAGER; AND
B) DISCUSSION ONLY TO CONDUCT ANNUAL PERFORMANCE REVIEW OF STATE DIRECTOR
(AUTHORITY: 25 O.S. 2011, § 301 (B)(1))

Mr. Bobek moved to convene into executive session at 9:24am. Ms. Smith seconded the motion. The motion carried with the following votes: Mr. Stewart, yes; Ms. Smith, yes; Mr. Hilliary, yes; Ms. Hernandez, yes; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried.

State Director Marcie Mack and Assistant Attorney General Glen Hammonds joined the Board in executive session.

Mr. Gilbert moved to return to open session at approximately 11:52am. Mr. Hilliary seconded the motion. The motion carried with the following votes: Mr. Bobek, yes; Mr. Dillingham, yes; Mr. Gilbert, yes; Ms. Hernandez, absent; Mr. Hilliary, yes; Ms. Smith, yes; Mr. Stewart, absent; Superintendent Hofmeister, yes. Motion carried. Ms. Hernandez and Mr. Stewart left the meeting at approximately 11:50am.

Mr. Hilliary moved to hire Carol Hall as the Information Management Manager effective November 22, 2022. Mr. Dillingham seconded the motion. The following motion carried with the following votes: Mr. Stewart, absent; Ms. Smith, yes; Mr. Hilliary, yes; Ms. Hernandez, absent; Mr. Gilbert, yes; Mr. Dillingham, yes; Mr. Bobek, yes; Superintendent Hofmeister, yes. Motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:54 a.m.

The next regular meeting of the State Board of Career and Technology Education will be held on Thursday, December 16, 2021 at 9:00 a.m. The meeting will convene at Oliver Hodge Education Building, Oklahoma City, Oklahoma.

Joy Hofmeister, Chair of the Board

Angela Jones, Executive Assistant
to the CareerTech State Director and Secretary
of the CareerTech Board