

**Minutes of the Regular Meeting of the
STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION
HODGE EDUCATION BUILDING
2500 NORTH LINCOLN BOULEVARD
OKLAHOMA CITY, OKLAHOMA**

May 16, 2019

The State Board of Career and Technology Education began its regular session at 9:01 a.m., Thursday, May 16, 2019 at the Hodge Education Building, 2500 North Lincoln Boulevard, Oklahoma City, Oklahoma. The final Agenda was posted at 4:15 p.m., Tuesday, May 14, 2019, in accordance with 25 O.S. 2011, § 311(9).

Members of the State Board of Career and Technology Education present:

Mrs. Joy Hofmeister, State Superintendent of Public Instruction and Chair of the Board
Dr. Marcie Mack, State Director, ex-officio nonvoting member
Mr. Michael Brown, Lawton
Mr. Tim Burg, Shawnee
Mr. David Stewart, Afton
Mrs. Janet Smith, Tulsa (Departed at 10 a.m.)
Jimmy Stallings, Enid

Members of the State Board of Career and Technology Education not present:

Mr. Randy Gilbert, Tecumseh
Vacant (Pending Governor's Appointment of Two Members of State Board of Education)

Attendees from the Oklahoma Department of Career and Technology Education and other guests:

See Attachment A.

CALL TO ORDER

Superintendent Hofmeister called the meeting to order at 9:01 a.m.

Supt. Hofmeister swore in new appointed Board member, Michael Brown, by having him repeat the Oath of Office.

Ms. Jessica Ventris called the roll and ascertained there was a quorum.

PLEDGE OF ALLEGIANCE, OKLAHOMA FLAG SALUTE, AND MOMENT OF SILENCE

Supt. Hofmeister led Board members and all present in the Pledge of Allegiance to the American flag, a salute to the Oklahoma flag, and a moment of silence.

OPENING COMMENTS

Supt. Hofmeister thanked everyone for being there and welcomed Michael Brown to the Board.

She also commented on the appropriations legislation and the increases for the State Department of Education, CareerTech and Higher Education. She encouraged everyone to remain engaged and involved in the legislative process.

DIRECTOR'S COMMENTS

Dr. Mack welcomed everyone and went over the following information:

- She told Board members that in their packets were updated board member contact information sheets.
- She welcomed Mr. Brown to the Board.
- She told Board members that Mr. Price and Gen. Baxter will be replaced with new SDE board members. We should receive notification soon of which SDE board members will be assigned to serve on CareerTech's board.
- Dr. Mack read a letter from Mr. William Powell, a former Skills Center student. Board members received a copy of the letter via email and in their packets.
- Dr. Mack said that she has been asked to serve on the IS User Group committee. The committee will be focusing on the IT infrastructure for state agencies. The first meeting was that day, May 16.

Mr. Stewart asked if Dr. Mack could send a thank you letter to Mr. Powell. Dr. Mack said she would send him a letter on behalf of the Board.

1.05 MINUTES OF THE APRIL 18, 2019 REGULAR MEETING

Mr. Burg moved to approve the minutes of the April 18, 2019 regular meeting. Mr. Stewart seconded the motion. The motion carried with the following votes: Mr. Burg, yes; Mr. Stewart, yes; Mr. Stallings, yes; Mr. Brown, yes; Ms. Smith, yes; Supt. Hofmeister, yes. A copy is on file at the Oklahoma Department of Career and Technology Education.

MANAGEMENT INFORMATION

2.01 FOLLOW UP INFORMATION FROM CADDO KIOWA TECHNOLOGY CENTER AS REQUESTED BY THE BOARD

Dr. Mack said that the Board had requested to have the opportunity to ask questions on the opportunities for improvement listed in the reports provided to the Board at the March board meeting. The Board approved Caddo Kiowa Technology Center's full post-secondary accreditation in March but there was not a representative from the school at the meeting. A copy of the report is on file at the Oklahoma Department of Career and Technology Education. Dr. Mack introduced Mr. Tony Hancock, Superintendent of Caddo Kiowa Technology Center, to answer any questions.

Mr. Hancock went through his Board report and explained what was being done to address the opportunities for improvement listed in the report. He went into more detail about the data system they use. Mr. Hancock said they are looking for a gradebook system that will interface with what they currently use. They want to have a portal available for parents and students to access. Board members asked questions and discussed various items in the report. Mr. Hancock thanked Dr. Mack and the Board for all their work for Career and Technology Education.

2.02 FOLLOW UP INFORMATION FROM NORTHEAST TECHNOLOGY CENTER AS REQUESTED BY THE BOARD

Dr. Mack said that the Board had requested to have the opportunity to ask questions on the opportunities for improvement listed in the reports provided to the Board at the March board meeting. The Board approved Northeast Technology Center's full post-secondary accreditation in March but there was not a representative from the school at the meeting. A copy of the report is on file at the Oklahoma Department of Career and Technology Education. Dr. Mack introduced Mr. Fred Probst, Superintendent of Northeast Technology Center, to answer any questions.

Mr. Probst went over the items listed in his report that was provided to the Board. There was discussion with Board members and Mr. Probst described his accreditation experience. He concluded by stating that staff is currently deciding what opportunities for improvement they will include in their action plan. As part of the accreditation process, technology centers are required to decide on one opportunity for improvement for each of the seven standards to include in their action plan. The accreditation staff monitors the action plans for each technology center.

MANAGEMENT ACTION ITEMS

3.01 DISCUSSION AND VOTE ON FY19 LOTTERY SCHOLARSHIPS

Mr. Justin Lockwood reviewed the process for which CareerTech disburses the Lottery funds. Of the total amount the department receives, 45 percent goes to K-12 Lottery grants, 45 percent to technology center Lottery grants and 10 percent to Lottery scholarships. The scholarships go to CareerTech teachers and certain criteria must be met. For FY19, there were 338 scholarships awarded in the amount of \$314,975.00. The per credit hour limit was recently increased to \$200.

Mr. Stewart moved to approve the FY19 Lottery scholarships. Mr. Burg seconded the motion. There was no discussion. The motion carried with the following votes: Mr. Brown, yes;

Mr. Stallings, yes; Mr. Stewart, yes; Mr. Burg, yes; Supt. Hofmeister, yes. A copy is on file at the Oklahoma Department of Career and Technology Education.

3.02 DISCUSSION AND VOTE ON FY20 LOTTERY GRANT AWARDS

Mr. Lockwood told the Board that for FY20, there will be 152 K-12 schools and programs awarded in the amount of \$2,067,252.37, and 14 technology centers and programs awarded in the total amount of \$2,022,843.32. Schools were able to apply by March 1, 2019. Then a scoring committee scores the applications using a detailed rubric and the applications are ranked.

Mr. Burg moved to approve the FY20 Lottery grant awards. Mr. Stallings seconded the motion. There was no discussion. The motion carried with the following votes: Mr. Burg, yes; Mr. Stewart, yes; Mr. Stallings, yes; Mr. Brown, yes; Supt. Hofmeister, yes. A copy is on file at the Oklahoma Department of Career and Technology Education.

3.03 DISCUSSION AND VOTE ON PROPOSED 2020 CAREERTECH STATE BOARD MEETING DATES

Dr. Mack told Board members that in their packet is the proposed list of 2020 Board meeting dates. She noted that in September 2020, the meeting will be at ODCTE in Stillwater and in November 2020, we will have the meeting at a school site.

Mr. Burg moved to approve the 2020 CareerTech State Board meeting dates. Mr. Brown seconded the motion. There was no discussion. The motion carried with the following votes: Mr. Brown, yes; Mr. Stallings, yes; Mr. Stewart, yes; Mr. Burg, yes; Supt. Hofmeister, yes. A copy is on file at the Oklahoma Department of Career and Technology Education.

NEW BUSINESS

There was no new business.

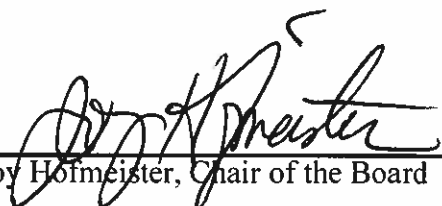
ANNOUNCEMENTS

There were no announcements.

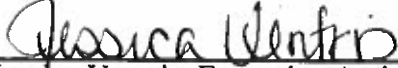
ADJOURNMENT

There being no further business, the meeting was adjourned at 10:13 a.m.

The next regular meeting of the State Board of Career and Technology Education will be held on Thursday, June 20, 2019 at 9:00 a.m. The meeting will convene at Oliver Hodge Education Building, Oklahoma City, Oklahoma.


Joy Hofmeister, Chair of the Board

Minutes of the Meeting of the State Board of
Career and Technology Education
May 16, 2019



Jessica Ventris, Executive Assistant
to the CareerTech State Director and Secretary
of the CareerTech Board

