

**Minutes of the Regular Meeting of the
STATE BOARD OF CAREER AND TECHNOLOGY EDUCATION
HODGE EDUCATION BUILDING
2500 NORTH LINCOLN BOULEVARD
OKLAHOMA CITY, OKLAHOMA**

April 18, 2019

The State Board of Career and Technology Education began its regular session at 9:10 a.m., Thursday, April 18, 2019 at the Hodge Education Building, 2500 North Lincoln Boulevard, Oklahoma City, Oklahoma. The final Agenda was posted at 8:50 a.m., Wednesday, April 17, 2019, in accordance with 25 O.S. 2011, § 311(9).

Members of the State Board of Career and Technology Education present:

Mrs. Joy Hofmeister, State Superintendent of Public Instruction and Chair of the Board
Dr. Marcie Mack, State Director, ex-officio nonvoting member
Mr. Tim Burg, Shawnee
Mr. Randy Gilbert, Tecumseh
Mr. Bill Price, Oklahoma City
Mr. David Stewart, Afton

Members of the State Board of Career and Technology Education not present:

MG (R) Lee Baxter, Lawton
Mr. Philip Kennedy, Lawton
Mrs. Janet Smith, Tulsa
Mr. Jimmy Stallings, Enid

Attendees from the Oklahoma Department of Career and Technology Education and other guests:

See Attachment A.

**PLEDGE OF ALLEGIANCE, OKLAHOMA FLAG SALUTE,
AND MOMENT OF SILENCE**

Due to a lack of quorum, Dr. Mack started a pre-meeting at 9:07 a.m., led Board members, and all present in the Pledge of Allegiance to the American flag, a salute to the Oklahoma flag, and a moment of silence.

DIRECTOR'S COMMENTS

Dr. Mack welcomed everyone and went over the following information during the pre-meeting:

- This week is the 2019 Region IV/PACE Conference. OKACTE works with ACTE to organize the conference. Oklahoma has individuals receiving awards in every category.
- There were TechCAP participants at the meeting and Dr. Mack had them introduce themselves.

CALL TO ORDER

Supt. Hofmeister arrived at 9:10 a.m. and called the meeting to order and Ms. Jessica Ventris called the roll and ascertained there was a quorum, with five members present.

OPENING COMMENTS

Supt. Hofmeister had no opening comments.

1.05 MINUTES OF THE MARCH 28, 2019 REGULAR MEETING

Mr. Stewart moved to approve the minutes of the March 28, 2019 regular meeting. Mr. Burg seconded the motion. The motion carried with the following votes: Mr. Stewart, yes; Mr. Burg, yes; Mr. Price, yes; Mr. Gilbert, yes; Supt. Hofmeister, yes. A copy is on file at the Oklahoma Department of Career and Technology Education.

RECOGNITIONS AND PRESENTATIONS

2.01 OKLAHOMA CITY ROOSEVELT MIDDLE SCHOOL BMITE STATE WINNER

Dr. Mack welcomed Susan Johnson-Staples, College Career Readiness Director for Oklahoma City Public Schools. Ms. Staples said that out of approximately 40,000 OKC public school students, 10,000 are enrolled in career and technology education programs. Next year, there will be approximately 75 programs. She told Board members that 10.5 programs will be unfunded. She thanked the Board for the work they do to secure funding for CareerTech programs. It is the students that benefit from the work.

Ms. Staples said that OKC Public School CareerTech Student Organizations will have three areas represented at nationals this year. There are three BPA chapters, three STEM chapters and one HOSA chapter attending national conventions. Then, she introduced Mr. Gabriel Gonzales, CareerTech business information technology instructor at Roosevelt Middle School.

Mr. Gonzales teaches Business Foundations and Business Fundamentals of Technology. He began his teaching career during the FY17-FY18 school year. He told the Board about his experience with new teacher professional development offered by CareerTech. He said that CareerTech teachers collaborate and help each other. He has appreciated all the guidance he has received as a first year teacher. Then, he introduced eighth grade student, Christian Garcia, a state winner.

Mr. Garcia received first at the BPA state convention in Spreadsheet Applications. He said participating in BPA has been life changing for him. He was never a person that liked to try new things. He decided to try BPA and was elected president of their chapter. He has enjoyed the opportunity to work with individuals in and out of his district. He said he was nervous to compete and take the test at state. He was surprised and happy when Mr. Gonzales called to let him know he had won first place at state. He has never traveled outside of Oklahoma and is looking forward to visiting California for nationals. He thanked the Board for their time.

Mr. Stewart asked Mr. Garcia what it took him to win first place. Mr. Garcia said he has never wanted to be just a number. He said it was his self-motivation and determination for his family and his school.

MANAGEMENT INFORMATION ITEMS

3.01 PERKINS V TRANSITION PLAN OVERVIEW

Board members were provided with a copy of the Carl Perkins V Transition Plan draft. Dr. Mack said the plan is a one-year transition plan and then the state plan will be brought to the Board for approval. The transition plan gives us the opportunity for stakeholder input, and to develop the new Local Needs Assessment that is required. Dr. Mack said the agency plans to stay with 86 percent of Perkins dollars (\$10.2 million) focused on secondary programs and 16 percent (\$2 million) on postsecondary programs.

The plan aligns with ICAP by making sure our pathways align to the labor market. The measurables are the same ones that the Board approved in our Strategic Plan. The goal is to fill the gaps in Oklahoma's workforce.

The updates from the Perkins IV plan include the addition of Every Student Succeeds Act (ESSA) and Workforce Innovation Opportunity Act (WIOA) language. The WIOA language aligns school district plans to the specific labor markets they serve. The local needs assessment identifies areas the various communities need assistance and we are able to use Perkins dollars in those areas.

Mr. Gilbert asked if the drive from the national level is to increase the number of certificates and credentials. Dr. Mack said yes, and that is why there is an emphasis on high school graduates already having a credential when they graduate. Students are able to enter the workforce, continue their education with a stackable credential, or obtain an advanced degree.

Mr. Burg asked if this would be a part of accreditation. Dr. Mack that the programs are evaluated using a rubric and must meet certain criteria to qualify for Perkins funding.

Dr. Mack told Board members the Perkins language used to say, "high skill, high wage, high demand" and now it says, "high skill, high wage, in demand." Perkins V allows us to see what local communities need and fund programs to produce workers to meet that demand. She said that another advantage we have in Oklahoma is OK Career Guide, which is free career exploration and guidance. The new Perkins V allows funds to go to 5th grade and up. Supt.

Hofmeister said she was Washington D.C. recently and was able to present on our new Galaxy program through OK Career Guide and that it's giving our K-5 students an opportunity to explore careers.

Dr. Mack said the new law also expands access to special populations and incorporates employability skills that tie to work based learning.

Mr. Stewart asked if the distribution was based on a formula that we have no control over. Dr. Mack said there is specific material outlined by federal statute that must be in the formula. As a state, we get to determine how much goes to secondary and post-secondary education. The dollar amounts are set. We develop the criteria and measurables. The schools must report on the measurables. The budget is included in the plan.

Dr. Mack said the amount of Perkins funds that can be used for corrections went from one percent to two percent. We plan to put more focus on juvenile transitions with this increased funding.

The transition plan will be submitted for approval. The \$13 million must tie to youth, special populations, career guidance and labor market. Each of these components are in our strategic plan. There is a signature line for the governor; however, the governor is not required to sign. Most states do not have a governor's signature but there is the opportunity for it.

KIAMICHI TECHNOLOGY CENTER UPDATE

Dr. Mack said that the Board members requested an update on the activities with Clayton and Nashoba Public Schools and Kiamichi Technology Center after the proposed deannexation was not approved. Kiamichi provided the Board with an update. All of the communication details were provided to the Board in a spreadsheet. A copy is on file at the Oklahoma Department of Career and Technology Education.

MANAGEMENT ACTION ITEMS

4.01 DISCUSSION AND VOTE ON FULL POSTSECONDARY ACCREDITATION OF GREAT PLAINS TECHNOLOGY CENTER SCHOOL DISTRICT NO. 9

Mr. Justin Lockwood told Board members that on November 13 – 15, 2019, the accreditation team of 27 individuals visited both campuses of Great Plains Technology Center. During the on-site visit, 19 stakeholders were interviewed as well as administration, instructional staff, support staff, and students. There were individual and group interviews. The interviews were comprised of Board approved questions. Mr. Lockwood said the Great Plains Technology Center was found to be in compliance with all areas and it is recommended they receive full post-secondary accreditation. Great Plains Technology Center Supt. Clarence Fortney was present for the Board meeting and available for any questions.

Mr. Burg made a motion to approve the full postsecondary accreditation of Great Plains Technology Center School District No. 9. Mr. Gilbert seconded the motion. There were questions.

Mr. Stewart said that at the April Board meeting it was requested by the Board for the schools to return to a Board meeting and report on improvements. Dr. Mack said the two schools approved in March will attend the May meeting to discuss the opportunities for improvement listed in their Board reports. She said there was a representative here from Great Plains to answer

any questions the Board members have today. Mr. Stewart asked about the monitoring process. Dr. Mack said that the agency accreditation staff monitors on a three-year cycle. Within six months after Board approval, the technology centers will submit their action plan that includes one opportunity for improvement for each of the seven standards. She said she will bring the action plans back to the Board as informational items.

The motion carried with the following votes: Mr. Gilbert, yes; Mr. Price, yes; Mr. Burg, yes; Mr. Stewart, yes; Supt. Hofmeister, yes. (A copy is on file at the Oklahoma Department of Career and Technology Education.)

4.02a PROPOSED EXECUTIVE SESSION TO DISCUSS HIRING A COMMUNICATIONS AND MARKETING MANAGER (AUTHORITY: 25 O.S. 2011, § 307 (B)(1))

Mr. Burg moved for approval to convene in executive session at 9:15 a.m. and requested Assistant Attorney General, Glen Hammonds join the Board in executive session. Mr. Gilbert seconded the motion. The motion carried with the following votes: Mr. Stewart, yes; Mr. Burg, yes; Mr. Price, yes; Mr. Gilbert, yes; Supt. Hofmeister, yes.

4.02b VOTE TO ACKNOWLEDGE RETURN TO OPEN SESSION

Mr. Burg moved to return to open session at 9:32 a.m. Mr. Gilbert seconded the motion. The motion carried with the following votes: Mr. Stewart, yes; Mr. Burg, yes; Mr. Price, yes; Mr. Gilbert, yes; Supt. Hofmeister, yes.

Supt. Hofmeister said to let the record reflect that no action or vote was taken during executive session, as required by law.

4.02c POSSIBLE VOTE ON ANY ACTION REGARDING SUBJECT OF THE PROPOSED EXECUTIVE SESSION

Mr. Burg moved to approve hiring Nelson Solomon, Communications and Marketing Manager, effective May 6, 2019. Mr. Price seconded the motion. The motion carried with the following votes: Mr. Gilbert, yes; Mr. Price, yes; Mr. Burg, yes; Mr. Stewart, yes; Supt. Hofmeister, yes.

NEW BUSINESS

There was no new business.

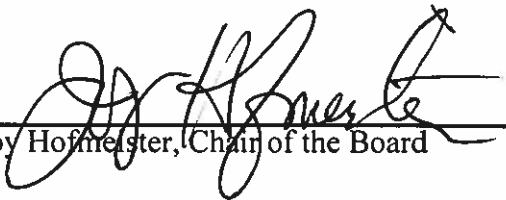
ANNOUNCEMENTS

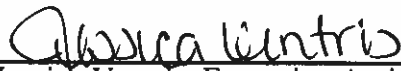
Mr. Burg asked that marketing funds, technology center and comprehensive program marketing plans be put on a Board agenda. He would like to know how it works. Dr. Mack said there are different avenues for deployment. She said we can look at the statewide efforts and various local plans. She said we will put the statewide marketing plan on the July Board agenda. We will share some best practices from our delivery arms. Mr. Burg would like to hear from a business and industry champion. Mr. Stewart would like to hear how we market to the students and public, as well as, the support services to help those efforts. Mr. Burg said to include how the technology centers are involved in the process. Dr. Mack said she will outline each aspect of the marketing plan and system involvement. She will include any limitations the agency has.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:56 a.m.,

The next regular meeting of the State Board of Career and Technology Education will be held on Thursday, May 16, 2019 at 9:00 a.m. The meeting will convene at Oliver Hodge Education Building, Oklahoma City, Oklahoma.


Joy Hofmeister, Chair of the Board


Jessica Ventris, Executive Assistant
to the CareerTech State Director and Secretary
of the CareerTech Board

