

Oklahoma CPF Device Program

Questions and Responses

Please note: This FAQ is an evolving document. Information might be modified or eliminated in later iterations. The latest version should be used exclusively.

This FAQ was developed as a broad public resource and is intended to be strictly informational. The answers contained in this FAQ will not include complete information as the questions posed do not provide complete information. This document may be consulted as a reference but should not be relied on for a complete assessment. The OBO encourages potential applicants to consult their legal counsel in finding answers to these questions.

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1. Are organizations able to acquire devices for staff use?

Staff can use them if they are available to the public.

2. For question: Does your organization utilize a financial management system? Would that same system be used to monitor/track/ report on devices and/or telahealth pods? If yes, please describe your accounting software and financial management system.

What is considered a “financial management system?” What would “monitor/track/report on devices” include?

A financial management system according to the Office of Management and Budget means “financial systems and the financial portions of mixed systems necessary to support financial management”. This would include financial management software, and/or financial management policies used by your entity. As an example, policies discussing book-keeping and/or accounting would be considered part of your financial management system.

3. For question: Will your organization be able to track performance indicators (inputs, outputs, and outcomes) for usage of devices and telahealth pods to capture impact?

What would “inputs, outputs, and outcomes” include?

For devices, “inputs, outputs, and outcomes” would include usage metrics, how much are the pods or devices used, and are they used by the same or different people. Looking at whether these devices and pods have fulfilled a need in the community overtime would be a consideration for determining outcomes.

4. Are there any stipulations on how an organization can use the Apple or Dell products?

The devices must be accessible to the public to be considered in compliance with the CPF program.

5. In the “Administration and Funding” portion, it mentions “the project” several times throughout the form. What does the office mean by “the project”?

The “project” references the overall program of providing devices to libraries to be used by the public to meet the need of providing internet access to the community.

6. In the “Monitoring and Internal Controls” portion of the form, it asks questions about tracking like using a financial management system and performance indicators. Is this more about usage stats? Like how many computer classes we held with the devices, how many times they checkout in the library, etc.?

The OBO will send a template reporting form that will have questions based on the Treasury’s reporting form for CPF 1B and 1C programs. The forms will have specific questions, but keeping usage stats is encouraged for further discussion about program outcomes.

7. What are the reporting and compliance procedures or information requested that we capture?

The OBO will send a monthly U.S. Treasury reporting template to for the library to fill out through December of 2026. After December 2026, the form will switch to a quarterly cadence for the following year and be for internal OBO monitoring.