



OKLAHOMA BROADBAND GOVERNING BOARD

Minutes of Special Meeting

3:45 p.m. on Tuesday, November 29, 2022

Conference Room, Suite 105, of the Harvey Parkway Building
301 Northwest 63rd Street, Oklahoma City, Oklahoma 73116

1. Call to Order

The meeting was called to order at 3:45 p.m. Chairman Fina acknowledged those joining online and offered the following reminders:

- To everyone: The meeting is being recorded.
- To members: When recognized, use your mic and state your name.

Members Mike Fina, Jim Meek, Mike Erhart, Fob Jones, Treasurer Randy McDaniel, and Lieutenant Governor Matt Pinnell were present at roll call. Katy Boren arrived and joined the meeting at 3:53 p.m. and Lyle Roggow and Russ Tuebner arrived and joined the meeting at 3:57 p.m. Lyle Roggow later left the meeting after agenda item #9.

2. Compliance with Open Meeting Act

The notice of this special meeting was provided in writing to the Oklahoma Secretary of State at least two (2) days in advance of the scheduled meeting. At least twenty-four (24) hours prior to the scheduled meeting, the agenda was posted prominently and publicly at the Harvey Parkway Building at 301 NW 63rd Street in Oklahoma City and on the Oklahoma Broadband Office's Website.

3. Possible discussion, revision, and vote to approve the minutes of the Sept. 27, 2022, Board meeting

A motion to approve the minutes as presented was made by Mike Erhart and seconded by Jim Meek. All members present voted yes, except for Katy Boren, Lyle Roggow, and Russ Tuebner who had not yet joined the meeting and Fob Jones, who abstained. The motion passed.

4. Comments from Visitors

None

5. Opening Remarks by Chair and Vice-Chair

Fina: The was a good article recently in The Oklahoman about the importance of broadband service and how the state plans to expand and improve it. We have begun planning our first statewide broadband event to engage partners. NTIA will join us. It will be on Jan. 19, 2023 in Oklahoma City. We'll share details as plans firm up.

Meek: CareerTech is developing training programs related to broadband expansion. At its recent state convention, the Oklahoma Farm Bureau passed resolutions to support this board and broadband expansion efforts. The FCC's national broadband map – so important to funding decisions – needs to be more accurate, so we need to encourage everyone to participate in the challenge process. That process ends soon, so this is an urgent need.

6. Report from Interim Executive Director

- Office search is continuing; currently looking at a lease for space in the Harvey Parkway Building with a tour of the space scheduled after the conclusion of this meeting.
- Executive Director search – the hiring committee will have an update in agenda item #8.
- Mapping
 - i. FCC National Broadband Map was released about 10 days ago and is available on the OBO website.
 - ii. The challenge period for the map's data ends Jan. 13, 2023. Both the State and individuals/organizations can challenge the data as well.
- Outreach
 - i. Regional tribal summit with OML in Lawton on January 23 will include Broadband topics.
 - ii. A meeting was held with the Inter-Tribal Council's Broadband Working Group regarding consultation and coordination.
 - iii. A meeting was held with the Oklahoma Dept. of Libraries & OneNet regarding Digital Equity & Inclusion efforts.
- Efforts to create an inventory of state broadband assets, personnel, & programs are underway; this report will be complete by the end of the calendar year.
- Funding
 - i. Grant opportunities
 - 1. 2 Competitive Outreach Programs; applications due 1/9/23; awards announced 3/10/23; \$50 K - \$1 M; work to be done in 24 mos.
 - a. National Competitive Outreach Program (NCOP), \$60 M
 - b. Tribal Competitive Outreach Program (TCOP), \$10 M
 - 2. Navigator Pilot Program (NPP), \$5 M; Notice of Funding Opportunity not yet released
 - ii. Received by OBO (Edyn Rolls) [see presentation slides]
 - 1. BEAD planning, \$5 M, 270 days from 11/18/2022
 - 2. DEA planning, to be announced "in the coming weeks"
 - iii. Recommended to be awarded by OBO
 - 1. The Oklahoma Wireless Information Network (OKWIN) Modernization Project, submitted via the ARPA portal by the Oklahoma Dept. of Public Safety (DPS), will upgrade the radio systems used by first responders across the state and will

encompass equipment and system upgrades for a projected total of \$19,997,955, to come from ARPA funds. Nick Carrao of DPS joined the meeting to discuss the details.

7. Discussion and Possible Action regarding project funding recommendation

A motion to approve recommended funding for the OKWIN Modernization Project for DPS as proposed was made by Fob Jones and seconded by Lyle Roggow. All members present voted yes. The motion passed.

A motion to direct the OBO to prepare an RFP for consultant services related to BEAD planning was made by Jim Meek and seconded by Lt. Governor Pinnell. All members present voted to approve the motion and the motion passed.

8. Ad Hoc Hiring Committee Report

Mr. Roggow: Instead of using a recruitment firm, the Board reposted the Executive Director position at a higher salary range, attracting more resumes. The Hiring Committee will review these soon to identify the top candidates.

9. Discussion and Possible Action regarding Ad Hoc Hiring Committee Report

No action was taken.

10. Mapping Committee Report

Chairman Fina shared the AppGeo/Connected Nation proposal with the Board, reviewing some of the major points within the proposal.

11. Discussion and Possible Action regarding Mapping Committee Report

A motion to approve the proposal and allow OBO staff to contract with AppGeo was made by Russ Tuebner and seconded by Mike Erhart. All members present voted to approve the motion, except for Lyle Roggow, who left the meeting before this vote was taken.

12. Policy Committee Report

13. Discussion and Possible Action regarding Policy Committee Report

Jim Meek moved to approve an OBO policy allowing employees to transfer up to 200 hours of state annual leave. Seconded by Treasurer McDaniel. All members present voted to approve the motion.

14. Discussion and Possible Action on proposed meeting dates for 2023

Jim Meek moved to approve the proposed regular meeting dates & times for 2023 – the second Tuesdays at 3 p.m. Seconded by Mike Erhart. All members present voted to approve the motion.

15. Possible Agenda Items for Next Meeting

Chairman Fina indicated he is still working to schedule the previously mentioned supply chain management presentation and hopes to have this on the next agenda.

16. Closing Remarks and Announcements

None

17. Adjournment

Chairman Fina adjourned the meeting at 5:10 following a motion by Treasurer McDaniel.

Note: The Board may discuss, vote to approve, vote to disapprove, vote to amend or approve in part, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

This meeting will be recorded and the recording will be made available to the public.

The notice of this special meeting was provided in writing to the Oklahoma Secretary of State. At least twenty-four (24) hours prior to the scheduled meeting, the agenda was posted prominently and publicly at the Harvey Parkway Building, 301 NW 63rd St., Oklahoma City, OK 73116 and on the Oklahoma Broadband Office Website at <https://broadband.ok.gov>.

To receive meeting notices for the Oklahoma Broadband Governing Board and the Oklahoma Broadband Expansion Council (formerly known as the Oklahoma Rural Broadband Expansion Council), email broadband@broadband.ok.gov.

Submitted by: Annie Daniel

Approved by Board, as presented on 12/20/2022.