



OKLAHOMA BROADBAND GOVERNING BOARD

Agenda for Special Meeting

10:00 a.m. on Thursday, June 16, 2022

In Room 1-1 of the Oklahoma Department of Commerce, 900 N. Stiles Ave., Oklahoma City

This is an Open Meeting. People may observe this meeting either in person or online.

To join the meeting online, [click here](#) or <https://tinyurl.com/yc47jy4a>.

- 1. Call to Order / Determination of Quorum**
- 2. Opening Remarks (State Chief Operating Officer Steven Harpe)**
- 3. Statutory Requirements of Meeting and Broadband Expansion Act review (Director - Grants Management Office Clay Holk)**
- 4. * Election of Chair**
- 5. * Election of Vice Chair**
- 6. Broadband Overview (Shawn Fernando, Director – Guidehouse)**
- 7. Overview of State’s Broadband Efforts and Administrative Information (Kirk Martin – Department of Commerce)**
- 8. Financial Overview of Broadband Governing Board and State Broadband Office (Director – Grants Management Office Clay Holk)**
- 9. * Discussion and Action regarding Administrative funds request**
- 10. Recommended Qualifications and Salary Range for Executive Director (Jake Smith – Human Capital Management)**
- 11. * Discussion and Action regarding qualifications and salary range for Executive Director of Oklahoma Broadband Office**

12. * Discussion and Action regarding process to fill Executive Director position
13. * Discussion and Action regarding meeting schedule and location
14. Discussion of possible agenda items for next meeting
15. Closing Remarks and Announcements
16. Other Business
17. Adjournment

* Indicates anticipated action.

To receive meeting notices for the Oklahoma Broadband Governing Board and the Oklahoma Broadband Expansion Council, sign up at <https://www.okcommerce.gov/about-us/rural-broadband-expansion-council/>.

This meeting is being conducted in compliance with [the Oklahoma Open Meeting Act, as amended by SB 1031 and signed by Governor Stitt on February 10, 2021](#). This meeting will be recorded and the recording will be made available to the public.

The notice of this special meeting was provided in writing to the Oklahoma Secretary of State at least two (2) days in advance of the scheduled meeting. At least twenty-four (24) hours prior to the scheduled meeting, the agenda was posted prominently and publicly at the principal offices of the Oklahoma Department of Commerce building at 900 N. Stiles Ave., Oklahoma City, OK 73104 as well as on the Oklahoma Department of Commerce Website at <https://www.okcommerce.gov/about-us/meeting-notices/#rbec>.