The Oversight Committee for State Employee Charitable Contributions (OCSECC)

Administrative Rules Report | Executive Order 2020-03

Comprehensive Review of Administrative Rules as of July 30, 2020

Report Submitted by: Tracy Osburn

Title: Deputy General Counsel

Email: tracy.osburn@omes.ok.gov

Phone: 405-522-3428

Method Used to Conduct Review: The State Principal Combined Fund Raising Organization, the attorney assigned to support OCSECC, and the chairman of the OCSECC reviewed the rules.

TOTAL NUMBER OF UNECESSARY, COSTLY, INEFFECTIVE, DUPLICATIVE OR OUTDATE REGULATIONS: 10

Title 695- Oversight Committee for State Employee Charitable Contributions

Chapter 10- Oklahoma State Charitable Campaign Rules

Subchapter 1- General Provisions

Section	Title	Date	Costly	Ineffective	Duplicate	Location Of	Outdated/	Necessary	Explanation of determined category
		Created			_	Duplication	Unnecessary		
10-1-1	Purpose	052692						X	The rule sets forth the purpose of the Chapter.
10-1-2	Definitions	052692						X	The rule provides the definitions used in the Chapter.
10-1-3	Legal references	052692						X	The rule provides the legal references.
10-1-4	Severability	052692						X	The rule protects other rules from invalidation if a particular rule in the Chapter is found to be unenforceable.
10-1-5	Oversight Committee for State Employee (OSECC); organization and meetings	052692					X	X	Meetings are not currently held on a regular schedule.
10-1-6	Local Advisory Review Committee (LARC, organization	052692					X		A LARC is not currently used.
10-1-7	General Provisions for meetings of the SARC and LSARC (Revoked)								

10-1-8	Locations for information and for filing	052692	X	X	The rule is necessary to provide notice of location of filings. The rule is outdated because the address needs to
					be updated and the reference to LARCs needs to be removed.
10-1-9	Retention and public inspection of documents and release of records	052692		X	The rule sets forth the process for retaining records and responding to an Open Records Request.
10-1-10	Declaratory rulings	052692		X	The rule provides the process for requesting and issuing declaratory rulings.
10-1-11	Rulemaking	052692		X	The rule provides the process for requesting a rule change.
10-1-12	Computation of time	052692		X	The rule provides the process for computing the time for submission deadlines.
10-1-13	Forms and instructions	052692		X	The rule allows the OCSECC to develop forms.

Subchapter 3

Principal Combined Fund Raising Organization

Part 1-State Principal Combined Fund Rising Organization (State PCFRO)

Section	Title	Date	Costly	Ineffective	Duplicate	Location Of	Outdated/	Necessary	Explanation of determined category
		Created				Duplication	Unnecessary		
10-3-1	Reserved								
10-3-2	Selection of the state PCFRO	052692						X	The rule provides the process for selecting the State Principal Combined Fund Raising Organization.
10-3-3	Terms and conditions of the service of the state PCFRO	052692						X	The rule provides the length of time that the State Principal Combined Fund Raising Organization serves in that capacity.
10-3-4	Duties and responsibilities of the state PCFRO	052692						X	The rule provides the duties and responsibilities of the State Principal Combined Fund Raising Organization.

Part 3-Local Principal Combined Fund Raising Organization (Local PCFRO)

Section	Title	Date	Costly	Ineffective	Duplicate	Location Of	Outdated/	Necessary	Explanation of determined category
		Created				Duplication	Unnecessary		
10-3-32	Selection of the PCFRO	052692						X	The rule provides the process for selecting the Local
									Principal Combined Fund Raising Organizations.

10-3-33	Terms and conditions of	052692			X	The rule provides the length of time that the Local
	the service of the local					Principal Combined Fund Raising Organizations serve in
	PCFRO					that capacity.
10-3-34	Duties and responsibilities	052692		X		The rule does not provide any information on the duties
	of the local PCFRO					of the Local Principal Combined Fund Raising
						Organizations.

Subchapter 5

Conduct of the Charitable Campaign

Section	Title	Date	Costly	Ineffective	Duplicate	Location Of	Outdated/	Necessary	Explanation of determined category
		Created				Duplication	Unnecessary		
10-5-1	Reserved								
10-5-2	Geographic areas for the charitable contribution campaign	052692					X		The OCSECC does not establish geographic areas.
10-5-3	Applications for participation in the campaign	052692						X	The rule provides the date the OCSECC sets an application deadline and the required items of the application.
10-5-4	Campaign period	052692					X		The rule does not accurately reflect the campaign period.
10-5-5	Employee solicitation	052692						X	The rule provides the framework for employee solicitation.
10-5-6	Workplace solicitations	052692						X	The rule provides the framework for workplace solicitation.

Subchapter 7

Pledge Cards, Payroll Authorizations and Mailing Lists

Section	Title	Date Created	Costly	Ineffective	Duplicate	Location Of Duplication	Outdated/ Unnecessary	Necessary	Explanation of determined category
10-7-1	Reserved								
10-7-2	Pledge cards	052692						X	The rule provides the process for using pledge cards.
10-7-3	Payroll deductions	052692						X	The rule provides the process for making payroll
									deductions.

Subchapter 9

Remittance, Allocation and Distribution of Funds

Section	Title	Date	Costly	Ineffective	Duplicate	Location Of	Outdated/	Necessary	Explanation of determined category
		Created				Duplication	Unnecessary		
10-9-1	Reserved								
10-9-2	Remittance to the state PCFRO	052692					X		The rule needs to be updated to reflect the current process of sending checks to the state PCFRO.
10-9-3	Remittance to the local PCFROS (Revoked)	052692							
10-9-4	Allocation of dollars to participating agencies	052692					X		The rule needs to be updated to reflect the current process of distributing dollars to participating agencies.

Subchapter 11

State and Local PCFRO Proceed and Costs

Section	Title	Date Created	Costly	Ineffective	Duplicate	Location Of Duplication	Outdated/ Unnecessary	Necessary	Explanation of determined category
10-11-1	Reserved								
10-11-2	Report of campaign	052692					X		The rule needs to be updated to reflect the date the
	proceeds								accounting is submitted.

Subchapter 13

Notes, Complaints, Appeals and Hearings

Section	Title	Date	Costly	Ineffective	Duplicate	Location Of	Outdated/	Necessary	Explanation of determined category
		Created				Duplication	Unnecessary		
10-13-1	Reserved								
10-13-2	Notice of certification and rejection of federations and member agencies	052692					X	X	The rule provides the process for notifying federations and agencies of their application status. The rule needs to be updated to conform with the current information provided on the application.
10-13-3	Appeal from rejection by OCSECC	052692						X	The rule provides the appeal process for federations and agencies.
10-13-4	Appeal from rejection by LSARC (Revoked)								
10-13-5	Complaints	052692						X	The rule provides the process for filing a complaint.

10-13-6	Notice of hearing	052692		X	The rule provides the process of notifying the parties about hearings.
10-13-7	Hearings	052692		X	The rule provides the process for hearings.