



State of Oklahoma
PARDON AND PAROLE BOARD

Administrative Rules Report | Executive Order 2020-03

Comprehensive Review of Administrative Rules as of July 31, 2020

Report Submitted by: Kyle Counts
Title: General Counsel
Email: kyle.counts@ppb.ok.gov
Phone: 405-521-2373

Method Used to Conduct Review: Because we are not a regulatory agency, Title 515 of the Oklahoma Administrative Code largely sets out self-regulating procedures for the Pardon and Parole Board to process pardons, paroles, and commutations. For the purposes of this report, staff reviewed the code for procedures that are redundant, outdated, or unnecessary to the extent that they create unnecessary financial costs or inefficiencies for the agency.

TOTAL NUMBER OF UNNECESSARY, COSTLY, INEFFECTIVE, DUPLICATIVE OR OUTDATED REGULATIONS: 2

OAC CITATION	SUMMARY	DATE OF CREATION	EXPLANATION
515:15-9-1	This regulation sets out the notification requirements when the agency receives a completed commutation application.	9-4-2018	It would save time and money to merge this notice requirement with the other cited herein. Savings would come from reducing postage and office supply costs, and increased staff productivity in other areas.
515:15-9-3	This regulation sets out the notification requirements for a docketed commutation application.	9-4-2018	The same explanation applies with this regulation. It would also increase savings to establish an electronic system for notifications in the administrative code.