



**STATE OF OKLAHOMA  
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

Post Office Box 36307

Oklahoma City, Oklahoma 73136-2307

Phone: (405) 425-2460 Fax: (405) 425-2490

[www.bot.ok.gov](http://www.bot.ok.gov)

Dr. Jarrad Wagner, Ph.D.  
Chairman

Joshua Smith  
State Director

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the Administrative Offices of the Board of Tests for Alcohol and Drug Influence, 3600 North Martin Luther King Avenue, Building 9, Oklahoma City, OK, 73111.

**Regular Meeting  
Of the Board of Tests for Alcohol and Drug Influence  
Oklahoma Department of Public Safety Complex,  
W.C. Sarg Smith Classroom  
3600 North Martin Luther King Avenue, Oklahoma City, OK, 73111**

**Tuesday November 14, 2023  
10:00 A.M.**

**MINUTES**

**BOARD MEMBERS PRESENT:**

Dr. Jarrad Wagner, OSU Health Science - Chair  
Dr. Kenneth Blick, OU Health Science  
Chief Michael Bell, Oklahoma Chiefs of Police  
Kevin McCullough, CLEET  
Major Jansen Idlett, Dept. of Public Safety  
Dr. LaTrina Frazier, Dept. of Health  
Sheriff Damon Devereaux, Sheriffs and Peace  
Ofc Assoc.

**BOARD MEMBERS NOT PRESENT:**

Kevin Kramer, Oklahoma State Bureau of  
Investigation

**STAFF PRESENT:**

Josh Smith, Director  
Jordan Miller, Bus. Services Coord.  
Christopher Pape, Breath-Test Admin  
David Cravens, Training Admin  
David Barnett, Interlock Admin

**1. Call to Order and Roll Call**

**Action Taken:** Dr. Wagner called the meeting to order at approximately 10:00 a.m. Roll was taken; five members were present. Dr. Kenneth Blick and Sheriff Damon Devereaux arrived after Agenda Item 3 bringing the total member count to seven.

**2. Statement of Compliance with the Open Meetings Act**

**Action Taken:** Dr. Wagner gave statement of compliance for the record.

**3. Approval of Minutes**

**Action Taken:** Chief Bell motioned to approve the drafted minutes from the Tuesday, May 16, 2023 Regular Board Meeting. Dr. Frazier seconded.

A roll call was taken with the following results: Wagner voted yes, Bell voted yes, Frazier voted yes, McCullough voted yes, Idlett voted yes.

**4. Director's Report**

1. Training – David has completed 54 classes so far this year and anticipates a total of 566 operators licensed by the end of December.

2. Breath Testing – 4 instruments currently at CMI. Repair times have gotten better. We are controlling the amount that get submitted to stay within budget. We currently have approx. 6 awaiting shipping to CMI service department. Permit renewal portal will close Dec 15 at midnight, 1,948 have renewed as of yesterday. 2,144 more operators are eligible to renew. We will begin pushing new operator databases to instrumentation in the state shortly after.

3. Ignition Interlock – BOT IDAP is our main activity, enrollments are increasing. October enrollments highest in six months; 93. Starting with May - 78, June - 83, July - 52, August - 62, September – 71

4. Thanks to the continued reliable and responsive hard work of staff.

**5. Discussion and possible action to adopt completed evaluation report as official record of the Board**

Dr. Wagner led the Board discussing the prepared report. Overall, the Board was very pleased with the findings of the report.

**Action Taken:** Dr. Blick motioned to adopt the evaluation report as the official record of the agency. Chief Bell seconded.

A roll call was taken with the following results: Wagner voted yes, Bell voted yes; Blick voted yes, Devereaux voted yes; Frazier voted yes, McCullough voted yes, Idlett voted yes.

**6. Updates and discussion with possible action regarding breath alcohol instrumentation state plan.**

**(Note: This plan is fluid and amendable.)**

**BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE "STATE PLAN" TO  
ADOPT NEW BREATH ALCOHOL TESTING INSTRUMENTATION**

1. Identify the need for new instrumentation (current situation of the state).
2. Modify the administrative rules to accommodate incorporation of the new instrumentation.
3. Develop and adopt internal Board policy and procedure for instrument evaluation.
4. Solicit feedback from other states currently using candidate instruments.
5. Select instruments to evaluate that meet the statutory requirements, rules, and needs of the State.
6. Evaluate instruments pursuant to the internal Board evaluation policy and procedure.
7. Board selects best candidate/instrument to adopt based on evaluation report/results or best fit. (11/14/2023)
8. Work with the selected instrument manufacturer to negotiate a purchase and service contract.
9. Identify funding sources and acquisition of new instrumentation.
10. Send qualified staff to manufacturer maintenance and repair training.
11. Develop and identify level of training and curriculum for current operators and new operators.
12. Create roll-out and distribution plan for new instrumentation.

The Director informed the Board that the state plan is progressing nicely and the Board's next item to discuss would be selecting the next generation breath alcohol analyzer based on the evaluation report results and best fit for state. The Board members had discussion about the devices evaluated and made a decision.

**Action Taken:** Dr. Blick motioned to adopt the CMI Intoxilyzer 9000 as the state's next generation breath alcohol analyzer. Dr. Frazier seconded.

A roll call was taken with the following results: Wagner voted yes, Bell voted yes; Blick voted yes, Devereaux voted yes; Frazier voted yes, McCullough voted yes, Idlett voted yes.

**7. Discussion and action regarding election of Chair and Vice-Chair in accordance with 47 O.S. § 759**

Dr. Wagner informed the Board members that he and Kevin Kramer are willing to continue serving as chair and vice-chair. The Board had no other declarations of interest announced by the other members.

**Action Taken:** Dr. Blick motioned for Dr. Wagner to continue as chair and Kevin Kramer as vice-chair. Major Idlett seconded.

A roll call was taken with the following results: Wagner voted yes, Bell voted yes; Blick voted yes, Devereaux voted yes; Frazier voted yes, McCullough voted yes, Idlett voted yes.

**8. Discuss and select regular meeting dates for calendar year 2024.  
(Historical meeting date months are February, May, August, November)**

**Action Taken:** Kevin McCullough motioned the regular meeting dates be held on Tuesday February 13<sup>th</sup> 2024, Tuesday May 14<sup>th</sup> 2024, Tuesday August 13<sup>th</sup> 2024, and Tuesday November 12<sup>th</sup> 2024; all at 10 a.m. Dr. Blick seconded.

A roll call was taken with the following results: Wagner voted yes, Bell voted yes; Blick voted yes, Devereaux voted yes; Frazier voted yes, McCullough voted yes, Idlett voted yes.

**9. Chairman's Report**

Dr. Wagner expressed his appreciation to the director and staff.

**10. Public Comment(s) \*pursuant to the Oklahoma Open Meetings Act, no action may be taken on any public comments**

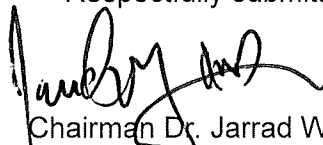
Public comments were heard expressing the continued disapproval of Service Oklahoma's business activities and the public's frustrations with them. The public expressed that BOT and DPS are doing their job, but Service Oklahoma is not and there is no one holding them accountable.

**11. Adjournment**

**Action Taken:** Sheriff Devereaux motioned to adjourn. Chief Bell seconded.

A roll call was taken with the following results: Wagner voted yes, Bell voted yes; Blick voted yes, Devereaux voted yes; Frazier voted yes, McCullough voted yes, Idlett voted yes.

Respectfully submitted,



Chairman Dr. Jarrad Wagner  
Board of Tests for Alcohol and Drug Influence

**A digital copy of these minutes is kept on record at the Board of Tests.  
Available upon request.**