



**STATE OF OKLAHOMA
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

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Dr. Jarrad Wagner, Ph.D.
Chairman

Joshua Smith
State Director

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the Administrative Offices of the Board of Tests for Alcohol and Drug Influence, 3600 North Martin Luther King Avenue, Building 9, Oklahoma City, OK, 73111.

**Special Meeting
Of the Board of Tests for Alcohol and Drug Influence
Oklahoma Department of Public Safety Complex,
W.C. Sarg Smith Classroom
3600 North Martin Luther King Avenue, Oklahoma City, OK, 73111**

**Tuesday September 27, 2022
10:00 A.M.**

MINUTES

BOARD MEMBERS PRESENT:

Dr. Jarrad Wagner, OSU Health Science - Chair
Kevin Kramer, Oklahoma State Bureau of Investigation
Sheriff Damon Devereaux, Oklahoma Sheriffs and Peace Officer
Chief Michael Bell, Oklahoma Association of Chiefs of Police
Major Garrett Vowell, Dept. of Public Safety

STAFF PRESENT:

Josh Smith, Director
Jordan Miller, Bus. Serv. Coordinator
Christopher Pape, Breath-Test Admin
Magan Sloan, Interlock Assistance Rep
David Cravens, Training Program.
Admin
David Barnett, Ignition Interlock
Program Admin.

BOARD MEMBERS NOT PRESENT:

Dr. Kenneth Blick, OU Health Science
Dr. LaTrina Frazier, Dept. of Health
Earl Morrison, CLEET

1. Call to Order and Roll Call

Action Taken: Dr. Wagner called the meeting to order at approximately 10:00 a.m.
Roll was taken; five members were present.

2. Statement of Compliance with the Open Meetings Act

Action Taken: Dr. Wagner gave statement of compliance for the record.

3. Approval of Minutes

Action Taken: Sheriff Damon Devereaux motioned to approve minutes from the May 10, 2022, Regular Board Meeting. Dr. Jarrad Wagner seconded the motion.

A roll call vote was taken with the following results Dr. Wagner voted yes, Kevin Kramer voted yes, Chief Bell voted yes, Sheriff Devereaux voted yes, and Major Vowell voted yes.

4. Director's Report

IT UPDATES - Director Smith updated the board on agency activities with Thentia, CMI and OMES IT. Thentia has confirmed the new Breath Testing Permit system will go live in January 2023. The final phase work will begin in October.

CMI UPDATES – The Board is experiencing issues with units on host network sites with the Intoxilyzer. CMI has been notified, but we have received no fix as of this date. The service center at CMI has responded to our repeated inquiries for device repair status updates. CMI has repaired and returned approx.14 units since the May meeting. This is a much better trend, but the agency continues to have limitations with so many units not available for swap out on site. Chris attended USERS Group hosted by CMI at the end of August. He reported he received good training and obtained insight into CMI's current challenges.

IDAP UPDATES - The agency is still waiting on OMES to provide solution discovery guidance for an interface system to manage IDAP efficiently. The agency has been preparing to take over IDAP and will go live in November. We have continued to work with the interlock manufacturers to identify clarifications and processes. New interlock device installs will require a camera beginning November 1, 2022.

TRAINING UPDATES - David Cravens is on track to complete 50 classes by end of November. The projected total students taught will be 595.

5. Discussion and possible action to authorize the Director to move forward with presenting drafted language for Sunset Law Bill

Action Taken: Chief Bell motioned to move forward with drafted language for the Sunset Bill. Major Garrett Vowell seconded the motion.

A roll call vote was taken with the following results Dr. Wagner voted yes, Kevin Kramer voted yes, Chief Bell voted yes, Sheriff Devereaux voted yes, and Major Vowell voted yes.

6. Declaration of need to adopt emergency rules and action to adopt emergency rules for OAC Title 40 Chapter 50 in response to Senate Bill 366 (IDAP transferred from DPS to BOT)

Action Taken: Kevin Kramer motioned to adopt the rules as presented. Chief Bell seconded the motion.

A roll call vote was taken with the following results Dr. Wagner voted yes, Kevin Kramer voted yes, Chief Bell voted yes, Sheriff Devereaux voted yes, and Major Vowell voted yes.

7. Possible discussion and vote to enter Executive Session pursuant to 25 O.S. § 307(B)(1) to discuss promotions and increases of pay for Chris Pape, Magan Sloan and Jordan Miller

Action Taken: Kevin Kramer motioned to go into Executive Session. Sheriff Devereaux seconded the motion.

A roll call vote was taken with the following results Dr. Wagner voted yes, Kevin Kramer voted yes, Chief Bell voted yes, Sheriff Devereaux voted yes, and Major Vowell voted yes.

Action Taken: Kevin Kramer motioned to exit Executive Session. Major Vowell seconded the motion.

A roll call vote was taken with the following results Dr. Wagner voted yes, Kevin Kramer voted yes, Chief Bell voted yes, Sheriff Devereaux voted yes, and Major Vowell voted yes.

8. Possible Motion and vote in response to Executive Session discussion

Action Taken: Kevin Kramer motioned for the Director to move forward as discussed in the Executive Session. Major Vowell seconded the motion.

A roll call vote was taken with the following results Dr. Wagner voted yes, Kevin Kramer voted yes, Chief Bell voted yes, Sheriff Devereaux voted yes, and Major Vowell voted yes.

9. Chairman's Report

The chair elected to pass this agenda item.

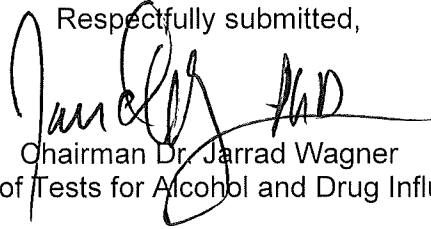
10. Public Comments

11. Adjournment

Action Taken: Kevin Kramer motioned for adjournment. Chief Bell seconded the motion.

A roll call vote was taken with the following results Dr. Wagner voted yes, Kevin Kramer voted yes, Chief Bell voted yes, Sheriff Devereaux voted yes, and Major Vowell voted yes.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jarrad Wagner". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Chairman Dr. Jarrad Wagner
Board of Tests for Alcohol and Drug Influence

**A digital copy of these minutes is kept on record at the Board of Tests.
Available upon request.**