



**STATE OF OKLAHOMA  
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

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Dr. Jarrad Wagner, Ph.D.  
Chairman

Joshua Smith  
State Director

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the Administrative Offices of the Board of Tests for Alcohol and Drug Influence, 3600 North Martin Luther King Avenue, Building 9, Oklahoma City, OK, 73111.

**Regular Meeting  
Of the Board of Tests for Alcohol and Drug Influence  
Oklahoma Department of Public Safety Complex,  
W.C. Sarg Smith Classroom  
3600 North Martin Luther King Avenue, Oklahoma City, OK, 73111**

**Tuesday December 6, 2022  
10:00 A.M.**

**MINUTES**

**BOARD MEMBERS PRESENT:**

Dr. Jarrad Wagner, OSU Health Science - Chair  
Kevin Kramer, Oklahoma State Bureau of Investigation  
Sheriff Damon Devereaux, Sheriffs and Peace Ofc Assoc.  
Jason Potter, CLEET  
Major Jansen Idlett, Dept. of Public Safety  
Dr. Kenneth Blick, OU Health Science  
Dr. LaTrina Frazier, Dept. of Health

**BOARD MEMBERS NOT PRESENT:**

Chief Michael Bell, Oklahoma Chiefs of Police

**STAFF PRESENT:**

Josh Smith, Director  
Jordan Miller, Bus. Serv. Coordinator  
Christopher Pape, Breath-Test Admin  
Magan Sloan, Interlock Assistance Rep  
David Cravens, Training Admin  
David Barnett, Ignition Interlock Program Admin.

**1. Call to Order and Roll Call**

**Action Taken:** Dr. Wagner called the meeting to order at approximately 10:00 a.m. Roll was taken; seven members were present. Sheriff Devereaux arrived at 10:05 a.m.

**2. Statement of Compliance with the Open Meetings Act**

**Action Taken:** Dr. Wagner gave statement of compliance for the record.

**3. Welcome or discuss new Board members**

**Action Taken:** The Director introduced Major Jansen Idlett as the Department of Public Safety designee, Jason Potter and Curt Terry (not present) as the designees for CLEET. The Director informed the board that CLEET understands that only one designee may sit as an active participating member at public meetings and Jason Potter has been designated as a back-up to ensure the board can meet quorum requirements. Curt Terry is the primary designee for CLEET.

**4. Approval of Minutes**

**Action Taken:** Dr. Blick motioned to approve minutes from the September 27, 2022 Special Board Meeting. Kevin Kramer seconded the motion.

A roll call was taken with the following results Dr Wagner voted yes, Kevin Kramer voted yes, Dr. Blick voted yes, Dr. Frazier voted yes, Jason Potter voted yes, Major Idlett voted yes, Sheriff Devereaux voted to abstain

**5. Director's Report**

IT UPDATES - Director Smith updated the board on agency activities with Thentia.

CMI UPDATES – Form updates with new language on breath testing affidavits were received from CMI approximately mid-November. The agency has rolled out the update to more than 90% of the statewide units.

BOT IDAP UPDATES – No enrollments as of this meeting date. The agency is ready when applicants begin applying and enrolling. Initiative has been taken to draft and provide a toolkit to the legal community regarding BOT IDAP.

REGULAR ADMINISTRATIVE RULES FOR 2023 – Proposed rule amendments will be submitted for comment by December 8, 2022. Comments will be received, and a hearing will be held February 3, 2023. Comments will be prepared and submitted to the Board members two weeks before the next board meeting.

SUNSET BILL PROGRESS UPDATE – Confirmed Rep. Rande Worthen will be authoring our Sunset Bill. Rep. Worthen has reported that the Board still serves a major role in the state and shared no concerns that the agency is at risk of sunset.

CHRIS PAPE – There have been continuing issues with CMI and the amount of time we are getting the units back from repair. Currently, there are eighteen (18) units at CMI. CMI is training more staff in order to help fix the repair issue. The parts are getting harder to find due to the units being older. There is a need for new units.

DAVID CRAVENS – A total of sixty (60) Intoxilyzer certification classes were taught with a total of five-hundred eighty-four (584) students in 2022. The goal is to complete a minimum of 50 classes for 2023. There are travel restrictions for classes due to budgetary constraints. There will only be one away breath testing operator certification event per month that will span an average of two to three days for each event.

DAVID BARNETT – David has currently completed one-hundred thirty-two (132) inspections, fifteen (15) inspections left for December. Since July, there have been thirty-eight (38) new service centers added. There are currently twenty (20) service centers set to open this year. Alcohol Detection Systems (ADS) is a new manufacturer that is approved to operate in Oklahoma. The Alcohol Alert 7000 and the Smart Start Interlock Flex device are newer devices currently pending certification with the agency.

**6. Discussion and possible action regarding current breath testing instrumentation and future breath testing instrumentation.**

A lengthy discussion was held amongst the Board and staff. The group identified a need to adopt new testing instrumentation in the state. The group identified an initial step to obtain a response from companies that manufacture and sell evidential breath testing instrumentation. The group identified that a plan would need to be created inclusive of an evaluation procedure, a training/rollout plan, and funding identification. The group identified that funding will be a major hurdle, but the Board could still move forward with evaluating available instrumentation and creating a plan.

**Action Taken:** No action taken.

**7. Discuss and select Regular Board Meeting dates and times for calendar year 2023.**

**Action Taken:** Dr. Blick motioned to approve the Board Meeting dates. Dr. Kramer seconded the motion. The Board of Tests approved the following meeting dates for 2023: February 21, 2023, May 16, 2023, August 15, 2023, and November 14, 2023 all at 10 a.m.

A roll call was taken with the following results Dr Wagner voted yes, Kevin Kramer voted yes, Dr. Blick voted yes, Dr. Frazier voted yes, Jason Potter voted yes, Major Idlett voted yes, Sheriff Devereaux voted to yes

**8. Chairman's Report**

The chairman thanked the staff for a job well done.

**9. Public Comments**

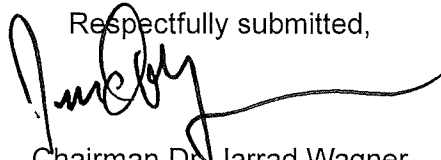
Thomas Hosty gave comment to the Board regarding equipment selection. Mr. Hosty recommended the Board do no future business with CMI, Inc.

**10. Adjournment**

**Action Taken:** Dr. Blick motioned for adjournment. Kevin Kramer seconded the motion.

A roll call vote was taken with the following results Dr. Wagner voted yes, Kevin Kramer voted yes, Dr. Blick voted yes, Sheriff Devereaux voted yes, Major Idlett voted yes, Jason Potter voted yes, and Dr. Frazier voted yes.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jarrad Wagner', with a long horizontal flourish extending to the right.

Chairman Dr. Jarrad Wagner  
Board of Tests for Alcohol and Drug Influence

**A digital copy of these minutes is kept on record at the Board of Tests.  
Available upon request.**