



**STATE OF OKLAHOMA
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

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Dr. Jarrad Wagner, Ph.D.
Chairman

Joshua Smith
State Director

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the Administrative Offices of the Board of Tests for Alcohol and Drug Influence, 3600 North Martin Luther King Avenue, Building 9, Oklahoma City, OK, 73111.

**Regular Meeting AT OKLAHOMA CITY, OKLAHOMA
Of the Board of Tests for Alcohol and Drug Influence
Oklahoma Department of Public Safety Complex,
W.C. Sarg Smith Classroom
3600 North Martin Luther King Avenue, Oklahoma City, OK, 73111**

**Tuesday August 3, 2021
10:00 A.M. CDT**

MINUTES

BOARD MEMBERS PRESENT:

Dr. Kenneth Blick, OU Health Science - Chair
Dr. Jarrad Wagner, OSU Health Science - Vice Chair
Kevin Kramer, OSBI
Major Ronnie Hampton, Department of Public Safety
Chief Michael Bell, Oklahoma Assoc. Chiefs of Police
Earl Morrison, CLEET

STAFF PRESENT:

Josh Smith, Director
Jenifer Steiner, Business Manager
David Barnett, Interlock Administrator
Christopher Pape, Breath-Test Admin
Vince Barnard, Training Administrator

1. Call Meeting to Order

Action Taken: Dr. Blick called the meeting to order at approximately 10:00 a.m. Roll was taken; six members were present representing a quorum.

2. Statement of Compliance with the Open Meetings Act

Action Taken: Dr. Blick gave statement of compliance for the record.

3. Approval of Minutes

Action Taken: Chief Bell motioned to approve the minutes for the regular meeting held May 18, 2021. Kevin Kramer seconded the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner abstained, Major Hampton voted yes, Kevin Kramer voted yes, Earl Morrison voted yes, Chief Bell voted yes

4. Election of Chair and Vice-chair in accordance with 47 O.S. § 759

Chair Nomination: Dr. Jarrad Wagner

Action Taken: Kevin Kramer motioned to elect Dr. Jarrad Wagner as the Chair of the Board. Major Ronnie Hampton seconded the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Hampton voted yes, Kevin Kramer voted yes, Earl Morrison voted yes, Chief Bell voted yes

Vice-Chair Nomination: Kevin Kramer

Action Taken: Major Ronnie Hampton motioned to elect Kevin Kramer as the Vice-Chair of the Board. Earl Morrison seconded the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Hampton voted yes, Kevin Kramer voted yes, Earl Morrison voted yes, Chief Bell voted yes

5. Director's Report

Director Smith kept his update brief and referred to his monthly report to the Board members. The director also updated the Board on the changes being made to be in compliance with Senate Bill 367 effective November 1, 2021. Director Smith then invited the staff Program Administrators to give updates.

David Barnett, Ignition Interlock Program Administrator, updated the Board with the active service center totals as well as service center inspections. He also stated he is in the process of reviewing an Interlock Manufacturer that has applied to conduct business within the state.

Christopher Pape, Breath-Testing Program Administrator, presented the Board updates on the number of instruments maintenance was performed on, the number of Intoxilyzer 8000 swaps that have been performed since the last board meeting, the number of instruments sent to CMI for required maintenance, as well as all instruments are currently connected to the Board through a wireless gateway or an Ethernet connection.

Vince Barnard, Training Program Administrator, updated the Board with the number of trainings he has instructed and/or coordinated for the year and stated there a several other Intoxilyzer 8000 operator course, SFST, and ARIDE courses on the schedule for the rest of the year.

Director Smith ended the report by thanking the staff for an outstanding job and informed the Board the staff works tirelessly for continued success.

6. Discussion and possible action to award all BOT staff 4% inflation increase to current salaries retroactive to August 1, 2021

Director Smith explained to the Board the cost of insurance premiums continue to rise, however the State has yet to issue a benefit allowance increase to help with the inflation of the premiums. He asked the Board to consider an inflation increase for all BOT staff. He explained the agency had an increase to the payroll budget for FY22 and would be able to absorb the change.

Action Taken: Kevin Kramer motioned to award the BOT staff a 4% cost of living increase retroactive to August 1, 2021. Chief Bell seconded the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Hampton voted yes, Kevin Kramer voted yes, Earl Morrison voted yes, Chief Bell voted yes

7. Chairman's Report

Dr. Blick started by thanking the Board for the opportunity to serve as the Chairman for many years and he believes the Board made a good decision with the election of the new Chairman. He gave well wishes to the Board and went on to thank Director Smith for a job well done as well as the BOT staff.

8. Public Comments

No public comments given

9. New Business

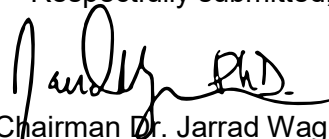
No new business brought before the Board

10. Adjournment

Action Taken: Kevin Kramer motioned to adjourn the meeting. Major Ronnie Hampton seconded the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Hampton voted yes, Kevin Kramer voted yes, Earl Morrison voted yes, Chief Bell voted yes

Respectfully submitted,



Chairman Dr. Jarrad Wagner
Board of Tests for Alcohol and Drug Influence

**A digital copy of these minutes is kept on record at the Board of Tests.
Available upon request.**