



**STATE OF OKLAHOMA
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

Dr. Kenneth E. Blick, Ph.D.
Chairman

Post Office Box 36307
Oklahoma City, Oklahoma 73136-2307
Phone: (405) 425-2460 Fax: (405) 425-2490
www.bot.ok.gov

Joshua Smith
State Director

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the Administrative Offices of the Board of Tests for Alcohol and Drug Influence, 3600 North Martin Luther King Avenue, Building 9, Oklahoma City, OK, 73111.

**Regular Meeting AT OKLAHOMA CITY, OKLAHOMA
Of the Board of Tests for Alcohol and Drug Influence
Oklahoma Department of Public Safety Complex,
W.C. Sarg Smith Classroom
3600 North Martin Luther King Avenue, Oklahoma City, OK, 73111**

**Tuesday November 10, 2020
10:00 A.M. CDT**

MINUTES

(BOARD MEMBERS/STAFF ATTENDED THE MEETING IN PERSON AND VIA VIDEO/TELE-CONFERENCE USING GOTOMEETINGS. THE PUBLIC WAS ALLOWED TO ATTEND IN PERSON AND WAS PROVIDED DIRECTIONS TO ATTEND VIA GOTOMEETINGS. AN EXECUTIVE ORDER ISSUED BY THE GOVERNOR WAS IN EFFECT FOR A STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC. THE MEETING WAS HELD IN COMPLIANCE WITH 25 O.S. § 307.1.)

BOARD MEMBERS PRESENT:

Dr. Kenneth Blick, OU Health Science - Chair
Dr. Jarrad Wagner, OSU Health Science - Vice Chair
Sheriff Chris West, Sheriffs and Peace Officers Association
Kevin Kramer, State Bureau of Investigations
Dr. S. Terence Dunn, Department of Health
Director Jesus Campa, Council on Law Enforcement Education and Training

STAFF PRESENT:

Josh Smith, Director
Jenifer Steiner, Business Manager
David Barnett, Interlock Administrator
Magan Stow, Interlock Assistance Rep

1. Call Meeting to Order

Action Taken: Dr. Blick called the meeting to order at approximately 10:10 a.m. Roll was taken; six members were present representing a quorum.

2. Statement of Compliance with the Open Meeting Act

Dr. Blick gave statement of compliance for the record.

3. Approval of Minutes for the regular meetings held February 25, 2020 and May 12, 2020:

Action Taken: Dr. Wagner motioned to approve the minutes for the regular meetings held February 25, 2020 and May 12, 2020. Kevin Kramer second the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Director Campa abstained, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes

4. Director's Report

Director Smith gave a brief update on the Administration, Breath-Testing, Interlock, and Training Programs. The director also let the Board know he will have some rule amendments that will be published for public review and comment and that he would ensure all Board members would receive all comments and proposed rules prior to the next meeting. Director Smith introduced and welcomed Director Campa from CLEET as our newest Board member.

Action Taken: Sheriff West motioned to approve the director's report. Director Campa seconded the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Director Campa voted yes, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes

5. Discussion and possible action on Petition for Declaratory ruling received from Oklahoma Department of Public Safety

Director Smith explained that the Department of Public Safety submitted a petition for declaratory ruling as he had shared via email with the members. Director Smith informed the Board that Mr. Stephen Fabian and Mr. Brian Morton brought to his attention that by rule the Board should allow input from all interested parties. The Department of Public Safety did not provide a list of interested parties. Director Smith informed the Board that it may be necessary to clarify the administrative rules to ensure that all parties are given an opportunity to provide input on a petition. He reported that currently the petitioner identifies the interested parties and it would be more appropriate for the Board to identify those parties. The Board discussed and decided that a 30 day comment period would be appropriate to all interested parties before the Board takes action and adopts a Declaratory Ruling. Dr. Blick requested a motion from the members.

Action Taken: Sheriff West made a motion to allow 30 days for public comment on the Declaratory Ruling and the director receive those comments, provide a review to the board members and revisit the agenda item at the next Board meeting. Director Campa seconded the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Director Campa voted yes, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes

6. Discussion and possible action on 2021 Regular Board meeting dates:

Suggested Dates for 2021 Regular Meetings:

February 9, 2021

May 18, 2021

August 3, 2021

November 9, 2021

Action Taken: Dr. Wagner motioned to approve the suggested dates for the 2021 Regular Board Meetings all being held at 10:00 am. Kevin Kramer seconded the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Director Campa voted yes, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes

7. Chairman's Report

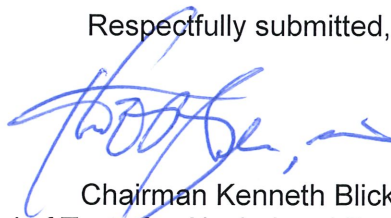
Dr. Blick extended a thank you and congratulations to staff members for staying the course and keeping things going during the pandemic.

8. Adjournment

Action Taken: Sheriff West motioned to adjourn the meeting. Kevin Kramer seconded the motion.

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Director Campa voted yes, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes

Respectfully submitted,



Chairman Kenneth Blick
Board of Tests for Alcohol and Drug Influence

**THIS MEETING WAS HELD VIA TELECONFERENCING, VIDEOCONFERENCING,
AND IN PERSON AT 3600 N. MARTIN LUTHER KING AVE. OKLAHOMA CITY, OK
73111 BUILDING #9 ON DPS CAMPUS W.C. (SARG) SMITH CLASSROOM**