



**STATE OF OKLAHOMA
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

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Dr. Kenneth E. Blick, Ph.D.
Chairman

Joshua Smith
State Director

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the Administrative Offices of the Board of Tests for Alcohol and Drug Influence, 3600 North Martin Luther King Avenue, Building 9, Oklahoma City, OK, 73111.

**Regular Meeting AT OKLAHOMA CITY, OKLAHOMA
Of the Board of Tests for Alcohol and Drug Influence
Oklahoma Department of Public Safety Complex,
W.C. Sarg Smith Classroom
3600 North Martin Luther King Avenue, Oklahoma City, OK, 73111**

**Tuesday May 12, 2020
10:00 A.M. CDT**

MINUTES

(BOARD MEMBERS/STAFF ATTENDED VIA VIDEO/TELE-CONFERENCE USING GOTOMEETINGS.)
THE GOVERNOR MADE AN EXECUTIVE ORDER FOR A STATE OF EMERGENCY FOR THE COVID-19 PANDEMIC.)

BOARD MEMBERS PRESENT:

Dr. Kenneth Blick, OU Health Science - Chair
Dr. Jarrad Wagner, OSU Health Science - Vice Chair
Sheriff Chris West, Sheriffs and Peace Officers Association
Major Ronnie Hampton, Department of Public Safety
Dr. S. Terence Dunn, Department of Health
Kevin Kramer, State Bureau of Investigations

STAFF PRESENT:

Josh Smith, Director
Jenifer Martin, Business Manager
David Barnett, Interlock Administrator
Magan Stow, Interlock Assistance Rep

1. Call Meeting to Order

Action Taken: Dr. Blick called the meeting to order at 10:05 a.m. Roll was taken; six members were present representing a quorum. Dr. Dunn arrived at 10:10 a.m. bringing the total board member count to seven.

2. Statement of Compliance with the Open Meeting Act

Dr. Blick gave statement of compliance for the record.

3. Introduce new board member Major Ronnie Hampton, Oklahoma Highway Patrol

Dr. Blick introduced and welcomed Major Hampton to the Board. Major Hampton gave a brief message and thanked the Board for the warm welcome.

4. Discussion and possible action to employ a Breath Alcohol Testing Program Administrator, including start date, benefits, and salary

Director Smith explained to the board the interview panel had interviewed three possible candidates for the position that the Board members had ranked and put forth for the interview panel to interview. Director Smith requested that further discussion of the panel's recommendations be held in executive session if possible.

5. Discussion and possible action on the salary of the Sate Director

The Board discussed briefly how the newly appointed Director has done an excellent job and would like to discuss a salary adjustment further in executive session, as this adjustment was overlooked and not on the agenda during the last meeting.

6. Executive Session pursuant to 25 O.S. § 307 (B)(1) for the following items:

- 1. Discuss and select candidate, start date, benefits and salary for vacant Breath Alcohol Testing Program Administrator position**
- 2. Discussion of the salary for the State Director**

Motion to enter executive session made by Sheriff West, and seconded by Kevin Kramer

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Hampton voted yes, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes.

Motion to exit executive session made by Kevin Kramer and seconded by Dr. Wagner

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Hampton voted yes, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes.

7. Motion and Vote on Item #4

Action Taken: Dr. Wagner motioned to accept the interview panel's recommendation to employ Christopher Pape with a start date of June 1, 2020, salary at \$50,000 a year with state employee benefits allowed by law, Kevin Kramer seconded the motion

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Hampton voted yes, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes.

8. Motion and Vote on Item #5

Action Taken: Sheriff West motioned to adjust the State Director salary to \$76,000.00 a year, Dr. Wagner seconded the motion

A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Hampton voted yes, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes.

9. Adjournment

Action Taken: Kevin Kramer moved to adjourn, Dr. Wagner seconded the motion. A roll call vote was taken with the following results Dr. Blick voted yes, Dr. Wagner voted yes, Major Hampton voted yes, Dr. Dunn voted yes, Kevin Kramer voted yes, Sheriff West voted yes.

Dr. Blick gave a quick dismissal message to the Board members, Staff and public regarding his appreciation for the steps taken to ensure the Board could conduct a meeting using video/tele-conferencing technologies and the participation and support represented by the attendance.

Respectfully submitted,



Chairman Kenneth Blick
Board of Tests for Alcohol and Drug Influence

**THIS MEETING WAS HELD VIA TELECONFERENCING, VIDEOCONFERENCING,
AND IN PERSON AT 3600 N. MARTIN LUTHER KING AVE. OKLAHOMA CITY, OK
73111 BUILDING #9 ON DPS CAMPUS W.C. (SARG) SMITH CLASSROOM**