



**STATE OF OKLAHOMA
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

Dr. Jarrad Wagner, Ph.D.,
F-ABFT
Chairman

Post Office Box 36307
Oklahoma City, Oklahoma 73136-2307
Phone: (405) 425-2460 Fax: (405) 425-2490
www.bot.ok.gov

Joshua Smith
Director

NOTICE

**REGULAR MEETING AT OKLAHOMA CITY, OKLAHOMA
Of the Board of Tests for Alcohol and Drug Influence**
Oklahoma Department of Public Safety Complex
Building No. 9, W.C. (Sarg) Smith Classroom
3600 N. Martin Luther King Ave. Oklahoma City, OK
**Tuesday February 13th, 2024
10:00 A.M.**

Agenda

1. Call to Order and Roll Call
2. Statement of Compliance with the Open Meetings Act
 - a. Posting at BOT Office and email notices completed February 9, 2024
3. Approval of Minutes
 - a. November 14, 2023 Regular Board Meeting
4. Director's Report
 - Agency activity updates..... (Josh Smith reporting)
 - BOT IDAP overview..... (Josh Smith reporting)
5. Updates and discussion with possible action regarding breath alcohol instrumentation state plan.
(Note: This plan is fluid and amendable.)

BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE "STATE PLAN" TO ADOPT NEW BREATH ALCOHOL TESTING INSTRUMENTATION

- ~~1. Identify the need for new instrumentation (current situation of the state).~~
- ~~2. Modify the administrative rules to accommodate incorporation of the new instrumentation.~~
- ~~3. Develop and adopt internal Board policy and procedure for instrument evaluation.~~
- ~~4. Solicit feedback from other states currently using candidate instruments.~~
- ~~5. Select instruments to evaluate that meet the statutory requirements, rules, and needs of the State.~~
- ~~6. Evaluate instruments pursuant to the internal Board evaluation policy and procedure.~~
- ~~7. Board selects best candidate/instrument to adopt based on evaluation report/results or best fit.(11/14/2023)~~
8. Work with the selected instrument manufacturer to negotiate a purchase and service contract.
(02/13/2024 discussion/update)
- ~~9. Identify funding sources and acquisition of new instrumentation.~~

10. Send qualified staff to manufacturer maintenance and repair training. (02/13/2024 updates)
 11. Develop and identify level of training and curriculum for current operators and new operators.
 12. Create roll-out and distribution plan for new instrumentation.
6. Discussion and possible action to adopt proposed administrative rule amendments for 2024 (*public comment period was 11/15/2023 through 12/31/2023; public hearing held 01/04/2024*).
- Chapter 10. Personnel (Amended)
 - Chapter 15. Laboratories and Facilities (Revoked)
 - Chapter 25. Devices, Equipment, and Reference Standards (Amended)
 - Chapter 35. Analysis of Alcohol in Blood (Revoked)
 - Chapter 40. Analysis of Other Intoxicating Substances (Revoked)
 - Chapter 50. Ignition Interlock Devices (Amended)
7. Public Comment(s) **pursuant to the Oklahoma Open Meetings Act, no action may be taken on any public comments*
8. Possible discussion and vote to enter Executive Session pursuant to 25 O.S. § 307 to discuss employment, demotion, discipline, or performance for the following individual salaried employees of the Board:
David Barnett, David Cravens, Jordan Miller, Christopher Pape, Magan Sloan, Joshua Smith.
- Vote to Enter Executive Session
 - Vote to Exit Executive Session
9. Possible discussion and action in response to Executive Session discussions.
10. Chairman's Report
11. Adjournment