



**STATE OF OKLAHOMA
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

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Joshua Smith
Director

NOTICE

**SPECIAL MEETING AT OKLAHOMA CITY, OKLAHOMA
Of the Board of Tests for Alcohol and Drug Influence**

Oklahoma Department of Public Safety Complex
Building No. 9, W.C. (Sarg) Smith Classroom
3600 N. Martin Luther King Ave. Oklahoma City, OK
Tuesday September 27th, 2022
10:00 A.M. CDT

Agenda

1. Call to Order and Roll Call
2. Statement of Compliance with the Open Meetings Act
 - a. Posting at BOT Office and email notices completed September 23, 2022
3. Approval of Minutes
 - a. May 10, 2022 Regular Board Meeting
4. Director's Report
Agency and IT updates (Thentia, OMES, and CMI).....(Josh Smith reporting)
5. Discussion and possible action to authorize the Director to move forward with presenting drafted language for Sunset Law bill
6. Declaration of need to adopt emergency rules and action to adopt emergency rules for OAC Title 40 Chapter 50 in response to Senate Bill 366 (IDAP transferred from DPS to BOT)
7. Possible discussion and vote to enter Executive session pursuant to 25 O.S. § 307(B)(1) to discuss the following items
 1. Discuss promoting Christopher Pape (Breath Alcohol Testing Program Admin) to Program Administrator Level II and possible merit raise increase
 2. Discuss merit raise increase process for Jordan Miller (Business Services Coordinator) and Magan Sloan (Interlock Assistance Rep)
 3. Discuss performance review of Joshua Smith (Director) and possible merit raise increase
 - Motion and vote to enter Exec. Session
 - Motion and vote to exit Exec. Session
8. Possible motion and vote in response to Executive Session discussion
9. Chairman's Report
10. Public Comment(s)
11. Adjournment