



**STATE OF OKLAHOMA  
BOARD OF TESTS FOR ALCOHOL AND DRUG INFLUENCE**

Dr. Kenneth E. Blick, Ph.D.  
Chairman

Post Office Box 36307  
Oklahoma City, Oklahoma 73136-2307  
Phone: (405) 425-2460 Fax: (405) 425-2490  
[www.bot.ok.gov](http://www.bot.ok.gov)

Joshua Smith  
Interim Director

**NOTICE**

**REGULAR MEETING AT OKLAHOMA CITY, OKLAHOMA  
Of the Board of Tests for Alcohol and Drug Influence  
Oklahoma Department of Public Safety Complex  
Building No. 9, W.C. (Sarg) Smith Classroom  
3600 N. Martin Luther King Ave. Oklahoma City, OK  
Tuesday February 25<sup>th</sup>, 2020  
10:00 A.M. CDT**

**AGENDA**

1. Call to Order and Roll Call
2. Statement of Compliance with the Open Meetings Act
3. Approval of Minutes - December 3, 2019 Special Board Meeting
4. Interim Director's Report
  - a. Legislative Update
5. Proposed executive session pursuant to 25 O.S. §307(B) (1) to discuss the "employment, hiring, promotion, demotion, disciplining or resignation" and terms of employment of Joshua Smith as State Director of Tests.
6. Pursuant to 25 O.S. § 307(E)(3), discussion and possible action on the proposed executive session regarding the "employment, hiring, appointment" and terms of employment for the position of State Director of Tests.
7. Proposed Executive Session pursuant to 25 O.S. § 307(B)(1) for the purpose discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation for consideration and approval of pay schedules for the following:
  - a. Office Manager
  - b. Administrative Assistant
  - c. Training Program Administrator
  - d. Ignition Interlock Program Administrator

8. Pursuant to 25 O.S. § 307(E)(3), discussion and possible action on the proposed executive session regarding pay schedules for the following:
  - a. Office Manager
  - b. Administrative Assistant
  - c. Training Program Administrator
  - d. Ignition Interlock Program Administrator
  
9. Discussion and possible action on proposed Permanent Rulemaking
  - a. OAC Title 40 Chapter 10
  - b. OAC Title 40 Chapter 15
  - c. OAC Title 40 Chapter 20
  - d. OAC Title 40 Chapter 25
  - e. OAC Title 40 Chapter 30
  - f. OAC Title 40 Chapter 35
  - g. OAC Title 40 Chapter 40
  - h. OAC Title 40 Chapter 50
  - i. OAC Title 40 Chapter 55
  
10. Chairman's Report
  
11. Public Comments – In accordance with the Open Meetings Act, no action will be taken on public comments.
  
12. New Business as defined and in accordance with 25 O.S. § 311
  
13. Adjournment