

APPLICATION TO ESTABLISH  
A CREDIT UNION BRANCH OFFICE

(O.A.C. § 180:10-1-17)



OKLAHOMA STATE BANKING DEPARTMENT  
2900 N. LINCOLN BLVD.  
OKLAHOMA CITY, OKLAHOMA 73105

Name of Applicant \_\_\_\_\_

Address (Main Office) \_\_\_\_\_  
Street City State Zip

Date of Application \_\_\_\_\_

REQUESTS FOR ADDITIONAL INFORMATION OR OTHER COMMUNICATIONS  
ABOUT THIS APPLICATION SHOULD BE DIRECTED TO:

Name \_\_\_\_\_ Title \_\_\_\_\_

Address (Main Office) \_\_\_\_\_  
Street City State Zip

Telephone Number ( ) \_\_\_\_\_ Fax Number ( ) \_\_\_\_\_

E-mail Address \_\_\_\_\_

*Answer all parts of this application. If additional space is needed, please supplement with additional pages and with a clear reference in the space provided to the supplemental page(s). If any part of the application does not apply, write "n/a".*

**Location of Current and Proposed Facilities**

- Address of proposed branch: \_\_\_\_\_  
Street City Zip
- Distance of proposed branch from main office: \_\_\_\_\_.
- Address(es) of existing branches (attach additional pages, if necessary):  
\_\_\_\_\_  
Street City Zip  
\_\_\_\_\_  
Street City Zip  
\_\_\_\_\_  
Street City Zip
- Will the branch be a shared branch? Yes\_\_\_\_ No\_\_\_\_. If yes, list other Oklahoma institutions that will share the branch. \_\_\_\_\_  
\_\_\_\_\_.

**Investment in Fixed Assets**

- Describe how the credit union intends to finance the cost of the proposed branch. If a loan is involved, provide details. \_\_\_\_\_  
\_\_\_\_\_
- Will the credit union own or lease the proposed branch location? \_\_\_\_\_
- If the credit union will own the proposed branch location, will the credit union lease any other portion of the facility to other tenants? Yes\_\_\_\_\_ No\_\_\_\_\_ If yes, what is the percentage of total building space to be leased to others? \_\_\_\_\_
- Current total assets of the credit union (as of most recent report of condition, *i.e.*, Call Report): \$ \_\_\_\_\_
- Current book value of all real estate, buildings, fixtures, equipment, furniture and furnishings ("Fixed Assets") of the credit union (excluding proposed branch facility) \$ \_\_\_\_\_

10. Estimated value of fixed assets associated with proposed branch: \$ \_\_\_\_\_
11. Will the projected cost of the facility result in an investment in fixed assets that exceeds the limits of Title 6 O.S. Section 2006(4)? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, will the projected cost of the facility result in an investment in fixed assets that exceeds any additional limitation imposed by the State Credit Union Board?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

**Field of Membership**

- Single Common Bond                       Multiple Common Bond                       Community

12. Current number of (a) primary members: \_\_\_\_\_ (b) potential members: \_\_\_\_\_
13. Estimated number of current members that will use branch facility: \_\_\_\_\_
14. Estimated number of members to be gained by opening the proposed branch: \_\_\_\_\_

**Branch Operation**

15. Total staff needed to operate branch: \_\_\_\_\_ New hires: \_\_\_\_\_ Main office transfers: \_\_\_\_\_
16. Monthly increase in salaries for new employees (estimated): \$ \_\_\_\_\_
17. Hours of operation for proposed branch: \_\_\_\_\_
18. Services to be offered at proposed branch: \_\_\_\_\_

19. In the space below, please describe those factors that were considered by management in deciding to establish the proposed branch:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

20. Interstate Branch Establishment - If the proposed branch will be established in another state, in the space below or in an attachment, indicate how the proposal complies with applicable state and federal laws governing the establishment of interstate branches.

Also, attach a copy of current host state law relating to interstate branching.

21. Additional comments by applicant, if any:

Please submit the original and 2 copies of this Application along with a check in the amount of \$400 payable to the “Oklahoma State Banking Department” to:

**Oklahoma State Banking Department  
2900 N. Lincoln Blvd.  
Oklahoma City, Oklahoma 73105**

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Printed Name

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Signature

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Title (*must be President or Manager*)