

**BEFORE THE BOARD OF GOVERNORS
OF ARCHITECTS, LANDSCAPE ARCHITECTS
AND LICENSED INTERIOR DESIGNERS OF OKLAHOMA**

IN THE MATTER OF THE COMPLAINT
AGAINST:

BILL BERRY
1260 MAXWELL LANE
HUNTINGTOWN, MD 20639

Case No. 2026-735

RESPONDENT.

CONSENT ORDER

COMES NOW the Oklahoma Board of Governors of Architects, Landscape Architects and Licensed Interior Designers (the “Board”), and Respondent Bill Berry (“Mr. Berry”) state and agree as follows:

FINDINGS OF FACTS

1. At all relevant times, Respondent Bill Berry was not an employee of Greg James Designs, who is not an Oklahoma licensed architect, and instead was a 1099 contractor.
2. At all relevant times, Respondent Bill Berry did not employ and/or retain as Mr. Berry’s consultant any employees Greg James Designs.
3. On or about June 25, 2025, Respondent Bill Berry, a licensed architect in the state of Oklahoma, was contacted by Greg James Designs to assist with the review, preparation and development of fire ingress and egress plans for a project for Guthrie Haunts in Guthrie, OK (the “Project”).
4. On or about June 26, 2025, Respondent Bill Berry agreed to provide his architectural services for the Project with Greg James Designs and was retained for the Project by and through Greg James Designs.
5. On or about July 19, 2025, Greg James Designs employee, Joselin Trejo, sent as-built documentation of existing conditions to Mr. Berry for his review.
6. Between July 31, 2025 and August 21, 2025, Respondent Bill Berry exercised responsible control over the Project and provided numerous design and technical decisions for the as-built plans done by employees of Greg James Designs and instructed Greg James Designs’

employees to make the necessary revisions to ensure code compliance for issues identified by the fire marshal.

7. On or about August 21, 2025, Respondent Bill Berry placed his seal and signature on the final set of plans.

CONCLUSIONS OF LAW

1. The Board of Governors of Architects, Landscape Architects and Licensed Interior Designers of Oklahoma has jurisdiction of this case pursuant to:

- a. Oklahoma State Architectural and Licensed Interior Designers Act, 59 Okla. Stat. §46.1 et. seq. (the “Act”).
- b. Rules of the Board as recorded in the Oklahoma Administrative Code 55:10-1-1 (the “Rules”).

2. The Act, at 59 Okla. Stat. § 46.7, states:

[T]he Board shall have the power and duty to... [p]romulgate rules of conduct governing the practice of architects, landscape architects and licensed interior designers.

3. The Rules, at OAC 55:10-1-4, provides that “[p]rovisions of the Act charge the Board with enforcement and adoption of all reasonable and necessary Rules which it may deem advisable and empowers the Board with authority to deny, suspend, revoke, or refuse to renew Licenses and Certificates of Authority for certain causes.”

4. The Act, at 59 Okla. Stat. § 46.25, states:

All technical submissions prepared by such architect, or under the responsible control of the architect, shall be sealed, signed and dated, which shall mean that the architect was in responsible control over the content of such technical submissions during their preparation and has applied the required professional standard of care. No architect may sign or seal technical submissions unless they were prepared by or under the responsible control of the architect[.]

5. The Act, at 59 Okla. Stat. § 46.3(8), defines the “responsible control” as follows:

“Responsible control” means the active and personal management by a licensed architect, landscape architect, or licensed interior designer of the firm's personnel and practice, applying the required standard of care, to maintain detailed knowledge over the design and technical decisions related to the preparation and implementation of the professional services to which the licensee or registrant affixes his or her seal, signature, and date.

6. The Rules at OAC 55:10-11-8(h) provide that “[n]o Licensee shall affix or attempt to affix the seal, signature or dates to sketches, drawings, specifications or other documents developed by unlicensed persons that are not employees in their offices or professional consultants except as stated in OAC 55:10-11-8(f)”

7. The Rules at OAC 55:10-1-3 provide that a “Professional Consultant” means an individual or firm, exhibiting subject matter expertise in the applicable field, retained by an Architect, Landscape Architect, or License Interior Designer who prepares or assists in the preparation of technical design documents issued by the Licensee for use in connection with their technical submissions.”

8. The Rules, at OAC 55:10-15-2(14) provides that the “Sealing, signing and/or dating plans and/or specifications not prepared in accordance with the Act and/or these Rules,” constitutes “[g]rounds for probation, denial, revocation, suspension, refusal to renew, orders, injunctions, civil and/or criminal penalties.”

9. Respondent was properly notified of the potential violation, acknowledged his right to counsel, and did retain counsel.

10. Respondent admits that the Findings of Facts stipulated to by Respondent, if proven by clear and convincing evidence, would constitute violations of the State Architectural and Licensed Interior Designers Act and the Rules of the Board as recorded in the Oklahoma Administrative Code 55:10, pertaining to the professional practice of architecture and licensed

interior design upon which the Board may take disciplinary action against Respondent and, in lieu of a proceeding of a formal disciplinary action, hereby agrees that the Board may enter a final order against him as set forth below.

11. Pursuant to Oklahoma Administrative Code (OAC) 55:10-15-9(4), the Secretary-Treasurer has the authority to seek informal resolution of matters referred to the Board.

12. Pursuant to Oklahoma Administrative Code (OAC) 55:10-15-10, the Secretary-Treasurer submits the following Consent Order to the Board for approval of the informal resolution and final disposition of this matter.

CONSENT

Respondent, by affixing his signature hereto, acknowledges that:

1. Respondent understands this Consent Order is subject to the approval of the Board and has no force and effect until a final decision based upon it is rendered by the Board.

2. Respondent has been specifically advised to seek the advice of counsel prior to signing this Consent Order and has retained counsel.

3. Respondent acknowledges that he has the following rights, among others:

- a. The right to a formal fact-finding hearing before the Board;
- b. The right to reasonable notice of said hearing;
- c. The right to compel the testimony of witnesses;
- d. The right to cross-examine witnesses against themselves; and
- e. The right to obtain judicial review of the Board's decisions.

4. Respondent waives his rights to a formal hearing as set forth above in paragraph 3.

5. Respondent understands in order to make a decision relative to approving this Consent Order, discussions must take place between Board members, Board Staff and Board Counsel. These discussions may include the Board's review of any and all previously enumerated

exhibits or referenced project materials. Respondent understands that these discussions will take place at the Board's next regularly scheduled meeting in Oklahoma City, Oklahoma. Respondent understands he has the right to be present when this matter is discussed, but hereby waives that right, provided that Counsel for the Board shall notify counsel for Respondent of when this matter will be discussed in order to allow the same to be present for any such discussions should they so desire.

6. Respondent, for the purpose of avoiding further administrative action with respect to this cause, executes this Consent Order. Should the Consent Order not be accepted by the Board, it is agreed that presentation to and consideration of the Consent Order by the Board shall not unfairly or illegally prejudice the Board or any of its members from further participation in or resolution of these proceedings. Likewise, if this Consent Order is not accepted, the Board shall not take into consideration the contents of this Order as evidence of an admission.

7. Respondent expressly waives all further procedural steps, and expressly waives all rights to seek judicial review or to challenge or contest the validity of the Consent Order, the stipulated facts, conclusions of law and imposition of administrative action contained herein, and the final decision of the Board incorporating said Consent Order.

8. This Consent Order contains the entire agreement between the parties. Respondent is not relying on any other agreement or representation of any kind, verbal or otherwise.

9. The parties understand and agree that Portable Document Format (PDF) and facsimile copies of this Consent Order, including PDF and facsimile signatures thereto, shall have the same force and effect as the originals.

10. This Consent Order is intended by the parties to be an integrated writing representing the complete, final, and exclusive embodiment of their agreement. It supersedes any

and all prior or contemporaneous agreements, understandings, discussions, negotiations, and commitments (written or oral). This Consent Order may not be altered, amended, modified, supplemented or otherwise changed except by a writing executed by an authorized representative of each of the parties.

11. Mr. Berry consents to the entry of this Consent Order.

ORDER

In accordance with the foregoing findings of facts and conclusions of law, and the agreement and consent of the Respondents IT IS THEREFORE ORDERED:

12. Respondent Mr. Berry is REPRIMANDED by the Board for being retained by Greg James Design for the Project and affixing his licensed architect seal to a set of plans that were developed by a person that was either not an employee in Mr. Berry's office, and/or a consultant that was retained by Mr. Berry.

13. Mr. Berry is assessed a civil penalty in the amount of two-thousand, five-hundred dollars (\$2,500.00), which shall be paid within sixty (60) days from the date of the entry of this Consent Order.

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DISCLOSURE

Pursuant to the Oklahoma Open Records Act, 51 Okla. Stat. § 24-A.1 through 24-A.21, the signed original of this Consent Order shall remain in the custody of the Board as a public record and shall be made available for public inspection, publication, and copying upon request, and may make any use it deems appropriate of the contents of this Consent Order, which shall include the Board's ability to share the content of this Consent Order with any state or federal governmental or professional board or organization, publication of a summary in the Board newsletter, posting on the Board website, reporting to state and national databanks, including databanks maintained by associations to which the Board is a member.

BILL BERRY

Signature: _____

Date: _____

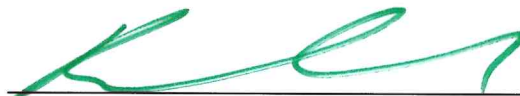

18 August 2026

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CERTIFICATION OF BOARD ATTORNEY

I believe this Consent Order to be in the best interests of the Oklahoma Board of Governors of Architects, Landscape Architects and Licensed Interior Designers and the State of Oklahoma for the alleged violations of the State Architectural and Licensed Interior Designers Act and the Rules of the Board as recorded in the Oklahoma Administrative Code 55:10.

Dated this 2nd day of September 20 26.



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*Attorney for the Oklahoma Board of Governors of
Architects, Landscape Architects and Licensed
Interior Designers*

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ORDER OF THE BOARD

NOW on this _____ day of _____, 20____, Respondent has agreed voluntarily, with knowledge of his rights under law, to the entrance of this Consent Order for the purported actions which, if proven, violate the State Architectural and Licensed Interior Designers Act as defined in 59 Okla. Stat. § 46.1 et. seq., and the Rules of the Board recorded in the Oklahoma Administrative Code (OAC) 55:10-1-1 et. seq. It further appears that the foregoing Consent Order is just and equitable in order to safeguard life, health, and property, and to promote the public welfare in the State of Oklahoma.

IT IS THEREFORE ORDERED that the Respondent's stipulations to the alleged violation of the State Architectural and Licensed Interior Designers Act as defined in 59 Okla. Stat. § 46.1 et. seq., and the Rules of the Board recorded in the Oklahoma Administrative Code (OAC) 55:10-1-1 et. seq., are accepted, and the above Consent Order incorporated herein shall be the order of the Oklahoma Board of Governors of Architects, Landscape Architects and Licensed Interior Designers.

Dated this 2ND day of SEPTEMBER, 2026.

OKLAHOMA BOARD OF GOVERNORS OF
ARCHITECTS, LANDSCAPE ARCHITECTS
AND LICENSED INTERIOR DESIGNERS

By: _____

