

**OKLAHOMA STATE LAW AND RULES EXAMINATION FOR ARCHITECTS,  
LANDSCAPE ARCHITECTS AND LICENSED INTERIOR DESIGNERS**

This is an open book examination of the Oklahoma State Architectural and Licensed Interior Designers Act and corresponding Rules. Please mark (T) for true and (F) for False on the provided lines.

Seventy-five (75%) percent of the answers must be correct for a passing score.

**True or False**

\_\_\_\_\_ 1. An Architect shall be required to plan, design, and prepare plans and specifications for all Code Use Groups as defined by the current International Building Code.

\_\_\_\_\_ 2. A Licensed Interior Designer may be hired for nonstructural interior construction projects in Code Use Groups requiring an Architect.

\_\_\_\_\_ 3. The Board shall waive all fees, penalties, and continuing education, if applicable, during the time licensees are called to active military duty in the armed forces of the United States.

\_\_\_\_\_ 4. An Architect is required for all upgrades, repairs, replacements, and changes in code use groups found in this title requiring an architect.

\_\_\_\_\_ 5. A Licensed Interior Designer may work within their scope of practice in code use group A-1 Assembly.

\_\_\_\_\_ 6. A Landscape Architect can coordinate any elements of technical submissions prepared by others in connection with the design and layout of roadways.

\_\_\_\_\_ 7. Prototypical plans are considered technical submissions.

\_\_\_\_\_ 8. Based upon the information and inquiries made during an investigation, the Investigation Committee may refer all matters directly to the Board.

\_\_\_\_\_ 9. The noncompliance CE reinstatement penalty fee is \$1000.00.

\_\_\_\_\_ 10. All licensees who are 65 years of age or older and retired from active practice are eligible for Emeritus Status.

\_\_\_\_\_ 11. A Licensee or Entity may accept compensation from material or equipment suppliers in return for specifying or endorsing their products.

\_\_\_\_\_ 12. Any person or entity who has been determined by the Board to have violated any provision of the State Architectural and Licensed Interior Designers Act or any rule may be fined a maximum civil penalty of \$5000.00.

\_\_\_\_\_ 13. Only Architects and Landscape Architects are permitted to prepare and submit technical submissions.

\_\_\_\_\_ 14. The construction, addition, or alteration of a building in code use group H – High hazard requires a licensed architect.

\_\_\_\_\_ 15. A partnership, firm, association, corporation, limited liability company or limited liability partnership desiring to practice architecture, landscape architecture or licensed interior design shall file with the Board an application for a certificate of authority for each office location performing work on Oklahoma projects.

\_\_\_\_\_ 16. “Building” means a structure consisting of a foundation, walls, all floors, a roof, with or without other parts and a basement.

\_\_\_\_\_ 17. If a reciprocal license remains canceled for a period exceeding 3 consecutive years, the licensee must re-apply through the means of which the initial license was granted and demonstrate a current license in another jurisdiction.

\_\_\_\_\_ 18. Where no building code has been adopted by the local, municipal, or county jurisdiction, the applicable building official shall be defined as the State Fire Marshal.

\_\_\_\_\_ 19. All licensees shall retain a copy of all technical submissions produced for a minimum of 5 years following the date of preparation.

\_\_\_\_\_ 20. Code Use Group E – Education is exempt from having a licensed architect.

\_\_\_\_\_ 21. An Architect is exempt in the construction, addition, or alteration of a building no more than two stories in height and with a gross square footage not exceeding 200,000 in the Code Use Group M – Mercantile.

\_\_\_\_\_ 22. The Board shall have the power to suspend, to revoke or refuse to renew a license or certificate of authority when the holder has been convicted of any felony crime.

\_\_\_\_\_ 23. Any person or entity convicted of violating any provision of the State Architectural and Licensed Interior Designers Act shall be guilty of a misdemeanor and punished by imprisonment up to 1 year in the county jail.

\_\_\_\_\_ 24. Prototype building plans are required to carry the seal, signature, and date of the original licensee.

\_\_\_\_\_ 25. Architects and Landscape Architects are permitted to review and adapt portions of technical submissions if they clearly identify all modifications to the submissions.

\_\_\_\_\_ 26. Licensed Interior Designers are not required to sign, seal and date their interior technical submissions.

\_\_\_\_\_ 27. Fictitious names of firms are not permissible in the State of Oklahoma.

\_\_\_\_\_ 28. The seal of a Licensed Interior Designer must be in the shape of a triangle.

\_\_\_\_\_ 29. Incomplete plans shall be clearly marked as incomplete and not for construction if services are terminated during the contract.

\_\_\_\_\_ 30. Each licensee is required to complete 24 continuing education hours related to health, safety, and welfare to renew their license.

\_\_\_\_\_ 31. Continuing education credits can only be obtained in person within a classroom setting.

\_\_\_\_\_ 32. Architects and Engineers may perform services included within the definition of “landscape architecture” when incidental, meaning less than 5% of the total project cost, to the performance of his normal practice as an Architect or Engineer.

\_\_\_\_\_ 33. Each Entity in the state where architectural or landscape architectural services are offered or performed for execution in Oklahoma shall have a current Oklahoma licensed Architect or Landscape Architect in responsible control.

\_\_\_\_\_ 34. A continuing education log showing activity claimed, sponsoring organization, location, duration, etc. signed by the Sponsor is considered proof of participation.

\_\_\_\_\_ 35. A licensee may receive partial credit for obtaining portions of continuing education hours.

\_\_\_\_\_ 36. Entities shall notify the Board office within sixty (30) days of any or all changes that affect the Certificate of Authority.

\_\_\_\_\_ 37. Failure of an Entity to properly file or register with the Oklahoma Secretary of State and maintain said Entity in good standing with the Oklahoma Secretary of State may result in revocation of the Certificate of Authority and disciplinary action.

\_\_\_\_\_ 38. A licensee who exceeds the continuing education requirements in any renewal period, may carry a maximum of 4 CEU's forward into the subsequent renewal period.

\_\_\_\_\_ 39. A first-time licensee either by examination or reciprocity, is exempt from completing continuing education for their first license renewal.

\_\_\_\_\_ 40. All licenses are required to be renewed annually based on their initial Oklahoma licensure date.

\_\_\_\_\_ 41. The fee to renew a license is \$250.00.

\_\_\_\_\_ 42. When two or more codes are in conflict, the standard of practice is to use the least restrictive.

\_\_\_\_\_ 43. A licensee or entity shall accurately represent to a prospective client their qualifications and the scope of responsibility in connection with work for which they are claiming credit.

\_\_\_\_\_ 44. A licensee may affix their seal on documents developed by unlicensed persons that are not employees in their office.

\_\_\_\_\_ 45. If the Board determines through an audit, that continuing education hours are to be disallowed, a licensee shall have 30 calendar days after notification to substantiate the original claim or earn other continuing education hours to meet minimum requirements and submit documentation to the Board office.

\_\_\_\_\_ 46. Concealing information relative to any violation of the Act or the Board's Rules is grounds for violations and penalties.

\_\_\_\_\_ 47. A licensee may copy documents from an employer without obtaining specific written authorization.

\_\_\_\_\_ 48. Subject content acceptable for purposes of architecture continuing education shall be limited to the study of life safety codes only.

\_\_\_\_\_ 49. Continuing education documents must be retained for 1 calendar year following the filing of an application for license renewal.

\_\_\_\_\_ 50. Licensed Interior Designers may submit technical submissions that include fire and life safety systems.

Please check **each** License or Registration you are applying to receive:

\_\_\_\_\_ Architect

\_\_\_\_\_ Landscape Architect

\_\_\_\_\_ Licensed Interior Designer

Please print your name: \_\_\_\_\_