

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND REGISTERED COMMERCIAL INTERIOR DESIGNERS

220 N.E. 28th Street, Board Room

Oklahoma City, OK 73105

November 1, 2023

9:30am

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Registered Commercial Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
 - A. Minutes from the September 6, 2023 meeting.
 - B. Financial documents from August and September 2023.
 - C. Executive Director's purchase card statement from September 2023 per OMES Central Accounting and Reporting policy and procedure: \$787.64, Westin Hotel/CLARB Annual Meeting travel expense.
3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
 - A. Formal hearing and board action as necessary regarding case#2023-659 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Commercial Interior Designers vs. Jeffrey Fry.
 1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
4. ADMINISTRATIVE—Board discussion and action, as necessary, regarding:
 - A. Proposed revisions to the Oklahoma State Architectural and Registered Commercial Interior Designers Act.
 1. Report from A/E Committee regarding meeting with AIA & A/E Joint Task Force.
 2. Review of definitions of "technical submissions" and "responsible control."
 3. Adoption of all current proposed changes and authorization for Act & Rules Committee to make any necessary last-minute changes.
 4. Authorization for Executive Director to pursue bill author.
 - B. Continuing Education Audit Hardship Requests:
 1. Jeanie Kvach

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2. Gerald Inglett

C. Proposed CIDQ Board Structure Bylaw Amendment

1. Floor Amendment to be proposed at CIDQ Annual Meeting

D. Report from Executive Director

1. Thentia Licensing System Upgrade to 2.0 progress

2. Building Security/RAVE Panic App

E. Report from Licensing Manager:

1. Licenses issued.

2. Certificates of Authority issued.

3. Emeritus Request from Richard Johnson, a2300.

F. Committee Reports:

1. University/Scholarship Committee: Chair, Windel

2. Investigations Committee: Chair, VanStavern, Secretary-Treasurer

a. Complaints Received.

b. Investigations closed.

c. Actions taken.

3. Act & Rules/Legislative: Chair, Taylor

a. Establish subcommittee to focus on the practice of landscape architecture, including research regarding cross-over with civil engineering to work in conjunction with the A/E committee.

4. Arch/Engineers Joint Committee: Chair, Brunsteter

5. Finance Committee: Chair, VanStavern, Secretary-Treasurer

a. Budget Request workbooks as submitted October 1, 2023.

b. Strategic Plan as submitted October 1, 2023.

6. Youth Outreach: Chair, Baker

G. Set regular meeting dates for calendar year 2024: February 7, April 3, June 5, September 4, and November 6.

5. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:

A. NCARB/AIA

1. NCARB Pathways to Practice

2. Updated Education Standard

3. Regional Realignment

B. CLARB/ASLA

1. CLARB Annual Meeting—September 20-22, 2023, Henderson, NV.

C. CIDQ/OIDC/ASID

1. CIDQ Annual Meeting—November 10-11, 2023, Louisville, KY.

D. FARB

1. Regulatory Law Seminar—September 22-23, 2023, Chicago, IL.

NEW BUSINESS

Adjourn

It is noted the Board will break the meeting for lunch and may or may not resume the meeting when finished.