BOARD OF GOVERNORS OF THE ARCHITECTS, LANDSCAPE ARCHITECTS
AND LICENSED INTERIOR DESIGNERS OF OKLAHOMA
220 N.E. 28th Street
Board Room
Oklahoma City, OK 73105
September 2, 2026
9:30am

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Licensed Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing."*

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
    A. Welcome newly appointed board member, architect Kristin Fasking.

2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
    A. Minutes from June 3, 2026, meeting.
    B. Financial documents from May, June, and July 2026.
    C. Executive Director's purchase card statement per OMES Central Accounting and Reporting policy and procedure for $1,142.36—FARB 2026 Summit on Regulatory Excellence, Minneapolis, MN expenses for registration $700.00; hotel $442.36.

3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES—Formal board action as necessary regarding:

Proposed executive session, if necessary, to deliberate the following proceedings. Authority: 25 O.S., Section 307 (B)(8).

1. Vote on whether to convene into executive session.
2. Vote to return to open session.
3. Vote on matters discussed in executive session.

A. Case #2025-727 in the matter of the Board of Governors of the Architects, Landscape Architects and Licensed Interior Designers vs. Jeffrey Shinkle.
    1. Jeffrey Shinkle Letter to the Board and Exhibits.
B. Case #2025-732 in the matter of the Board of Governors of the Architects, Landscape Architects and Licensed Interior Designers vs. Ryan Bellew.
C. Case #2026-747 in the matter of the Board of Governors of the Architects, Landscape Architects and Licensed Interior Designers vs. Dewayne Havens.

D. Case #2025-735 in the matter of the Board of Governors of the Architects, Landscape Architects and Licensed Interior Designers vs. Bill Berry.
E. Case #2026-746 in the matter of the Board of Governors of the Architects, Landscape Architects and Licensed Interior Designers vs. Compass Architecture.

4. ADMINISTRATIVE—Board discussion and action as necessary regarding:
A. Approval for a pre-renewal Continuing Education audit.
B. FY27 Committee appointments by Chair.
C. NCARB Pathways to Practice update
1. Videos
D. Reciprocal Licensure Request – Tracy Herrmann Coker: Consider approval of reciprocal licensure based on the applicant's Illinois registration obtained under the state's grandfather provisions, which did not require successful completion of the NCIDQ examination.
E. Report from Deputy Executive Director:
1. Licenses issued.
2. Certificates of Authority issued.
3. Pinning Ceremony – September 12, 2026
F. Committee Reports:
1. University/Scholarship Committee: Chair, Dillingham
a. OCCF FY 26 fund statement & scholarships
2. Investigations Committee: Chair, Gaskins, Secretary-Treasurer
a. Complaints Received.
b. Investigations closed.
c. Actions taken.
d. Pending investigations.
3. Act & Rules/Legislative
a. FY27 Rulemaking focus: firm practice and pathways to practice.
G. Update regarding outreach visits with local AHJs.
H. November Board meeting.

5. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:
A. NCARB/AIA
1. 2026 NCARB Annual Business Meeting – June 25-27, 2026, Minneapolis, MN
2. 2026 NCARB Chairs/MBE Leadership Summit – October 9-10, 2026, Memphis, TN
B. CLARB/ASLA
1. CLARB Annual Meeting—August 26-28, 2026, Calgary, Canada.
2. ASLA Annual Meeting—September 16-18, 2026, Los Angeles, CA.
C. CIDQ/IIDA
1. 2026 Model Legislation Update and Model Rules and Regulations Resolution adoption by CIDQ Board of Directors authorizing the Assembly of Delegates to vote on the proposed recommended updates at annual meeting November 13-14, 2026, Atlanta, GA.
a. Model Rules & Regulations
b. Model Legislation
c. Model Law and Rules Webinar- Sept. 3rd, 1:00 p.m. CST
2. CIDQ Member Board Orientation Guide.
3. CIDQ Annual Meeting – November 13-14, 2026, Atlanta, GA

D. FARB/ICOR

1. FARB 2026 Summit on Regulatory Excellence – July 24-25, 2026, Minneapolis, MN

NEW BUSINESS

Adjourn

It is noted the Board will break for lunch and may or may not resume the meeting when finished.

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND LICENSED INTERIOR DESIGNERS
Engineering and Design Professionals Center
220 N. E. 28th Street, Board Room
Oklahoma City, OK 73105
September 2, 2026
9:30 a.m.

Minutes

The Board of Governors of Architects, Landscape Architects and Licensed Interior Designers of Oklahoma met on Wednesday, September 2, 2026, with the following members and guests present:

Anthony Blatt, Architect, Chair
Seth Cavin, Architect, Vice Chair
Brad Gaskins, Architect, Secretary Treasurer
Vicki VanStavern, Licensed Interior Designer
Mark Taylor, Licensed Interior Designer
Scott Howard, Landscape Architect
Nate Baker, Architect
Kristin Fasking, Architect
Wade Scaramucci, Architect
Candace Dillingham, Landscape Architect
David Blackburn, Public Member
Leslie Hanska, Executive Director
Ellen White, Deputy Executive Director
Lauren Vaughan, Enforcement and Compliance Officer
Janie Hollars, Business Manager
Russell Lissuzzo, Prosecuting Attorney
Niki Batt, Deputy Attorney General, Board Counsel
Dewayne Havens, Guest
Heather Havens, Guest
Ryan Bellew, Guest
Sheila Bellew, Guest

WELCOME/PUBLIC COMMENTS

1. A. The Board welcomed new architect board member Kristin Fasking.

CONSENT AGENDA

2. A-C. Mr. Baker moved to approve the consent agenda. The motion was seconded by Mr. Howard. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. See attachment A.

FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES

3. A. Formal hearing and board action as necessary regarding case #2025-727 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Jeffrey Shinkle. Mr. Cavin motioned to authorize Board Counsel, Niki Batt, to assist the Board during the hearing proceedings by opening the record, ruling on procedural motions, and answering legal questions. The motion was seconded by Mr. Taylor. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Ms. Batt requested that Board members declare any conflicts of interest or inability to provide an impartial hearing. Upon roll call, Brad Gaskins stated a potential conflict and recused himself from the proceedings. All remaining members confirmed their eligibility Messrs. Baker, Blackburn, Blatt, Cavin, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Mr. Baker motioned to go into executive session. Motion was seconded by Ms. Dillingham. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Messrs. Gaskins, Howard and Scaramucci left the room. Ms. VanStavern motioned to come out of executive Session. Motion was seconded by Mr. Taylor. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Mr. Baker motioned to find Jeffrey Shinkle guilty of Counts 1 and 2 and assess a $2,500 civil penalty and a public reprimand. Mr. Shinkle, as a condition of the continued validity and any future renewal applications of License, shall, within 30 days, complete the lacking 20 CEUs to meet the standard renewal requirements of 24 CEUs, none of which shall be used to meet the CEU requirements for the 2027 license renewal. Additionally, Mr. Shinkle shall complete all twenty-four (24) hours of acceptable CEUs for July 1, 2025, through June 30, 2027, time period, all of which must meet the Board's health, safety, and welfare requirements. Four (4) of the Twenty-Four (24) hours required shall be hours of ethics CEUs. Furthermore, Mr. Shinkle shall be subject to automatic audits for the next three (3) consecutive renewal cycles. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Voting Abstain: Messrs. Gaskins, Howard and Scaramucci. Motion approved.

3. B. Formal hearing and board action as necessary regarding case #2025-732 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Ryan Bellew. Mr. Taylor motioned to authorize Board Counsel, Niki Batt, to assist the Board during the hearing proceedings by opening the record, ruling on procedural motions, and answering legal questions. The motion was seconded by Mr. Cavin. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Ms. Batt requested that Board members declare any conflicts of interest or inability to provide an impartial hearing. Upon roll call, Messrs. Gaskins, Howard and Scaramucci voted to abstain due to being members on the investigation committee. All remaining members confirmed their eligibility. Ms. VanStavern motioned to go into executive session. Motion was seconded by Mr. Baker. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Messrs. Gaskins, Howard and Scaramucci left the room. Ms. Fasking motioned to come out of executive Session. Motion was seconded by Mr. Baker. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Mr. Cavin motioned to find Mr. Bellew guilty on count 1 and assess a $1000 civil penalty. Motion seconded by Ms. VanStavern. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Taylor

and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Voting Abstain: Messrs. Gaskins, Howard and Scaramucci. Motion approved.

3. C. Formal hearing and board action as necessary regarding case #2026-747 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Dewayne Havens. Mr. Cavin motioned to authorize Board Counsel, Niki Batt, to assist the Board during the hearing proceedings by opening the record, ruling on procedural motions, and answering legal questions. The motion was seconded by Ms. Dillingham. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Ms. Batt requested that Board members declare any conflicts of interest or inability to provide an impartial hearing. Upon roll call, Messrs. Gaskins, Howard and Scaramucci voted to abstain due to being members on the investigation committee. All remaining members confirmed their eligibility Messrs. Baker, Blackburn, Blatt, Cavin, and Mses. Dillingham, Fasking and VanStavern. Mr. Taylor motioned to go into executive session. Motion was seconded by Mr. Cavin. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Messrs. Gaskins, Howard and Scaramucci left the room. Ms. VanStavern motioned to come out of executive Session. Motion was seconded by Mr. Cavin. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Mr. Baker motioned to find Mr. Bellew guilty on count 1 and assess a civil penalty of $10,000. Motion seconded by Ms. VanStavern. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Voting Abstain: Messrs. Gaskins, Howard and Scaramucci. Motion approved.

3. D. Formal hearing and board action as necessary regarding a consent order for case #2025-735 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Bill Berry. Mr. Cavin motioned to authorize Board Counsel, Niki Batt, to assist the Board during the hearing proceedings by opening the record, ruling on procedural motions, and answering legal questions. The motion was seconded by Mr. Howard. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Ms. Batt requested that Board members declare any conflicts of interest or inability to provide an impartial hearing. Upon roll call, Messrs. Gaskins, Howard and Scaramucci voted to abstain due to being members on the investigation committee. All remaining members confirmed their eligibility Messrs. Baker, Blackburn, Blatt, Cavin, and Mses. Dillingham, Fasking and VanStavern. Mr. Baker motioned to go into executive session. Motion was seconded by Ms. Fasking. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Messrs. Gaskins, Howard and Scaramucci left the room. Ms. Baker motioned to come out of executive Session. Motion was seconded by Mr. Taylor. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Mr. Baker moved to approve the consent order. The motion was seconded by Ms. VanStavern. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Voting Abstain: Messrs. Gaskins, Howard and Scaramucci. Motion approved.

3. E. Formal hearing and board action as necessary regarding a consent order for case #2026-746 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Compass Architecture. Mr. Cavin motioned to authorize Board Counsel, Niki Batt, to assist the Board during the hearing proceedings by opening the record, ruling on procedural motions, and answering legal

questions. The motion was seconded by Ms. Fasking. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved. Ms. Batt requested that Board members declare any conflicts of interest or inability to provide an impartial hearing. Upon roll call, Messrs. Gaskins, Howard and Scaramucci voted to abstain due to being members on the investigation committee. All remaining members confirmed their eligibility Messrs. Baker, Blackburn, Blatt, Cavin, and Mses. Dillingham, Fasking and VanStavern. Mr. Baker moved to approve the consent order. Motion seconded by Mr. Cavin. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Voting Abstain: Messrs. Gaskins, Howard and Scaramucci. Motion approved.

ADMINISTRATIVE

4. A. Board discussed approval for a pre-renewal continuing education audit. Mr. Scaramucci moved to table this agenda item. Motion seconded by Mr. Cavin. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: None. Motion unanimously approved.

4. B. Board reviewed the FY27 committee appointments by Chair. See attachment B.

4. C. Board discussed NCARB's Pathways to Practice. The Executive Director advised the Board to view the Pathways to Practice videos for informational purposes.

Wade Scaramucci left the meeting at 1:45 p.m.

4. D. The Board reviewed Tracy Herrmann Coker's licensed interior designer application, considering Ms. Coker's Illinois registration credentials. The Board noted the registration was issued under Illinois grandfathering clauses, which waived the requirement for passing the NCIDQ Examination. Mr. Gaskins motioned to approve Ms. Coker's application. Motion seconded by Mr. Cavin. Voting aye: Messrs. Blackburn and Gaskins. Voting nay: Messrs. Baker, Blatt, Cavin, Howard, Taylor and Mses. Dillingham, Fasking and VanStavern. Motion denied. Mr. Baker motioned to deny Ms. Coker's application. Motion seconded by Ms. VanStavern. Voting aye: Messrs. Baker, Blatt, Cavin, Gaskins, Howard and Mses. Dillingham, Fasking and VanStavern. Voting nay: Messrs. Taylor and Blackburn. Motion approved. Mr. Taylor moved to advise Ms. Coker to complete the NCIDQ Examination and submit a new application upon passing. The motion was seconded by Mr. Gaskins. Voting aye: Messrs. Blackburn, Blatt, Cavin, Gaskins, Howard, Taylor and Mses. Dillingham, Fasking and VanStavern. Voting nay: Baker. Motion approved.

4. E. (1-3). Ms. White provided a report on all licenses and certificates of authority issued beginning June 2, 2026, to the present. She noted that the Newly Licensed Pinning Ceremony is scheduled for Saturday, September 12, 2026, and will be held at the State Capitol 2nd floor Rotunda. See attachment C.

4. F-1. University/Scholarship Committee: Ms. Dillingham reported the total amount of scholarships awarded was eighty-six thousand dollars ($86,000.00). Mr. Taylor reported that he visited UCO and presented two (2) scholarship awards. The committee will begin reaching out to the universities and start scheduling presentations. Scholarship applications will open October 1, 2026, and students will have until February 15, 2027, to submit their applications.

4. F-2. (a-d) Investigations Committee: Mr. Gaskins reported the following: eight (8) complaints have been received; fourteen (14) investigations have been closed; eighteen (18) investigations have been carried out, and fourteen (14) investigations are currently pending.
4. F-3. Act and Rules/Legislation: The Executive Director updated the Board that the committee will meet in the fall to draft revisions related to firm practice and the new declaratory ruling.
4. G. Ms. Vaughan reported that she and Ms. Hanska met with the City of building officials and have upcoming meetings scheduled with representative in Mustang, El Reno, and Yukon.
4. H. The Executive Director emphasized the importance of full attendance at the upcoming November Board meeting as multiple formal hearings are anticipated.

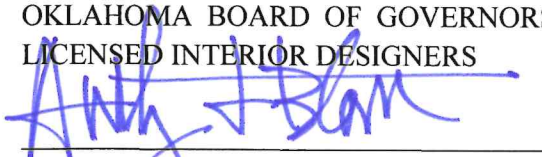
NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORT

5. A. (1-2). NCARB – Mr. Blatt reported that Board member Nate Baker was elected to the NCARB Board of Directors during the recent annual meeting. He further noted that he and Ms. Hanska will attend the NCARB Chairs/MBE Leadership Summit in Memphis, Tennessee, scheduled for October 9–10, 2026.
5. B. (1-2). CLARB – Ms. VanStavern and Mr. Howard reported on attending their first CLARB Annual Meeting, highlighting sessions on regulatory investigations and the ICOR overlapping practice guide. Additionally, Ms. White reported that CLARB is exploring an AI-driven feature for its website to streamline public access to jurisdictional laws and rules.
5. C. (1-3). CIDQ – Ms. Hanska presented a report on the 2026 Model Legislation Update and the Model Rules and Regulations Resolution. She noted that the CIDQ Board of Directors adopted the resolution authorizing the Assembly of Delegates to vote on the proposed recommended updates during the annual meeting on November 13–14, 2026, in Atlanta, Georgia.
5. D. FARB – Ms. Hanska and Ms. Vaughan reported that they attended the FARB 2026 Summit on Regulatory Excellence, held July 24–25, 2026, in Minneapolis, Minnesota. The theme was "Cultivating Courageous Leadership" and focused on navigating regulatory change, addressing enforcement challenges and strengthening effective regulation and public protection.

NEW BUSINESS

Adjourned at 2:45 p.m.

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND LICENSED INTERIOR DESIGNERS



Anthony Blatt, Chair



Brad Gaskins, Secretary-Treasurer