BOARD OF GOVERNORS OF THE ARCHITECTS, LANDSCAPE ARCHITECTS
AND LICENSED INTERIOR DESIGNERS OF OKLAHOMA
220 N.E. 28th Street
Board Room
Oklahoma City, OK 73105
June 3, 2026
9:30am

**Agenda**

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Licensed Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing."*

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.

2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
   - A. Minutes from April 1, 2026 meeting.
   - B. Financial documents from March and April 2026.

3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES—Formal board action as necessary regarding:

Proposed executive session, if necessary, to deliberate the following proceedings. Authority: 25 O.S., Section 307 (B)(8).

1. Vote on whether to convene into executive session.
2. Vote to return to open session.
3. Vote on matters discussed in executive session.

   - A. Case #2025-723 in the matter of the Board of Governors of the Architects, Landscape Architects and Licensed Interior Designers vs. Brian Hall.
   - B. Case #2025-729 in the matter of the Board of Governors of the Architects, Landscape Architects and Licensed Interior Designers vs. Diane Cagle.
   - C. Case #2025-730 in the matter of the Board of Governors of the Architects, Landscape Architects and Licensed Interior Designers vs. John Hudacko.

4. ADMINISTRATIVE—Board discussion and action as necessary regarding:
   - A. Allowing staff to approve individual and firm licensure applications and revisions when all criteria have been met per 55:10-5-3.
   - B. Final 2026 legislative update.
     1. HJR1091

C. Declaratory ruling final version per the request of the City of Oklahoma City, Planning Department ("the City"), wherein the City asked whether residential model or prototypical building plans prepared by a duly licensed architect, not intended for a specific site and developed for repeated use, may be classified as prototypical plans and therefore not required to bear the architect's seal, signature, and date when distributed prior to site-specific adaptation.

D. Report from Deputy Executive Director:
  1. Licenses issued.
  2. Certificates of Authority issued.
  3. Pinning Ceremony – September 12, 2026
  4. Total active licenses & firms compared by type, instate vs out of state.

E. Committee Reports:
  1. University/Scholarship Committee: Chair, Dillingham
     a. 2026-27 scholarship recipients.
  2. Investigations Committee: Chair, Howard, Secretary-Treasurer
     a. Complaints Received.
     b. Investigations closed.
     c. Actions taken.
     d. Pending investigations.
  3. Act & Rules/Legislative: Chair, Baker
  4. Arch/Engineers Joint Committee: Chair, Hasenbeck
  5. Finance Committee: Chair, Blackburn
     a. FY27 Budget Work Program (operating budget)
  6. Youth Outreach: Chair, Baker
  7. Nominations Committee: Chair, Taylor.
     a. Election of Board Officers for FY27 (July 1, 2026-June 30, 2027).

F. Discussion and possible action to enter executive session pursuant to 25 O.S. § 307(B)(1), for the purposes of discussing the employment, appointment, and/or promotion of Lauren Vaughan, including, but not limited to, job performance, title, and compensation.
  1. Vote to enter executive session.
  2. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(1).
  3. Vote to exit executive session.
  4. Discussion and possible action regarding items discussed in executive session, including, but not limited to adjusting title and compensation.

G. Annual review for Executive Director.
  1. Vote to enter executive session.
  2. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(1).
  3. Vote to exit executive session.
  4. Discussion and possible action regarding items discussed in executive session.

5. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:

A. NCARB/AIA
  1. 2026 NCARB Annual Business Meeting – June 25-27, 2026, Minneapolis, MN
     a. NCARB 2026 Resolutions to be Acted Upon at the Annual Meeting
  2. AIA Roam the Dome, Tuesday, April 7, 2026. Board update/presentation 1:00-1:45 pm.

B. CLARB/ASLA
  1. CLARB Annual Meeting—August 26-28, 2026, Calgary, Canada.
     a. Voting delegates.

2. ASLA Annual Meeting—September 16-18, 2026, Los Angeles, CA.

C. CIDQ/IIDA

1. CIDQ Annual Meeting – November 13-14, 2026, Atlanta, GA

D. FARB/ICOR

1. 2026 FARB Summit on Regulatory Excellence – July 23-25, 2026, Minneapolis, MN

6. BOARD MEMBER RECOGNITION

NEW BUSINESS

Adjourn

*It is noted the Board will break for lunch and may or may not resume the meeting when finished.*

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND LICENSED INTERIOR DESIGNERS
Engineering and Design Professionals Center
220 N. E. 28th Street, Board Room
Oklahoma City, OK 73105
June 3, 2026
9:30 a.m.

**Minutes**

The Board of Governors of Architects, Landscape Architects and Licensed Interior Designers of Oklahoma met on Wednesday, June 3, 2026, with the following members and guests present:

Vicki VanStavern, Licensed Interior Designer, Chair
Mark Taylor, Licensed Interior Designer, Vice Chair (attended via Zoom)
Scott Howard, Landscape Architect, Secretary Treasurer
Nate Baker, Architect
Jim Hasenbeck, Architect
Anthony Blatt, Architect
Brad Gaskins, Architect
Seth Cavin, Architect
Candace Dillingham, Landscape Architect
David Blackburn, Public Member
Leslie Hanska, Executive Director
Ellen White, Deputy Executive Director
Lauren Vaughan, Enforcement and Compliance Officer
Janie Hollars, Business Manager
Russell Lissuzzo, Prosecuting Attorney
Heather Poole Assistant Attorney General, Board Counsel
Laura Youngblood, Guest
Julyana Sanchez, Guest

Wade Scaramucci, Architect, was absent.

WELCOME/PUBLIC COMMENTS

1. None

CONSENT AGENDA

2. A-B. Mr. Gaskins moved to approve the consent agenda. The motion was seconded by Mr. Baker. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. See attachment A.

FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES

3. A. Formal hearing and board action as necessary regarding a consent order for case #2025-723 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs.

Brian Hall. Mr. Hasenbeck moved to approve the consent order. Motion seconded by Mr. Blatt. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Hasenbeck and Mses. VanStavern and Dillingham. Voting abstains: Howard and Gaskins. Voting nay: None. Motion approved.

3. B. Formal hearing and board action as necessary regarding a consent order for case #2025-729 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Diane Cagle. Ms. Dillingham moved to enter executive session for the purpose of confidential communications between the Board and Counsel for the Board concerning State of Oklahoma, ex rel. Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Diane Cagle, where Counsel has determined that disclosure of information related to the claim(s) or action(s) will seriously impair the ability of the Board to process or conduct litigation in this matter, provided that any action taken shall be in open session. The motion was seconded by Mr. Hasenbeck. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Mr. Hasenbeck moved to come out of the executive session. The motion was seconded by Ms. Dillingham. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Mr. Hasenbeck moved to approve the consent order. Motion seconded by Mr. Cavin. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Hasenbeck and Mses. VanStavern and Dillingham. Voting abstains: Howard and Gaskins. Voting nay: None. Motion approved.

3. C. Formal hearing and board action as necessary regarding a consent order for case #2025-730 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. John Hudacko. Mr. Hasenbeck moved to approve the consent order. Motion seconded by Mr. Baker. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Hasenbeck and Mses. VanStavern and Dillingham. Voting abstains: Howard and Gaskins. Voting nay: None. Motion approved.

<u>ADMINISTRATIVE</u>

4. A. Mr. Baker motioned to allow staff to approve individual and firm licensure applications and revisions when all criteria have been met per 55:10-5-3. The motion was seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

4. B. Ms. Vaughan presented the Legislative update report.

4. B-1. Ms. Vaughan reported HJR1091, which contained our permanent rules changes, was passed by the Oklahoma Legislature and signed by the Governor.

4. C. Madam Chair presented the board with the finalized Declaratory Ruling issued in response to a request from the City of Oklahoma City Planning Department addresses the question regarding whether residential model or prototypical building plans prepared by a duly licensed architect. Copies have been sent to the City of Oklahoma City and the City of Tulsa.

4. D. (1-4). Ms. White provided a report on all licenses and certificates of authority issued beginning April 1, 2026, to the present. Reciprocal licenses continue to make up a significant portion of our licensee population. She noted that the Newly Licensed Pinning Ceremony is scheduled for Saturday,

September 12, 2026, and will be held at the State Capitol 2nd floor Rotunda. See attachment B.

4. E-1. University/Scholarship Committee: Ms. Dillingham reported the committee met on Wednesday, April 29, 2026, and reviewed twenty-six (26) scholarship applications. A total of twenty-three (23) scholarships were awarded: eleven (11) architecture, six (6) landscape architecture and six (6) interior design. The total amount awarded was eighty-six thousand dollars ($86,000.00). See attachment C.

4. E-2. (a-c) Investigations Committee: Mr. Howard reported the following: five (5) complaints have been received; fifteen (15) investigations have been closed; fifteen (15) investigations have been carried out, and twenty-two (22) investigations are currently pending.

4. E-3. Act and Rules/Legislation: See agenda item 4. B.

4. E-4. Arch/Engineers Joint Committee: No report.

4. E-5. Finance Committee: The Executive Director presented the FY27 Budget Work Program (BWP) as prepared by staff and the Finance Committee. Mr. Hasenbeck motioned to approve the FY27 Budget Work Program. The move was seconded by Ms. Dillingham. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

4. E-6. Youth Outreach Committee: No report.

4. E-7. Ms. Dillingham presented the following FY27 Board Officer nominations to the board; Mr. Blatt as Chair; Mr. Cavin as Vice-Chair; and Mr. Gaskins as Secretary Treasurer. Mr. Baker moved to approve the FY27 Board Officer nominations. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

4. F. Mr. Hasenbeck moved to enter into executive sessions for the purpose of discussing the employment, appointment, and/or promotion of Lauren Vaughan, including, but not limited to, job performance, title, and compensation. The motion was seconded by Mr. Baker. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Mr. Hasenbeck moved to come out of the executive session. The motion was seconded by Mr. Howard. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Mr. Hasenbeck moved to increase Lauren Vaughan's annual salary to $72,000.00 and change her business title Administrative Programs Manager II to Administrative Programs Manager III. The motion was seconded by Mr. Baker. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

4. G. Mr. Hasenbeck moved to enter into executive sessions for the purpose of discussing the Executive Director's annual review. The move was seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None.

Motion unanimously approved. Mr. Gaskins moved to come out of the executive session. The motion was seconded by Mr. Howard. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Mr. Blatt moved to accept the Executive Director's annual review. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORT

5. A-1. NCARB – Board discussed the FY27 resolutions that will be brought forward for a vote at NCARB's Annual Business Meeting scheduled to be held in Minneapolis, MN, June 25-27, 2026.

5. A-2. AIA - Mr. Baker and Mr. Blatt presented at AIA's Rome the Dome event on Tuesday, April 7, 2026, where they provided an update on Board initiatives and participated in a Q&A session.

5. B. (1-2). CLARB – Ms. Dillingham announced CLARB's annual meeting is scheduled for August 27–29, 2026, in Calgary, Alberta, Canada. Ms. Dillingham motioned to elect Mr. Howard as the voting delegate for CLARB's Annual Meeting. The move was seconded by Mr. Hasenbeck. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

5. C. CIDQ – Ms. VanStavern announced CIDQ's annual meeting will be held in Atlanta, GA on November 13-14, 2026.

5. D. FARB – The Executive Director and Ms. Vaughan are planning to attend the FARB Summitt on Regulatory Excellence scheduled for July 23-25, 2026, in Minneapolis, MN.

BOARD MEMBER RECOGNITION

6. The Board expressed its appreciation to James Hasenbeck for 20 years of distinguished service and contributions to the Board.

NEW BUSINESS

Ms. VanStavern updated the Board that the Declaratory was accepted by the Oklahoma City Council.

Adjourned at 1:13 p.m.

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND LICENSED INTERIOR DESIGNERS

Vicki VanStavern

Vicki VanStavern, Chair

Scott Howard, Secretary-Treasurer