

BOARD OF GOVERNORS OF THE ARCHITECTS, LANDSCAPE ARCHITECTS  
AND LICENSED INTERIOR DESIGNERS OF OKLAHOMA

220 N.E. 28<sup>th</sup> Street  
Board Room  
Oklahoma City, OK 73105

January 13, 2026

9:30am

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Licensed Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
  - A. Minutes from June 4, 2025, meeting.
  - B. Financial documents from October and November, 2025.
  - C. Executive Director's purchase card statement per OMES Central Accounting and Reporting policy and procedure for \$1,012.29/CLARB 2025 Annual Meeting, Lexington KY expenses.
3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
  - A. Formal board action as necessary regarding the consent order for case #2025-714 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Licensed Interior Designers vs. Jeffrey Fry.
    1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
    2. Vote on whether to convene into executive session.
    3. Vote to return to open session.
    4. Vote on matters discussed in executive session.
4. ADMINISTRATIVE—Board discussion and action, as necessary, regarding:
  - A. Formal adoption of the changes to OAC 55:10 (the Rules).
  - B. 2026 Legislative Update
  - C. Administrative Rules Committee meeting regarding Sunset extension, January 21, 2026.
  - D. Report from Licensing Program Officer:
    1. Licenses issued.
    2. Certificates of Authority issued.
  - E. Oklahoma City and Tulsa housing projects.

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F. Committee Reports:

1. University/Scholarship Committee: Chair, Dillingham
  - a. OSU Professional Practice Class—Executive Director and Enforcement & Compliance Officer, January 27, 2026.
2. Investigations Committee: Chair, Howard, Secretary-Treasurer
  - a. Complaints Received.
  - b. Investigations closed.
  - c. Actions taken.
  - d. Pending investigations.
3. Act & Rules/Legislative: Chair, Baker
4. Arch/Engineers Joint Committee: Chair, Hasenbeck
5. Finance Committee: Chair, Blackburn
6. Youth Outreach: Chair, Baker

5. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:

A. NCARB/AIA

1. NCARB's Statement on the U.S. Department of Education's Professional Degrees List.
2. 2025 NCARB Committee Summit, Dec 12-13, 2025, Washington, DC
3. 2026 Member Board Executives (MBE) Workshop - March 19, 2026, Oklahoma City
4. 2026 NCARB Regional Summit - March 20-21, 2026, Oklahoma City
  - a. Delegates/attendees
5. 2026 NCARB Annual Business Meeting - June 25-27, 2026, Minneapolis, MN

B. CLARB/ASLA

C. CIDQ/IIDA

1. Newly CIDQ-certified individuals.

D. FARB

NEW BUSINESS

Adjourn

*It is noted the Board will break for lunch and may or may not resume the meeting when finished.*

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND  
LICENSED INTERIOR DESIGNERS

Engineering and Design Professionals Center

220 N. E. 28<sup>th</sup> Street, Board Room

Oklahoma City, OK 73105

January 13, 2026

9:30 a.m.

**Minutes**

The Board of Governors of Architects, Landscape Architects and Licensed Interior Designers of Oklahoma met on Tuesday, January 13, 2026, with the following members and guests present:

Vicki VanStavern, Licensed Interior Designer, Chair  
Mark Taylor, Licensed Interior Designer, Vice Chair  
Scott Howard, Landscape Architect, Secretary Treasurer  
Nate Baker, Architect  
Jim Hasenbeck, Architect  
Anthony Blatt, Architect  
Brad Gaskins, Architect  
Seth Cavin, Architect  
Wade Scaramucci, Architect  
Candace Dillingham, Landscape Architect  
David Blackburn, Public Member  
Leslie Hanska, Executive Director  
Ellen White, Deputy Executive Director  
Lauren Vaughan, Enforcement and Compliance Officer  
Janie Hollars, Business Manager  
Russell Lissuzzo, Prosecuting Attorney  
Niki Batt, Deputy Attorney General, Board Counsel  
Beth McGinley, Court Reporter  
Sarah Terry-Cobo, Guest  
Michael Hossner, Guest  
T.O. Bowman, Guest  
Lisa Chronister, Guest  
Jerod Beatty, Guest  
Matt Collins, Guest

WELCOME/PUBLIC COMMENTS

1. T.O. Bowman with the Office of Sustainability, City of Oklahoma City spoke in conjunction with agenda item 4E requesting the Board's input about a proposed program to offer pre-approved, non-site-specific residential architectural plans for use by the public. The program intends to utilize Architects to create designs, raising questions regarding the architects' liability and copyright issues related to the use of the stamped plans. Concerns included the architects' potential liability for homeowners or designers using their plans without their involvement during permitting and construction, and the need for appropriate disclaimer

language in agreements. Additional comments addressed copyright ownership of the designs, the City's plan to obtain ownership of the plans and copyrights, and the need for recommended contract language to address these issues.

#### CONSENT AGENDA

2. A. Tabled until next board meeting.
2. B. Mr. Gaskins moved to approve the October and November financial documents. The motion was seconded by Mr. Hasenbeck. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard, Scaramucci, Taylor and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. See attachment A.
2. C. The Board acknowledged that the Executive Director's purchase card statement had already been approved at the last meeting.

#### FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES

3. Formal hearing and board action as necessary regarding a consent order for case #2025-714 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Jeffrey Fry. Mr. Hasenbeck moved to enter executive session for the purpose of confidential communications between the Board and Counsel for the Board concerning State of Oklahoma, ex rel. Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Jeffrey Fry, where Counsel has determined that disclosure of information related to the claim(s) or action(s) will seriously impair the ability of the Board to process or conduct litigation in this matter, provided that any action taken shall be in open session. The motion was seconded by Ms. Dillingham. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard, Scaramucci, Taylor and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Mr. Howard left the room. Mr. Blatt moved to come out of the executive session. The motion was seconded by Mr. Baker. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard, Scaramucci, Taylor and Mses. VanStavern and Dillingham. Voting nay: None. Motion and Mses. VanStavern and Dillingham unanimously approved. Mr. Blatt moved to approve the consent order as presented including a fine of \$10,000.00. The motion was seconded by Mr. Hasenbeck. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Hasenbeck, Taylor and Mses. VanStavern and Dillingham. Voting nay: None. Voting abstains: Messrs. Gaskins, Howard and Scaramucci. Motion approved.

#### ADMINISTRATIVE

4. A. Mr. Hasenbeck moved to adopt changes to OAC 55:10, subchapters 1, 5 and 7 (Rules). Motion was seconded by Ms. Dillingham. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Hasenbeck, Howard, Scaramucci, Taylor and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.
4. B. Ms. Vaughan provided a legislative update.
4. C. The Executive Director informed the Board of the Administrative Rules Committee meeting regarding the Sunset Extension, scheduled for January 21, 2026.

- 4. D. Ms. White provided a report on all licenses and certificates of authority issued from November 6, 2025, to the present. See attachment B.
- 4. E. Madam Chair assigned the Oklahoma City and Tulsa housing projects to the Act and Rules Committee.
- 4. F-1. University/Scholarship Committee: Ms. Dillingham reported 6 (six) scholarship applications have been submitted and that the deadline to submit applications is February 15, 2026.
- 4. F-2. (a-c) Investigations Committee: Mr. Howard reported the following: eight (8) complaints have been received; two (2) investigations have been closed; three (3) investigations have been acted upon, and twenty-four (24) investigations are currently pending.
- 4. F-3. Act and Rules/Legislation: See agenda item 4. A.
- 4. F-4. Arch/Engineers Joint Committee: Mr. Hasenbeck reported that school roofing projects remain an ongoing issue, noting that most of the affected schools are located in rural areas.
- 4. F-5. Finance Committee: No report.
- 4. F-6. Youth Outreach Committee: No report.

#### NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORT

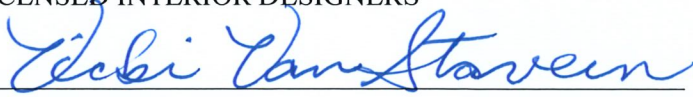
- 5. A-1. NCARB – The Executive Director informed the Board that the U.S. Department of Education has omitted architecture from its list of professional degrees eligible for higher-level federal student lending. She reported that NCARB, NAAB and AIA are urging the Department to include architecture in its list of recognized professional study areas.
- 5. A-2. Mr. Blatt reported that he attended NCARB’s Committee Summit and informed the Board that NCARB is developing a new structure for alternative pathways, with completion anticipated by the end of 2028.
- 5. A-3. The Executive Director is planning to attend the MBE Workshop scheduled for March 19, 2026, in Oklahoma City.
- 5. A-4. Board members are to contact the Executive Director if they plan to attend the NCARB Regional Summit scheduled for March 20–21, 2026, in Oklahoma City.
- 5. A-5. The NCARB Annual Business Meeting is scheduled for June 25-27, 2026, in Minneapolis, MN.
- 5. B. CLARB/ASLA – Ms. Dillingham reported that CLARB’s Licensure Summit will be held via Zoom on March 18, 2026. She also noted that the annual meeting is scheduled for August 27–29, 2026, in Calgary, Alberta, Canada.
- 5. C. CIDQ/IIDA – Mr. Taylor reported that he provided a presentation at CIDQ’s Annual Meeting in Denver, CO, on Oklahoma’s process toward establishing an interior design licensure practice.
- 5. C-1. Ms. White reported that CIDQ provided a list of four (4) newly certified individuals, all of whom have been contacted regarding the steps to become licensed in Oklahoma.
- 5. D. FARB/ICOR – No Report.

#### NEW BUSINESS

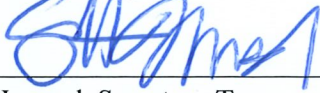
None.

Adjourned at 11:53 a.m.

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND  
LICENSED INTERIOR DESIGNERS



Vicki VanStavern, Chair



Scott Howard, Secretary-Treasurer