

BOARD OF GOVERNORS OF THE ARCHITECTS, LANDSCAPE ARCHITECTS
AND LICENSED INTERIOR DESIGNERS OF OKLAHOMA

220 N.E. 28th Street
Board Room
Oklahoma City, OK 73105

April 1, 2026
9:30am

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Licensed Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
 - A. Minutes from November 5, 2025 meeting.
 - B. Minutes from January 13, 2026 meeting.
 - C. Financial documents from December 2025 and January and February 2026.
3. ADMINISTRATIVE—Board discussion and action, as necessary, regarding:
 - A. 2026 Legislative Update
 1. Administrative Rules Committee meeting regarding Sunset extension, January 21, 2026.
 - B. Act & Rules Committee meeting with the City of Oklahoma City & Tulsa regarding residential model plans.
 1. February 18, 2026 meeting summary.
 2. Request for declaratory ruling from City of Oklahoma City
 - C. Follow up report of 2026 NCARB Regional Summit - Oklahoma City
 - D. NCARB Pathways to Practice
 1. NCARB video
 - E. ICOR Practice Overlap Guidance document
 - F. Report from Deputy Executive Director:
 1. Licenses issued.
 2. Certificates of Authority issued.
 3. Pinning Ceremony – September 12, 2026
 - G. Executive Director Update
 1. Meeting with Cabinet Secretary Berry
 2. Joint meeting with OMMA, PELS & OBA enforcement staff regarding fraudulent seals
 3. Cabinet meeting March 24, 2026.
 - H. Committee Reports:

April 1, 2026

Agenda

pg. 2

1. University/Scholarship Committee: Chair, Dillingham
 2. Investigations Committee: Chair, Howard, Secretary-Treasurer
 - a. Complaints Received.
 - b. Investigations closed.
 - c. Actions taken.
 - d. Pending investigations.
 3. Act & Rules/Legislative: Chair, Baker
 4. Arch/Engineers Joint Committee: Chair, Hasenbeck
 - a. OSFM Certificate of Compliance requirement
 5. Finance Committee: Chair, Blackburn
 6. Youth Outreach: Chair, Baker
- I. Board member Candace Dillingham's new employment opportunity with CLARB.

4. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:

A. NCARB/AIA

1. 2026 NCARB Annual Business Meeting—June 25-27, 2026, Minneapolis, MN
 - a. Vote delegates
2. AIA Roam the Dome—Tuesday, April 7, 2026, Board update/presentation 1:00-1:45 pm.

B. CLARB/ASLA

1. CLARB/ASLA Licensure Summit—March 18, 2026.
2. CLARB Annual Meeting—August 16-19, 2026, Calgary, Canada.
3. ASLA Annual Meeting—September 16-18, 2026, Los Angeles, CA.

C. CIDQ/IIDA

1. Draft model law and rules update.
2. Ellen White—CIDQ Bylaws Task Force.
3. CIDQ Annual Meeting—November 13-14, 2026, Atlanta, GA

D. FARB/ICOR

NEW BUSINESS

Adjourn

It is noted the Board will break for lunch and may or may not resume the meeting when finished.

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND
LICENSED INTERIOR DESIGNERS

Engineering and Design Professionals Center

220 N. E. 28th Street, Board Room

Oklahoma City, OK 73105

April 1, 2026

9:30 a.m.

Minutes

The Board of Governors of Architects, Landscape Architects and Licensed Interior Designers of Oklahoma met on Wednesday, April 1, 2026, with the following members and guests present:

Vicki VanStavern, Licensed Interior Designer, Chair
Mark Taylor, Licensed Interior Designer, Vice Chair
Scott Howard, Landscape Architect, Secretary Treasurer
Nate Baker, Architect
Jim Hasenbeck, Architect
Anthony Blatt, Architect
Brad Gaskins, Architect
Wade Scaramucci, Architect
Candace Dillingham, Landscape Architect
Leslie Hanska, Executive Director
Ellen White, Deputy Executive Director
Lauren Vaughan, Enforcement and Compliance Officer
Janie Hollars, Business Manager
Russell Lissuzzo, Prosecuting Attorney
Niki Batt, Deputy Attorney General, Board Counsel
T.O. Bowman, City of Oklahoma City, Guest
Sarah Terry-Cobo, City of Oklahoma City, Guest
Lisa Chronister, City of Oklahoma City, Guest

David Blackburn, Public Member and Seth Cavin, Architect, were absent.

WELCOME/PUBLIC COMMENTS

1. None

CONSENT AGENDA

2. A. Mr. Gaskins moved to approve the minutes of November 5, 2025, board meeting. The motion was seconded by Mr. Howard. Voting aye: Messrs. Baker, Blatt, Gaskins, Hasenbeck, Howard, Scaramucci, Taylor and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

2. B. Mr. Baker moved to approve the minutes of January 13, 2026, board meeting. The motion was seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blatt, Gaskins, Hasenbeck, Howard, Scaramucci,

Taylor and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

2. C. Mr. Baker moved to approve the December 2025 and January and February 2026 financial documents. The motion was seconded by Mr. Hasenbeck. Voting aye: Messrs. Baker, Blatt, Gaskins, Hasenbeck, Howard, Scaramucci, Taylor and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. See attachment A.

ADMINISTRATIVE

3. A. Ms. Vaughan presented the Legislative update report.

3. A-1. The Executive Director reported that SB 1455 has been amended to extend the Board's sunset date to July 1, 2031.

3. B-1. Mr. Gaskins reported the Act and Rules Committee met with the City of Oklahoma City and Tulsa on February 18, 2026, regarding residential model plans. See attachment B for meeting summary.

3. B-2. Mr. Scaramucci made a motion stating that, based on the facts presented, the plan qualifies as a prototypical design and therefore does not constitute as a technical submission requiring an architect's seal and signature. The motion was seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blatt, Gaskins, Hasenbeck, Howard, Scaramucci, Taylor and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. See attachment C for declaratory ruling request.

3. C. Board discussed the 2026 NCARB Regional Summit – Oklahoma City.

3. D -1. Board discussed the NCARB Pathways to Practice video.

3. E. Board discussed the ICOR Practice Overlap Guidance document. Mr. Gaskins stated this document will help define incidental practice. Any questions regarding the guidance document should be directed to the Executive Director.

3. F. (1-3). Ms. White provided a report on all licenses and certificates of authority issued from December 31, 2025, to the present. She noted the Newly Licensed Pinning Ceremony is scheduled for Saturday, September 12, 2026, and will be held at the State Capitol 2nd floor Rotunda. See attachment D.

3. G. (1-3). The Executive Director reported on the recent Cabinet meeting which was held on March 24th. Representatives from OMES IT department were present and discussed new AI resources and initiatives. She met separately with Cabinet Secretary/Executive Director of OMMA, Adria Berry and PELS Executive Director Kathy Hart regarding current issues with fraudulent seals. As a follow up, staff members from all three agencies met to further discuss internal investigation processes and outcomes of plans with fraudulent seals.

3. H-1. University/Scholarship Committee: Ms. Dillingham reported the deadline for reviewing all applicants is Monday, April 27th. The committee is scheduled to meet via Zoom on Wednesday, April 29th to select the recipients.

3. H-2. (a-c) Investigations Committee: Mr. Howard reported the following: eleven (11) complaints have been received; two (2) investigations have been closed; six (6) investigations have been carried out, and thirty-three (33) investigations are currently pending.

3. H-3. Act and Rules/Legislation: Mr. Baker reported that the submitted Rules changes are awaiting legislative approval and have not been assigned a joint resolution number as of date.

- 3. H-4a. Arch/Engineers Joint Committee: Mr. Hasenbeck reported that the State Fire Marshal's Office has introduced a new process requiring architects and engineers to sign off on the Certificate of Completion – Final Statement of Compliance prior to requesting final inspection.
- 3. H-5. Finance Committee: Madam Chair reported the Finance Committee will meet in either April or May in preparation for the June meeting.
- 3. H-6. Youth Outreach Committee: No report.
- 3. I. Ms. Dillingham reported that she has accepted an employment position with CLARB effective May 1st.

NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORT

- 4. A-1. NCARB – Mr. Hasenbeck motioned to elect Mr. Baker as the voting delegate for NCARB's June Annual Meeting and Mr. Blatt as the alternate. The motion was seconded by Mr. Taylor. Voting aye: Messrs. Baker, Blatt, Gaskins, Hasenbeck, Howard, Scaramucci, Taylor and Meses. VanStavern and Dillingham. Voting nay: None. Motion unanimously
- 4. A-2. AIA - Mr. Baker and Mr. Blatt have agreed to represent the Board at AIA's Rome the Dome event scheduled for Tuesday, April 7, 2026, joining Messes. VanStavern, Vaughan and White, to provide an update on Board efforts and an opportunity for Q&A.
- 4. B. (1-3). CLARB – Ms. Dillingham reported CLARB's annual meeting is scheduled for August 27–29, 2026, in Calgary, Alberta, Canada.
- 4. C. (1-3). The Executive Director provided an update on CIDQ's draft model law and proposed rules changes, noting that these items will be brought forward for a vote at the annual meeting, which is scheduled for November 13-14, 2026, in Atlanta, GA. Ms. White announced that she has been asked to serve on the CIDQ Bylaws Task Force Committee and has agreed to do so.
- 4. D. FARB – No report

NEW BUSINESS

None.

Adjourned at 11:40 a.m.

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND
LICENSED INTERIOR DESIGNERS



Vicki VanStavern, Chair



Scott Howard, Secretary-Treasurer