

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND
LICENSED INTERIOR DESIGNERS
220 N.E. 28th Street, Board Room
Oklahoma City, OK 73105
February 5, 2025
9:30am

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Licensed Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
 - A. Minutes from the December 4, 2024 meeting.
 - B. Financial documents from November and December 2024.
3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
 - A. Formal hearing and board action as necessary regarding a consent order for case #2023-672 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Licensed Interior Designers vs. Matthew Benjamin Smith, a6242 .
 1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
 - B. Formal hearing and board action as necessary regarding a consent order for case #2024-693 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Licensed Interior Designers vs. Richard Paszkiet.
 1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
4. ADMINISTRATIVE—Board discussion and action, as necessary, regarding:
 - A. William David Walker's request for re-approval to take the A.R.E.
 - B. Report from Executive Director
 1. Efficiency in Licensure Task Force Report.
 2. 2025 Legislative Update.

3. Thentia 2.0 Conversion Update.

C. Template or recommendation for the Oklahoma State Fire Marshal's requirement to submit a copy of a professional seal with permit applications.

D. Design Professionals submitting letters to the State Fire Marshal regarding code compliance.

E. Notification to permitting authorities in Oklahoma of fake seals being sold online.

F. NCARB Canadian MRA.

G. Board's centennial anniversary in 2025.

H. Agency Risk Assessment Report.

I. Report from Licensing Manager:

1. Licenses issued.

2. Certificates of Authority issued.

J. Committee Reports:

1. University/Scholarship Committee: Chair, Taylor

2. Investigations Committee: Chair, Howard, Secretary-Treasurer

a. Complaints Received.

b. Investigations closed.

c. Actions taken.

3. Act & Rules/Legislative: Chair, Baker

4. Arch/Engineers Joint Committee: Chair, Hasenbeck

5. Finance Committee: Chair, Blackburn

6. Youth Outreach: Chair, Baker

5. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:

A. NCARB/AIA

1. Regional Summit - February 28-March 1, 2025; Philadelphia, PA.

2. MBE Workshop - February 27, 2025; Philadelphia, PA.

3. Proposed changes to the Architectural Experience Program.

B. CLARB/ASLA

C. CIDQ/OIDC/ASID

D. FARB

NEW BUSINESS

Adjourn

It is noted the Board will break the meeting for lunch and may or may not resume the meeting when finished.

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND
LICENSED INTERIOR DESIGNERS

Engineering and Design Professionals Center

220 N. E. 28th Street, Board Room

Oklahoma City, OK 73105

February 5, 2025

9:30 a.m.

Minutes

The Board of Governors of Architects, Landscape Architects and Licensed Interior Designers of Oklahoma met on Wednesday, February 5, 2025, with the following members and guests present:

Candace Dillingham, Landscape Architect, Chair
Vicki VanStavern, Licensed Interior Designer, Vice Chair
Scott Howard, Landscape Architect, Secretary Treasurer
Anthony Blatt, Architect
Brad Gaskins, Architect
Jim Hasenbeck, Architect
J. Mark Taylor, Registered Licensed Interior Designer
David Blackburn, Public Member
Leslie Hanska, Executive Director
Lauren Vaughan, Enforcement and Compliance Officer
Janie Hollers, Business Manager
Heather Poole, Assistant Attorney General, Board Counsel
Russell Lissuzzo, Prosecuting Attorney
William David Walker, Guest

Beth Glasgow, Architect, Wade Scaramucci, Architect and Nate Baker, Architect, were absent.

WELCOME/PUBLIC COMMENTS

1. There were no public comments.

CONSENT AGENDA

2. A-B. Mr. Gaskins motioned to approve all consent agenda items. The move was seconded by Mr. Hasenbeck. Voting aye: Messrs. Blackburn, Blatt, Gaskins, Hasenbeck, Howard, Taylor, and Ms. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. See attachment A.

FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES

3. A. Formal hearing and board action as necessary regarding a consent order for case #2023-672 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Licensed Designers vs. Matthew Smith. Mr. Hasenbeck motioned to enter executive session for the purpose of confidential communications between the Board and Counsel for the Board concerning State of Oklahoma, ex rel. Oklahoma Board of Architects, Landscape Architects and Licensed Interior Designers

vs. Matthew Smith, where Counsel has determined that disclosure of information related to the claim(s) or action(s) will seriously impair the ability of the Board to process or conduct litigation in this matter, provided that any action taken shall be in open session. Motion seconded by Mr. Taylor. Voting aye: Messrs. Blackburn, Blatt, Gaskins, Hasenbeck, Howard, Taylor, and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Mr. Gaskins and Mr. Howard left the room. Mr. Taylor motioned to come out of the executive session. The motion was seconded by Mr. Blatt. Voting aye: Messrs. Blackburn, Blatt, Gaskins, Hasenbeck, Howard, Taylor, and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Mr. Hasenbeck motioned to approve the consent order as presented. The motion was seconded by Mr. Blatt. Voting aye: Messrs. Blackburn, Blatt, Hasenbeck, Taylor, and Mses. VanStavern and Dillingham. Voting nay: None. Voting Abstain: Messrs. Gaskins and Howard. Motion approved

3.B. Formal hearing and board action as necessary regarding a consent order for case #2024-693 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Licensed Designers vs. Richard Paszkiet. Mr. Blackburn motioned to enter executive session for the purpose of confidential communications between the Board and Counsel for the Board concerning State of Oklahoma, ex rel. Oklahoma Board of Architects, Landscape Architects and Licensed Interior Designers vs. Richard Paszkiet, where Counsel has determined that disclosure of information related to the claim(s) or action(s) will seriously impair the ability of the Board to process or conduct litigation in this matter, provided that any action taken shall be in open session. The move was seconded by Mr. Gaskins. Voting aye: Messrs. Blackburn, Blatt, Gaskins, Hasenbeck, Howard, Taylor, and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Ms. VanStavern and Mr. Howard left the room. Mr. Blatt motioned to come out of the executive session. The motion was seconded by Mr. Gaskins. Voting aye: Messrs. Blackburn, Blatt, Gaskins, Hasenbeck, Howard, Taylor, and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved. Mr. Hasenbeck motioned to approve the consent order as presented. The motion was seconded by Mr. Blatt. Voting aye: Messrs. Blackburn, Blatt, Gaskins, Hasenbeck, Taylor, and Ms. Dillingham. Voting nay: None. Voting Abstain: Mr. Howard and Ms. VanStavern. Motion approved

ADMINISTRATIVE

4. A. Mr. Gaskins motioned to approve Mr. William David Walker's request for re-approval to take the A.R.E. The move was seconded by Mr. Hasenbeck. Voting aye: Messrs. Blackburn, Blatt, Gaskins, Hasenbeck, Howard, Taylor, and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

4. B. (1-3). The Executive Director presented the Efficiency in Licensure Task Force Report and updated the Board on the Thentia 2.0 conversion.

4. C. Board discussed the template or recommendation for the Oklahoma State Fire Marshal's requirement to submit a copy of a professional seal with a permit application. This item was forwarded to the A & E Committee to discuss and come up with language.

Board of Architects

Minutes

February 5, 2025

Page 3

4. D. Board discussed the design Professionals submitting letters to the State Fire Marshal regarding code compliance. This item was forwarded to the A & E Committee to discuss and come up with language.
4. E. Board discussed notification to permit authorities in Oklahoma of fake seals being sold online.
4. F. Mr. Gaskins motioned to accept NCARB's Canadian MRA. The move was seconded by Mr. Hasenbeck. Voting aye: Messrs. Blackburn, Blatt, Gaskins, Hasenbeck, Howard, Taylor, and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.
4. G. Board discussed the 2025 centennial anniversary. Mr. Taylor, Ms. VanStavern and Ms. Dillingham volunteered to help the board staff plan the event. The proposed dates are August 23, 30 and September 6, 2025, ceremony to be held at the Oklahoma History Center.
4. H. Board discussed the Agency's Risk Assessment Report.
4. I. Ms. Vaughan presented the report of all licenses and certificates of authority that were issued between December 4, 2024, to present. See attachment B.
4. J-1. University/Scholarship Committee: Mr. Taylor reported twenty-two (22) applications have been submitted thus far with several more in the pipeline. The application deadline is Saturday, February 15, 2025.
4. J-2. (a-c) Investigations Committee: Mr. Howard reported the following: one (1) complaint has been received; five (5) investigations have been closed; four (4) investigations have been acted upon, and nine (9) investigations are currently pending.
4. J-3. Act and Rules/Legislation: No report.
4. J-4. Arch/Engineers Joint Committee: No report.
4. J-5. Finance Committee: No report.
4. J-6. Youth Outreach Committee: No report.

NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORT

5. A. NCARB/AIA – Ms. Hanska reported that Ms. Dillingham, Mr. Taylor, Mr. Baker and herself will be attending the NCARB Regional Summit, February 28 – March 1, 2025, in Philadelphia, PA. Ms. Hanska reminded the Board of NCARB's purposed changes to the Architectural Experience Program.
5. B. CLARB/ASLA – Mr. Howard reported Oklahoma ASLA has nominated Connie Scothorn (past board member) as Fellow.
5. C. CIDQ/ OIIC/ ASID /IIDA – Ms. VanStavern reported that ASID and OIIC have disbanded. IIDA will be the professional organizer for the Texas and Oklahoma Chapter.
5. D. FARB/ICOR – No report.

NEW BUSINESS

Mr. Hasenbeck motioned to deny the name exemption request for Chenega Architecture and Design Solutions, LLC. The move was seconded by Mr. Gaskins. Voting aye: Messrs. Blackburn, Blatt, Gaskins, Hasenbeck, Howard, Taylor, and Mses. VanStavern and Dillingham. Voting nay: None. Motion unanimously approved.

Adjourned at 12:49 p.m.

Board of Architects

Minutes

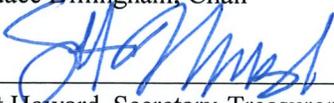
February 5, 2025

Page 4

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LICENSED INTERIOR DESIGNERS



Candace Dillingham, Chair



Scott Howard, Secretary-Treasurer