

BOARD OF GOVERNORS OF THE ARCHITECTS, LANDSCAPE ARCHITECTS  
AND LICENSED INTERIOR DESIGNERS OF OKLAHOMA

220 N.E. 28<sup>th</sup> Street  
Board Room  
Oklahoma City, OK 73105

November 5, 2025

9:30am

**Agenda**

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Licensed Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
  - A. Minutes from June 4, 2025, meeting.
  - B. Financial documents
    1. FY25 May, June 2025
    2. FY26 July-Sept 2025
  - C. Executive Director's purchase card statement per OMEs Central Accounting and Reporting policy and procedure for \$1,012.29/CLARB 2025 Annual Meeting, Lexington KY expenses.
3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
  - A. Formal board action as necessary regarding the consent order for case #2024-698 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Licensed Interior Designers vs. Katy Goodson.
    1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S. § 307 (B)(8).
    2. Vote on whether to convene into executive session.
    3. Vote to return to open session.
    4. Vote on matters discussed in executive session.
4. ADMINISTRATIVE—Board discussion and action, as necessary, regarding:
  - A. Legal Presentation – Deputy Attorney Niki Batt
    1. HB2164 – updates to the Central Purchasing Act
  - B. 100 Year celebration and pinning ceremony follow up
  - C. Report from the Executive Director.
    1. Senate Select Agencies meeting with Senator Nikki Nice.
    2. FY25 annual year-end report/reminder of website resources

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3. Thentia licensing system.
  4. Outreach to Building Officials
    - a. City of OKC, October 22, 2025
    - b. City of Edmond Department of Building Safety, October 27, 2025
  - D. Report from Licensing Program Officer:
    1. Licenses issued.
    2. Certificates of Authority issued.
    3. Renewals/Audits
    4. Emeritus
  - E. Establish clear criteria for the minimum documentation needed when reviewing Licensed Interior Designer applications that do not meet the standard experience requirements outlined in current board rules. OAC 55:10-5-10.1(d)
    1. Reciprocal Licensed Interior Designer Application for Andra Maldovan.
  - F. FY26 Committee Appointments by Chair.
  - G. Committee Reports:
    1. University/Scholarship Committee: Chair, Dillingham
      - a. Oct 23, 2025, OSU Interior Designer virtual Ellen White.
      - b. Nov 3, 2025, OU (all three disciplines) - board staff.
    2. Investigations Committee: Chair, Howard, Secretary-Treasurer
      - a. Complaints Received.
      - b. Investigations closed.
      - c. Actions taken.
      - d. Pending investigations.
    3. Act & Rules/Legislative: Chair, Baker
      - a. Status of 2024/2025 Permanent Rules: Effective August 1, 2025
      - b. Status of 2025/2026 Permanent Rulemaking process.
    4. Arch/Engineers Joint Committee: Chair, Hasenbeck
      - a. Joint Task Force meeting October 14, 2025
    5. Finance Committee: Chair, Blackburn
      - a. FY 27 Budget Request submitted September 30, 2025
    6. Youth Outreach: Chair, Baker
  - H. Set regular meeting dates for calendar year 2026: January 13, April 1, June 3, September 2, and November 4.
  - I. Discussion and possible action to enter executive session pursuant to 25 O.S. § 307(B)(1), for the purposes of discussing the employment, appointment, and/or promotion of Ellen White, including, but not limited to, job performance, title, and compensation.
    - a. Vote to enter executive session.
    - b. EXECUTIVE SESSION pursuant to 25 O.S. § 307(B)(1).
    - c. Vote to exit executive session.
    - d. Discussion and possible action regarding items discussed in executive session, including, but not limited to adjusting title and compensation.
5. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:
- A. NCARB/AIA
    1. Resolutions results NCARB Annual Business Meeting – June 19-21, 2025, Phoenix, AZ.
      - a. Mutual Recognition Agreement with the Regulatory Organizations of Architecture in Canada (ROAC). Discussion and action to support this MRA in Oklahoma by

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accepting the NCARB Certificate of Canadian applicants. (NCARB Resolution 2025-01)

b. Mutual Recognition Agreement with the South African Council for the Architectural Profession (SACAP). Discussion and action to support this MRA in Oklahoma by accepting the NCARB Certificate of South African applicants. (NCARB Resolution 2025-02)

2. Updates to NCARB Architectural Licensure Programs

a. Competency Standard

b. Experience Program -AXP to align the program with the competency standard and to address common administrative impediments faced by candidates including the experience reporting requirements. Effective November 2025.

c. Exam updates to the ARE expected April 2026.

3. June 19-22, 2025, NCARB Annual Business Meeting

a. Resolutions results.

4. FY26 NCARB Committee/Leadership appointments

5. October 22-23, 2025, AIA Annual Conference, OKC

a. Presentation by Nate Baker & Jared Zern (NCARB) related to the NCARB competency framework.

6. NCARB Competency Standard & Assessments – the future

7. March 20–21, 2026, NCARB Regional Summit, OKC.

B. CLARB/ASLA

1. Special Meeting August 12, 2025, including membership vote and passage of resolution of bylaw changes.

2. CLARB Annual Meeting – September 18-20, 2025; Lexington, KY.

a. Presentation by Candace Dillingham - Path to CLARB Leadership

b. Presentation by Leslie Hanska –Smarter Regulatory Leadership: How AI Can Streamline You're Agency's Daily Work

3. FY26 CLARB Committees

4. ASLA Annual Meeting – October 10-13, 2025, New Orleans, LA.

C. CIDQ/IIDA

1. CIDQ Annual Meeting – November 6-9, 2025, Denver, CO.

a. Vote to be announced for Board of Directors and Leadership Development Council

i. Voting delegate Vicki VanStavern

b. Annual meeting presentation by Vicki VanStavern & Mark Taylor regarding Oklahoma's path to interior design licensure practice.

D. FARB

1. July 24-26, 2025, FARB Summit, Denver, CO.

NEW BUSINESS

Adjourn

*It is noted the Board will break for lunch and may or may not resume the meeting when finished.*

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND  
LICENSED INTERIOR DESIGNERS

Engineering and Design Professionals Center

220 N. E. 28<sup>th</sup> Street, Board Room

Oklahoma City, OK 73105

November 5, 2025

9:30 a.m.

**Minutes**

The Board of Governors of Architects, Landscape Architects and Licensed Interior Designers of Oklahoma met on Wednesday, November 5, 2025, with the following members and guests present:

Mark Taylor, Licensed Interior Designer, Vice Chair  
Scott Howard, Landscape Architect, Secretary Treasurer  
Nate Baker, Architect  
Anthony Blatt, Architect  
Brad Gaskins, Architect  
Seth Cavin, Architect  
Wade Scaramucci, Architect  
David Blackburn, Public Member  
Leslie Hanska, Executive Director  
Ellen White, Licensing Program Manager  
Lauren Vaughan, Enforcement and Compliance Officer  
Janie Hollars, Business Manager  
Russell Lissuzzo, Prosecuting Attorney  
Niki Batt, Deputy Attorney General, Board Counsel

Jim Hasenbeck, Architect, Vicki VanStavern, Licensed Interior Designer and Candace Dillingham, Landscape Architect were absent.

WELCOME/PUBLIC COMMENTS

1. There were no public comments.

CONSENT AGENDA

2. A-C. Mr. Gaskins motioned to approve all consent agenda items. The move was seconded by Mr. Blatt. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved. See attachment A.

FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES

3. Formal hearing and board action as necessary regarding a consent order for case #2024-698 in the matter of the Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Katy Goodson. Mr. Baker motioned to enter executive session for the purpose of confidential communications between the Board and Counsel for the Board concerning State of Oklahoma, ex rel. Board of Governors of Architects, Landscape Architects and Licensed Interior Designers vs. Katy Goodson, where Counsel has

determined that disclosure of information related to the claim(s) or action(s) will seriously impair the ability of the Board to process or conduct litigation in this matter, provided that any action taken shall be in open session. The move was seconded by Mr. Howard. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved. Mr. Howard left the room. Mr. Baker motioned to come out of the executive session. The move was seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved. Mr. Gaskins motioned to approve the consent order as presented. The move was seconded by Mr. Cavin. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, and Taylor. Voting nay: None. Voting abstains: Messrs. Howard and Scaramucci. Motion approved.

#### ADMINISTRATIVE

4. A. Ms. Batt gave a legal presentation concerning board member responsibilities, including those related to HB2164 and updates to the Central Purchasing Act.

4. B. The Executive Director delivered a follow up on the 100-Year Celebration and Pinning Ceremony held at the Capitol's second-floor rotunda on Saturday, September 13, 2025. Special thanks to the Committee Members, Mark Taylor, Vicki VanStavern, Anothony Blatt, Candace Dillingham and staff for the work they did in preparation for the event.

4. C (1-4). The agency was selected by the Senate Select Agencies Committee for review. On August 14, 2025, The Executive Director met with Senator Nikki Nice. The discussion was very valuable, strengthening mutual understanding. She also reminded board members that annual reports are available on the website. The licensing database vendor Thentia has furloughed some employees and is undergoing reorganization. More will be reported as information becomes available. Additionally, the Executive Director and Lauren Vaughan started a new AHJ outreach by meeting with Oklahoma City Building Officials on October 22, 2025, and with Edmond Building Officials on October 27, 2025. More meetings will be planned for 2026.

4. D. Ms. White presented the report of all licenses and certificates of authority that were issued between June 6, 2025, to present. See attachment B.

4. E. Mr. Blatt motioned to request the Act and Rules Committee to determine minimum criteria needed when reviewing Licensed Interior Designer applications that do not meet the standard experience requirements outlined in current board rules OAC 55:10-5-10.1(d). The move was seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved.

4. E-1. Mr. Baker motioned to approve Andra Maldovan's reciprocal interior designer license application, with her NCIDQ exam and education validated by CIDQ and her training accepted as submitted. The move was seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved.

4. F. Mr. Taylor announced the Chairs FY26 committee appointments. See attachment C.

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4. G-1. University/Scholarship Committee: Ms. White reported a virtual meeting presentation was given on October 23, 2025, to Oklahoma State University interior design students and an in-person presentation was given to all three disciplines at the University of Oklahoma on November 3, 2025. All accredited universities have been contacted. Students have until February 15, 2026, to submit their scholarship applications.

4. G-2. (a-c) Investigations Committee: Mr. Howard reported the following: Fourteen (14) complaints have been received; eight (8) investigations have been closed; three (3) investigations have been acted upon, and twenty (20) investigations are currently pending.

4. G-3. Act and Rules/Legislation: Mr. Baker announced new Rules changes went into effective August 1, 2025.

4. G-4. Arch/Engineers Joint Committee: Mr. Cavin reported the committee met on October 14, 2025, and will continue discussions on December 2, 2025.

4. G-5. Finance Committee: Mr. Blackburn announced that renewals were successful, resulting in a 3% increase in income. See attachment D.

4. G-6. Youth Outreach Committee: No report.

4. H. Mr. Gaskins motioned to approved regular meeting dates for calendar year 2026: January 13, April 1, June 3, September 2, and November 4. The move was seconded by Mr. Blatt. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved.

4. I. Mr. Gaskins motioned to enter into executive sessions for the purposes of discussing the employment, appointment, and/or promotion of Ellen White, including, but not limited to, job performance, title, and compensation. The move was seconded by Mr. Howard. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved. Mr. Scaramucci motioned to come out of executive session. The move was seconded by Mr. Baker. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved. Mr. Gaskins motioned to promote Ellen White to Deputy Executive Director and increase her annual salary to \$82,000.00 per OMES DC01 pay band. The move was seconded by Mr. Baker. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved.

#### NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORT

5. A-1a. NCARB – Mr. Baker motioned to support the National Council of Architectural Registration Boards (NCARB) new Mutual Recognition Agreement with Canada and accept NCARB Certificates for Canadian applicants; acknowledging that this agreement also provides a reciprocal process for Oklahoma architects seeking licensure in Canada. The move was seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved.

5. A-1b. NCARB – Mr. Baker motioned to support the National Council of Architectural Registration Boards (NCARB) new Mutual Recognition Agreement with South Africa and accept NCARB Certificates

for South African applicants, acknowledging that this agreement also provides a reciprocal process for Oklahoma architects seeking licensure in South Africa. The move was seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blackburn, Blatt, Cavin, Gaskins, Howard, Scaramucci and Taylor. Voting nay: None. Motion unanimously approved.

5. A (2-7). NCARB – Mr. Baker announced effective November 18, 2025, NCARB’s Architectural Experience Program (AXP) will implement a new reporting policy. Experience submitted within one year of being earned will receive 100% credit, while experience submitted after one year will receive 75% credit. This replaces the previous policy of granting 100% credit within eight months and 50% credit for experience reported up to five years later. All five (5) NCARB resolutions presented at the annual meeting were approved. Board member Nate Baker and Jared Zern from NCARB presented the competency framework at AIA’s Annual Conference in Oklahoma City. NCARB’s Regional Summit will be held in Oklahoma City, OK March 20-21, 2026.

5. B (1-4). CLARB/ASLA – On August 12, 2025, CLARB held a special virtual meeting where bylaw amendments were voted on by the membership and approved. During the annual meeting, Candace Dillingham presented The Path to CLARB Leadership to the membership. Leslie Hanska addressed the MBEs with a presentation titled Smarter Regulatory Leadership: How AI Can Streamline Your Agency’s Daily Work. Mr. Howard reported ASLA’s annual meeting took place in New Orleans, October 10–13, 2025. Discussions covered resilient design, biodiversity, climate adaptation, urban activation, AI in practice, and equity in landscape architecture.

5. C. CIDQ/ OIIC/ ASID /IIDA – Mr. Taylor reported CIDQ’s annual meeting is November 7-8, 2025, and will be held in Denver, CO. He and Vicki VanStavern will provide a presentation on Oklahoma’s journey toward establishing interior design licensure practice.

5. D. FARB/ICOR – Ms. White reported the FARB annual meeting took place in Denver, CO, July 25-26, 2025. Artificial Intelligence regulation remains uncertain; however, boards are encouraged to draft preliminary policies for AI use within both professional and board operations.

NEW BUSINESS

None.

Adjourned at 12:48 p.m.

OKLAHOMA BOARD OF GOVERNORS OF ARCHITECTS, LANDSCAPE ARCHITECTS AND  
LICENSED INTERIOR DESIGNERS

  
\_\_\_\_\_  
Mark Taylor, Vice Chair

  
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Scott Howard, Secretary-Treasurer