

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND  
LICENSED INTERIOR DESIGNERS  
220 N.E. 28<sup>th</sup> Street, Board Room  
Oklahoma City, OK 73105

April 9, 2025

9:30am

**Agenda**

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Licensed Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. CONSENT AGENDA—Board discussion and action, as necessary, regarding:
  - A. Minutes from the February 5, 2025 meeting.
  - B. Financial documents from January and February 2025.
3. ADMINISTRATIVE—Board discussion and action, as necessary, regarding:
  - A. Justin Durham's application for reciprocal licensure with reported disciplinary action for using another party's drawings without approval.
  - B. Jeanie Kvach's request for a medical hardship exemption from the Continuing Education requirements for license renewal.
  - C. Clarification request by John Hansen (OK Architect #a5854) concerning roofing work and 46.21b(E) regarding buildings used by a municipality, county, state, public trust, public agency or the federal government with a construction value under One Hundred Fifty- eight Thousand Dollars (\$158,000.00).
  - D. Letter of counsel clarifying building code use group changes as set out in 59 O.S., §46.21b(B)(7) and §46.21b(D).
  - E. CLARB Uniform Standards.
  - F. Legislative Update.
  - G. Policy regarding out-of-state professionals serving as expert witnesses.
  - H. Christian Ballard letter to the Board regarding public projects having an architecture firm serve as both the Project Manager and as a Design Architect on the same projects.
  - I. Report for Executive Director
    1. 2025 license renewals
  - J. Report from Licensing Program Officer:
    1. Licenses issued.
    2. Certificates of Authority issued.
  - K. Committee Reports:

1. University/Scholarship Committee: Chair, Taylor
    - a. Enforcement Presentation at OSU—March 11, 2025; Lauren Vaughan/Leslie Hanska.
  2. Investigations Committee: Chair, Howard, Secretary-Treasurer
    - a. Complaints Received.
    - b. Investigations closed.
    - c. Actions taken.
  3. Act & Rules/Legislative: Chair, Baker
  4. Arch/Engineers Joint Committee: Chair, Hasenbeck
  5. Finance Committee: Chair, Blackburn
    1. DOGE-OK
    2. FY 26 Budget preparation
  6. Youth Outreach: Chair, Baker
4. ORGANIZATIONS REPORTS—Board discussion and action, as necessary, regarding:
- A. NCARB/AIA
    1. Regional Summit report—February 28-March 1, 2025; Philadelphia, PA.
    2. MBE Workshop report—February 27, 2025; Philadelphia, PA.
    3. 2025 NCARB Draft Resolutions
    4. Proposed changes to the Architectural Experience Program comment period closes May 30, 2025.
    5. Annual Business Meeting—June 19-21, 2025; Scottsdale, AZ
      - a. Approve voting delegates.
  - B. CLARB/ASLA
    1. CLARB Membership Mid-Year Update & Regional (Zoom) Meetings- April 29, 2025
  - C. CIDQ/IIDA
    1. Governance Town Hall—February 21, 2025
    2. Vote on proposed revised CIDQ Bylaw revisions & proposed governance structure.
      - a. Approve voting delegate.
  - D. FARB/ICOR

## NEW BUSINESS

Adjourn

It is noted the Board may pause the meeting for lunch and may or may not resume the meeting when finished.