

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND
COMMERCIAL REGISTERED INTERIOR DESIGNERS
Oklahoma History Center, Chesapeake Event Room
800 Nazih Zuhdi Drive
Oklahoma City, OK 73105
November 3, 2021
9:30am

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Registered Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place, and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers, or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
 - A. Welcome to new board member, Vicki VanStavern, Registered Commercial Interior Designer.

2. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
 - A. Formal hearing and board action as necessary to consider case #2019-551 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Dewayne Havens and Aris Design Group.
 1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
 - B. Formal hearing and board action as necessary to consider case #2021-611 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Justin Reyes.
 1. Proposed executive session, if necessary, to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.

3. CONSENT AGENDA
 - A. Board action as necessary on consent agenda items.
 1. Minutes from the September 1, 2021 meeting.
 2. Financial documents from August and September 2021.
 3. Executive Director's purchase card transactions from September and October 2021 per OMES Central Accounting and Reporting policy and procedure.
 - a. American Airlines baggage charge (CLARB Annual Meeting)—one bag—\$30.
 - b. Kimpton Hotel (CLARB Annual Meeting)—\$570.75.

- c. American Airlines baggage charge (FARB Regulatory Law Seminar)—two bags—\$60.
- d. Loews Hotel (FARB Regulatory Law Seminar)—\$799.26.

4. ADMINISTRATIVE

- A. Discussion and action to clarify the September 1, 2021 Board decision to adjust staff salary, effective immediately. This included the salary adjustment for Executive Director, Leslie Hanska from \$90,000 to \$102,000 and in conjunction with the pay band adjustment for state executive directors per AAA HCM 201-10 (dated July 14, 2021).
- B. Discussion and possible action about the Board's role in the Oklahoma medical marijuana building permitting process.
- C. Discussion and possible action as necessary regarding the reporting of Continuing Education requirements for biennial renewals.
- D. Update from Executive Director.
 - 1. Legislative and ARPL.
 - 2. State Supplier Expo.
 - 3. New budget reporting.
- E. Discussion and possible action regarding proposed Rules changes for FY22.
- F. Report from Licensing Manager
 - 1. Licenses issued.
 - 2. Certificates of Authority issued.
 - 3. Candidates eligible to test.
 - 4. Pinning Ceremony 2022.
- G. Discussion and possible actions on the following committee reports:
 - 1. University/Scholarship Committee: Chair, Taylor
 - a. OCCF 2022-2023 Scholarship Flyer.
 - 2. Investigations Committee: Chair, Gaskins, Secretary-Treasurer
 - a. Complaints Received.
 - b. Investigations closed.
 - c. Actions taken.
 - 3. Arch/Engineers Joint Committee: Chair, Brunsteter
 - 4. Finance Committee: Chair, Gaskins, Secretary-Treasurer
- H. Action to set regular meeting dates at the Oklahoma History Center for calendar year 2022: February 9, 2022; April 6, 2022; June 1, 2022; September 7, 2022; and November 2, 2022.

5. CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

- A. Report from NCARB activities
- B. Report from CLARB/ASLA activities
 - 1. CLARB Annual Meeting—September 22-24, 2021.
 - 2. ASLA National Convention—November 18-22, 2021.
- C. Report from CIDQ/OIDC/ASID activities
 - 1. ASID Oklahoma State Convention—September 16, 2021.
 - 2. CIDQ Virtual National Convention—November 12-13, 2021.
- D. Report from FARB activities
 - 1. Regulatory Law Seminar—October 1-3, 2021.

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NEW BUSINESS

Adjourn

It is noted the Board will break the meeting for lunch and may or may not resume the meeting when finished.