

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND
REGISTERED INTERIOR DESIGNERS

Oklahoma History Center, Chesapeake Event Center
800 Nazih Zuhdi Drive,
Oklahoma City, OK 73105

June 2, 2021
9:30am

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Registered Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty-four hours prior to the meeting setting forth thereon the date, time, place and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.

2. CONSENT AGENDA

A. Board action as necessary on consent agenda items.

1. Minutes from the March 31, 2021 meeting.
2. Financial documents from March and April 2021.
3. Executive Director's purchase card statement from April 2021 per OMES Central Accounting and Reporting policy and procedure.
 - a. Office supplies—Amazon.com—\$49.45

B. Discussion and action regarding Emeritus applications:

1. Leonard Szopinski, Architect
2. Mark McFarland, Landscape Architect
3. Jerry Lester, Architect
4. Richard Lueb, Architect & Registered Interior Designer
5. Jim Hodges, Architect & Registered Interior Designer
6. David Rader, Architect
7. Amy Dunn, Architect
8. Roger Barton, Architect
9. David Stapleton, Architect

3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES

A. Formal hearing and board action as necessary to consider case #2015-443 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. David Butler, Sr.

1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
2. Vote on whether to convene into executive session.

3. Vote to return to open session.
4. Vote on matters discussed in executive session.
- B. Formal hearing and board action as necessary to consider case #2017-497 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Hani Sayegh and 4D Architectural Design & Constructions, LLC.
 1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
- C. Formal hearing and board action as necessary to consider case #2019-551 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Dewayne Havens and Aris Design Group.
 1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.

4. ADMINISTRATIVE

- A. Discussion and action regarding HB1147, following the Governor's signing.
 1. Policy regarding Registered Commercial Interior Designer seal.
 2. Clarification regarding 59 OS, Section 46.43.
 3. Language to be sent to authorities having jurisdiction to inform them of the changes.
- B. Report from Licensing Manager
 1. Licenses issued.
 2. Certificates of Authority issued.
 3. Candidates eligible to test.
 4. 21/23 Renewal Update.
- C. Discussion and possible actions on the following committee reports:
 1. University/Scholarship Committee: Chair, Taylor
 - a. 2021-2022 Scholarship Recipients
 2. Investigations Committee: Chair, Gaskins, Secretary-Treasurer
 - a. Complaints Received.
 - b. Investigations closed.
 - c. Actions taken.
 3. Arch/Engineers Joint Committee: Chair, Howard
 4. Finance Committee: Chair, Gaskins, Secretary-Treasurer
 - a. Board action as necessary to approve the FY22 Budget Work Program/Operating Budget.
 5. Act & Rules/Legislative: Chair, Baker
- D. Nominations Committee—Chair, Dougherty
 1. Election of Board Officers for FY22 (July 1, 2021-June 30, 2022).
- E. Annual review of the Executive Director per board policy.
 1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(1).

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2. Vote on whether to convene into executive session.
3. Vote to return to open session.
4. Vote on matters discussed in executive session

F. Recognition of Board members.

5. CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

A. Report from NCARB activities

1. Discussion and action as necessary regarding Annual Business Meeting proposed resolutions.

2. Virtual/In-person Annual Business Meeting—June 24-26, 2021.

B. Report from CLARB/ASLA activities

C. Report from CIDQ/OIDC/ASID activities

NEW BUSINESS

Adjourn

It is noted the Board will break the meeting for lunch and may or may not resume the meeting when finished.

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE
ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

Oklahoma History Center, Chesapeake Event Center
800 Nazih Zuhdi Drive,
Oklahoma City, OK 73105

June 2, 2021

9:30am

Minutes

The Board of Governors of the Licensed Architects and Landscape Architects and Registered Interior Designers of Oklahoma met on Wednesday, June 2, 2021, with the following members and guests present:

Elizabeth Glasgow, Architect, Chair
Scott Howard, Landscape Architect, Vice Chair
M. Bradley Gaskins, Architect, Secretary Treasurer
Nate Baker, Architect
Jim Hasenbeck, Architect
David Hornbeek, Architect
Brian Dougherty, Landscape Architect
J. Mark Taylor, Registered Interior Designer
David Blackburn, Public Member
Brad Klepper, Board Counsel
Russell Lissuzzo, Prosecuting Attorney
Leslie Hanska, Executive Director
Ellen White, Licensing Manager
Janie Hollars, Communications & Information Manager
Lauren Vaughan, Enforcement and Compliance Officer
Rosie Standridge, Court Reporter
Thomas Schneider, Assistant Attorney General
Steven Harris, Guest
David Butler, Guest
JR Donelson, Guest
Hani Sayegh, Guest
Andrew Murphy, Guest
Steven Havens, Guest

Jim Bruza and Betsy Guthrie-Brunsteter were absent.

1. There were no public comments.

CONSENT AGENDA

2. A-B. Mr. Hornbeek motioned to approve all consent agenda items. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Baker, Blackburn, Dougherty, Gaskins, Hasenbeck, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Motion unanimously approved. See attachment A.

FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES

3. A. Formal hearing to consider case #2015-443 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. David Butler, Sr. A full record of the case was taken by the court reporter. Mr. Blackburn motioned to enter executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Baker, Blackburn, Dougherty, Gaskins, Hasenbeck, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Motion unanimously approved. Mr. Taylor motioned to come out of executive session. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Baker, Blackburn, Dougherty, Gaskins, Hasenbeck, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Motion unanimously approved. Mr. Hornbeek motioned to find the defendant guilty and a fine of two thousand five hundred dollars (\$2,500.00) for unlawfully affixing his Oklahoma licensed architect seal to the September 25, 2015 plans for the Assurance Church project located in Mounds, OK, without having requisite responsible control over the Project and the plans. Motioned seconded by Mr. Dougherty. Voting aye: Messrs. Blackburn, Dougherty, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Voting abstain Messrs. Baker, Hasenbeck and Gaskins. Motion approved. Mr. Taylor motioned to direct the Board's legal adviser to draft the findings of fact, the conclusions of law, and the final agency order and to allow the Chair to review and approve the findings of fact, the conclusions of law, and the final agency order and sign off on her satisfaction. Motion seconded by Mr. Howard. Voting aye: Messrs. Blackburn, Dougherty, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Voting abstain Messrs. Baker, Hasenbeck and Gaskins. Motion approved. Mr. Blackburn motioned to stay the collection procedure until after appeals. Motion seconded by Mr. Hornbeek. Voting aye: Messrs. Blackburn, Dougherty, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Voting abstain Messrs. Baker, Hasenbeck and Gaskins. Motion approved.

3. B. Formal hearing case #2017-497 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Hani Sayegh and 4D Architectural Design & Constructions, LLC is postponed until the next board meeting scheduled for September 1, 2021.

3. C. Formal hearing case #2019-551 in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Dewayne Havens and Aris Design Group is postponed until the next board meeting scheduled for September 1, 2021.

ADMINISTRATIVE

4. A-1. Mr. Taylor motioned to accept the new Registered Commercial Interior Designer seal. Motion seconded by Mr. Gaskins. Voting aye: Messrs. Baker, Blackburn, Dougherty, Gaskins, Hasenbeck, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Motion unanimously approved. See attachment B.

4. A 2-3. Mr. Gaskins motioned to accept the RCID clarifying statement. Motion seconded by Mr. Hornbeek. Motion withdrawn by Mr. Gaskins. Action regarding the RCID clarifying statement and the language to be sent to the authorities is postponed until the next board meeting scheduled for September 1, 2021.

4. B. Licensing Manager's report was presented. See attachment C.

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4. C-1. University/Scholarship Committee: Mr. Taylor reported the following: The committee met via online by Zoom on April 29, 2021 and reviewed thirty-three (33) scholarship applications. A total of twenty-two (22) scholarships were awarded: twelve (12) architecture, five (5) landscape architecture and five (5) interior design. The total amount awarded was eighty-eight thousand five hundred dollars (\$88,500.00). See attachment D.

4. C-2. (a-c). Investigations Committee: Mr. Gaskins reported the following: two (2) complaints have been received; ten (10) investigations are currently pending; two (2) investigations have been postponed until the next board meeting scheduled for September 1, 2021; one (1) investigation has been acted on; and zero (0) cases have been closed.

4. C-3. Arch/Engineers Joint Committee: No report given.

4. C-4. Finance Committee: The Executive Director presented the purposed FY22 Budget Work Program/Operating Budget. Mr. Hasenbeck motioned to accept the purposed FY22 budget. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Baker, Blackburn, Dougherty, Gaskins, Hasenbeck, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Motion unanimously approved.

4. C-5. Act & Rules/Legislative Committee: Mr. Baker referred to agenda item 4. A.

4. D. The Executive Director presented the following FY22 Board Officer nominations to the board; Mr. Howard as Chair; Mr. Baker as Vice Chair; and Mr. Hornbeek as Secretary Treasurer after the current ten (10) pending cases have been decided upon. Mr. Hornbeek motioned to accept the nominations. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Baker, Blackburn, Dougherty, Gaskins, Hasenbeck, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Motion unanimously approved.

4. E. In conjunction with the performance review of the Executive Director, Ms. Hanska presented the board with a look back at FY20 and FY21 tasks and accomplishments. Mr. Hasenbeck motioned to accept Ms. Hanska's presentation as a job well done. Motion seconded by Mr. Howard. The board discussed the success of facing the challenges of the impact of COVID-19 with minimal impact on agency services; dedication of Ms. Hanska and staff, including ongoing support by the board's Secretary Treasurer. It was also noted that Ms. Hanska has met the goal's and challenges she was tasked at hiring. Voting aye: Messrs. Baker, Blackburn, Dougherty, Gaskins, Hasenbeck, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Motion unanimously approved.

4. F. The Chair recognized the following board members for their years of service; Mr. Hasenbeck for 15-years of service and Mr. Dougherty for over 25-years of service.

NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORT

5. A 1-2. NCARB/AIA – Mr. Hornbeek reported that NCARB has nine (9) resolutions being considered at the annual meeting. Mr. Hornbeek motioned to vote on the resolutions the same as the NCARB board and pass the resolutions forward. Motion seconded by Mr. Taylor. Voting aye: Messrs. Baker, Blackburn, Dougherty, Gaskins, Hasenbeck, Hornbeek, Howard, Taylor, and Ms. Glasgow. Voting nay: None. Motion unanimously approved.

5. B. CLARB/ASLA – Mr. Howard reported that the Oklahoma ASLA Chapter will be hosting the Central States Conference in Tulsa, OK in 2022.

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5. C. CIDQ/OIDC/ASID – Mr. Taylor reported that he spoke with CIDQ and discussed the NCARB interior designer resolution. The Oklahoma ASID Chapter has a Spring Fling Event scheduled for June 3, 2021.

NEW BUSINESS

None

Adjourned at 4:08 p.m.

THE BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS
AND REGISTERED INTERIOR DESIGNERS OF OKLAHOMA

Elizabeth A. Glasgow

Digitaly signed by Elizabeth A. Glasgow
DN: GNUS, E=beth@edg-architects.com, O=SDG
Architects, OU=AIA, CN=Elizabeth A. Glasgow
Reason: I am approving this document
Contact: info.beth@edg-architects.com
Date: 2021.09.10 14:23:07-0500

Elizabeth Glasgow, Chair



M. Bradley Gaskins, Secretary-Treasurer