

POLICY TO ESTABLISH THE ABILITY FOR ITEMS TO BE PLACED ON THE AGENDA  
FOR BOARD DISCUSSION AND PARAMETERS FOR VISITOR COMMENTS

This policy is adopted by the Oklahoma Abstractors Board, effective November 17, 2021.

For individuals wishing to place items on the agenda for Board Discussion, the agenda item and information supporting the need for the agenda item must be submitted to the OAB Director at least ten (10) days prior to the Board Meeting. The inclusion of an agenda item will be at the discretion of the Executive Committee (Chairperson, Vice-Chairperson, and Secretary). A sign-up sheet will be posted at least fifteen (15) minutes prior to the scheduled start time of the board meeting. Only individuals who have signed up to speak will be recognized related to the agenda item and will be recognized in the order in which they have signed. Each speaker will be allowed fifteen (15) minutes to address the Board. Any item added to the agenda will be primarily for discussion purposes and it will be at the discretion of the Board whether action is taken.

In addition, public comments made during the allowed public comment agenda item will be limited to only those subject matters listed in the current meeting agenda with the exception of representatives of the Oklahoma Land Title Association to share event information. Each speaker will be allocated three (3) minutes for presentation and must also sign up to speak on the Speaker Sign-up Sheet. The Board Chairperson may interrupt and/or terminate any presentation during public comment, which does not conform to the procedures outlined under this Section.