

**Oklahoma Abstractors Board**  
**AGENDA**  
**Regular Meeting**  
**Tuesday, September 20, 2022, 10:00 a.m.**  
**421 NW 13<sup>th</sup> Street, OLERS Conference Room, Oklahoma City, Oklahoma**

1. Call to Order. Roll call and announcement of quorum.
2. Announcement of filing of regular meeting notice and posting of the agenda in accordance with the Open Meetings Act.
3. Review and approval of minutes - There may be discussion and a possible vote on this item.
4. Chairperson's Report – Randy Coffman
5. Executive Director's Report - Katherine Smith
6. Committee reports, discussion, and possible votes, to include but not limited to:
  - a. Budget and Finance – Jeff Mapes
  - b. Rules and Regulations – Randy Coffman
  - c. Licensing and Testing – Rex Koller
  - d. Inspections - Katherine Smith
    - Consent Orders
  - e. Enforcement – Scott Ward
    - Discussion and possible votes of approval on [where applicable, votes will be conditional approval upon administrative review and payment of balance of fees.]:
      - Applications and Renewals of Individual Licenses
      - Renewal of Certificates of Authority and Rate Sheets
        - COA Renewals NO Fee Changes
          - Great Plains Investments, LLC dba Bailey's Abstract & Title (Jackson)
          - Delaware County Title, LLC dba Smith Brothers Abstract, LLC
          - University Land Title Services, Inc. (Payne)
        - COA Renewals WITH Fee Changes
          - SCA Title, LLC dba Haskell County Abstract and Title
        - NEW COA Application
          - Modern Abstract and Title, LP (Marshall)
      - Permits
        - American Eagle Title & Abstract of Rogers and Wagoner Counties, LLC (Wagoner)
        - Arbuckle Closing & Escrow Service, LLC dba Arbuckle Title & Abstract (Carter)
      - Complaints
        - OAB-2022-W138
7. New Business
8. Report of Legal Counsel – Whitney Herzog Scimeca
9. Visitor's comments.
10. Announcement of the next Oklahoma Abstractors Board meeting-Tuesday, October 18, 2022, 421 NW 13<sup>th</sup> Street, OLERS Conference Room, Oklahoma City, Oklahoma.

## 11. Administrative Hearing

- a. Arbuckle Closing & Escrow Service, LLC dba Arbuckle Title & Abstract in Love County –  
Formal Complaint

At the conclusion of all testimony and evidence, the Board will consider approval of motions to conduct an executive session for the purpose of engaging in formal deliberations leading to an intermediate or final decision regarding the matter(s) set forth in the Administrative Hearing under the legal authority of Oklahoma state statutes, to wit: Article II of the Oklahoma Administrative Procedures Act, 75 O.S. §309 and the Oklahoma Open Meeting Act, 25 O.S. §307(B)(8).

## 12. Adjournment

NOTE: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.

For individuals wishing to place items on the agenda for Board Discussion, the agenda item and information supporting the need for the agenda item must be submitted to the OAB Director at least ten (10) days prior to the Board Meeting. The inclusion of an agenda item will be at the discretion of the Executive Committee (Chairperson, Vice-Chairperson, and Secretary). A sign-up sheet will be posted at least fifteen (15) minutes prior to the scheduled start time of the board meeting. Only individuals who have signed up to speak will be recognized related to the agenda item and will be recognized in the order in which they have signed. Each speaker will be allowed fifteen (15) minutes to address the Board. Any item added to the agenda will be primarily for discussion purposes and it will be at the discretion of the Board whether action is taken.

In addition, public comments made during the allowed public comment agenda item will be limited to only those subject matters listed in the current meeting agenda with the exception of representatives of the Oklahoma Land Title Association to share event information. Each speaker will be allocated three (3) minutes for presentation and must also sign up to speak on the Speaker Sign-up Sheet. The Board Chairperson may interrupt and/or terminate any presentation during public comment, which does not conform to the procedures outlined under this Section.