

**Oklahoma Abstractors Board**  
**AGENDA**  
**Regular Meeting**  
**Tuesday, May 16, 2023, 10:00 a.m.**  
**421 NW 13<sup>th</sup> Street, OLERS Conference Room, Oklahoma City, Oklahoma**

1. Call to Order. Roll call and announcement of quorum.
2. Announcement of filing of regular meeting notice and posting of the agenda in accordance with the Open Meetings Act.
3. Review and approval of minutes - There may be discussion and a possible vote on this item.
4. Chairperson's Report – Randy Coffman
5. Executive Director's Report – Katherine Smith
6. Committee reports, discussion, and possible votes, to include but not limited to:
  - a. Budget and Finance – Jeff Mapes
    - Proposed FY 2024 Budget
  - b. Rules and Regulations – Randy Coffman

There may be discussion and a possible vote on this item.

    - Abstract Conversion Certificate
  - c. Licensing and Testing – Rex Koller
  - d. Inspections – Katherine Smith
  - e. Enforcement – Scott Ward

-Discussion and possible votes of approval on [where applicable, votes will be conditional approval upon administrative review and payment of balance of fees.]:

    - Applications and Renewals of Individual Licenses
    - Renewal of Certificates of Authority and Rate Sheets
      - COA Renewals with NO Fee Changes
        - Atoka Abstract, LLC (Atoka)
        - Guaranty Abstract Company (Jefferson)
        - Southeastern Oklahoma Abstract & Title, LLC dba Southern Abstract & Title (McCurtain)
        - Sulphur Abstract and Title Company (Murray)
      - COA Renewals WITH Fee Changes
        - AAA Abstract Company, Inc. (Adair)
    - Rate Changes ONLY
      - Photo Abstract Company (Ottawa)
      - Abstract & Guaranty of Blaine County (Blaine)
      - The Musselman Abstract Company, Inc. (Washington)
    - Application for NEW Certificate of Authority
      - Arbuckle Closing & Escrow Service, LLC dba Arbuckle Title & Abstract, LLC (Carter)
    - Transfers of Ownership
      - Pushmataha County Abstract/Southeastern Oklahoma Abstract & Title, LLC dba Pushmataha County Abstract
      - Latimer County Abstract/Southeastern Oklahoma Abstract & Title, LLC dba Latimer County Abstract

Choctaw County Abstract/Southeastern Oklahoma Abstract & Title, LLC dba Choctaw County Abstract

Southern Abstract & Title/Southeastern Oklahoma Abstract & Title, LLC dba Southern Abstract & Title (McCurtain)

- Application for NEW Permits to Build an Abstract Plant  
Enterprise Land Title Data of Oklahoma, LLC (Oklahoma)
- Application for Renewal of Permit to Build an Abstract Plant  
American Eagle Abstract of Canadian County  
Oklahoma Digital Abstract, LLC dba American Eagle Abstract of Kingfisher County  
Oklahoma Digital Abstract, LLC dba American Eagle Abstract of Garfield County
- Complaint  
OAB-2023-W144

7. New Business

8. Report of Legal Counsel – Whitney Herzog Scimeca

9. Visitor’s comments.

10. Announcement of the next Oklahoma Abstractors Board meeting-Tuesday, June 20, 2023, 421 NW 13<sup>th</sup> Street, OLERS Conference Room, Oklahoma City, Oklahoma.

11. Adjournment

NOTE: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.

For individuals wishing to place items on the agenda for Board Discussion, the agenda item and information supporting the need for the agenda item must be submitted to the OAB Director at least ten (10) days prior to the Board Meeting. The inclusion of an agenda item will be at the discretion of the Executive Committee (Chairperson, Vice-Chairperson, and Secretary). A sign-up sheet will be posted at least fifteen (15) minutes prior to the scheduled start time of the board meeting. Only individuals who have signed up to speak will be recognized related to the agenda item and will be recognized in the order in which they have signed. Each speaker will be allowed fifteen (15) minutes to address the Board. Any item added to the agenda will be primarily for discussion purposes and it will be at the discretion of the Board whether action is taken.

In addition, public comments made during the allowed public comment agenda item will be limited to only those subject matters listed in the current meeting agenda with the exception of representatives of the Oklahoma Land Title Association to share event information. Each speaker will be allocated three (3) minutes for presentation and must also sign up to speak on the Speaker Sign-up Sheet. The Board Chairperson may interrupt and/or terminate any presentation during public comment, which does not conform to the procedures outlined under this Section.