

Oklahoma Abstractors Board
AGENDA
Regular Meeting
Tuesday, April 18, 2023, 10:00 a.m.
421 NW 13th Street, OLERS Conference Room, Oklahoma City, Oklahoma

1. Call to Order. Roll call and announcement of quorum.
2. Announcement of filing of regular meeting notice and posting of the agenda in accordance with the Open Meetings Act.
3. Review and approval of minutes - There may be discussion and a possible vote on this item.
4. Chairperson's Report – Randy Coffman
5. Executive Director's Report – Katherine Smith
6. Committee reports, discussion, and possible votes, to include but not limited to:
 - a. Budget and Finance – Jeff Mapes
 - b. Rules and Regulations – Randy Coffman
There may be discussion and a possible vote on this item.
 - Abstract Conversion Certificate
 - c. Licensing and Testing – Rex Koller
 - d. Inspections – Katherine Smith
 - e. Enforcement – Scott Ward
-Discussion and possible votes of approval on [where applicable, votes will be conditional approval upon administrative review and payment of balance of fees.]:
 - Applications and Renewals of Individual Licenses
 - Renewal of Certificates of Authority and Rate Sheets
COA Renewals with NO Fee Changes
Alfalfa Guaranty Abstract Company (Alfalfa)
First American Title Insurance Company (Tulsa)
Grand Valley Abstract Title and Closing of Pryor, LLC dba Smith Brothers Abstract & Title Co., LLC (Mayes)
Metro Abstract Title and Closing Company of Wagoner dba Smith Brothers Abstract & Title Co., LLC (Wagoner)
Smith Brothers Abstract & Title (Caddo)
Smith Brothers Abstract & Title Co., LLC (Tulsa)
Smith Brothers Abstract & Title Co., LLC (Washita)
American Eagle title Insurance Co. dba Union-Creek Abstract Co (Creek)
COA Renewals WITH Fee Changes
Abstract & Guaranty of Blaine Co.
Dewey County Abstract
Marietta Abstract Company, Inc.
Smith Brothers Abstract & Title Co., LLC 0006 (Pittsburg)
Smith Brothers Abstract & Title Co., LLC 0007 (Pittsburg)
Washington County Abstract dba Southern Abstract Co. (Washington)
 - Rate Changes ONLY
Wagoner County Abstract Company, LLC
 - Application for NEW Permits to Build an Abstract Plant

Lawyers Title of Oklahoma, LLC (Grady)
Lawyers Title of Oklahoma, LLC (Pottawatomie)
Chicago Title Oklahoma Co. (Canadian)

- Application for Renewal of Permit to Build an Abstract Plant
Mod Marshall, LLC (Carter)

7. New Business
8. Report of Legal Counsel – Whitney Herzog Scimeca
9. Visitor’s comments.
10. Announcement of the next Oklahoma Abstractors Board meeting-Tuesday, May 16, 2023, 421 NW 13th Street, OLEERS Conference Room, Oklahoma City, Oklahoma.
11. Executive Session for Staff Reviews

The Board will consider approval of motion to conduct an executive session for the purposes of engaging in Staff Reviews of Katherine Smith and Ayla Harper, under legal authority of 25 O.S. §307(B)(1) for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

12. Adjournment

NOTE: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.

For individuals wishing to place items on the agenda for Board Discussion, the agenda item and information supporting the need for the agenda item must be submitted to the OAB Director at least ten (10) days prior to the Board Meeting. The inclusion of an agenda item will be at the discretion of the Executive Committee (Chairperson, Vice-Chairperson, and Secretary). A sign-up sheet will be posted at least fifteen (15) minutes prior to the scheduled start time of the board meeting. Only individuals who have signed up to speak will be recognized related to the agenda item and will be recognized in the order in which they have signed. Each speaker will be allowed fifteen (15) minutes to address the Board. Any item added to the agenda will be primarily for discussion purposes and it will be at the discretion of the Board whether action is taken.

In addition, public comments made during the allowed public comment agenda item will be limited to only those subject matters listed in the current meeting agenda with the exception of representatives of the Oklahoma Land Title Association to share event information. Each speaker will be allocated three (3) minutes for presentation and must also sign up to speak on the Speaker Sign-up Sheet. The Board Chairperson may interrupt and/or terminate any presentation during public comment, which does not conform to the procedures outlined under this Section.