

**Oklahoma Abstractors Board**  
**AGENDA**  
**Special Meeting**  
**Tuesday, April 16, 2024, 10:00 a.m.**  
**421 NW 13<sup>th</sup> Street, OLERS Conference Room, Oklahoma City, Oklahoma**

1. Call to Order. Roll call and announcement of quorum.
2. Announcement of filing of special meeting notice and posting of the agenda in accordance with the Open Meetings Act.
3. Review and approval of minutes - There may be discussion and a possible vote on this item.
4. Chairperson's Report – Scott Ward
5. Executive Director's Report – Katherine Smith
6. Committee reports, discussion, and possible votes, to include but not limited to:
  - a. Budget and Finance – Jeff Mapes
  - b. Rules and Regulations – Randy Coffman
  - c. Licensing and Testing – Rex Koller
  - d. Inspections – Katherine Smith
    - Consent Order
  - e. Enforcement – Jeff Lower
    - Discussion and possible votes of approval on [where applicable, votes will be conditional approval upon administrative review and payment of balance of fees.]:
      - Applications and Renewals of Individual Licenses
      - Renewal of Certificates of Authority and Rate Sheets
        - COA Renewals with NO Fee Changes
          - AAA Abstract Company (Adair)
          - Adams Abstract Company (Leflore)
          - Alfalfa Guaranty Abstract Company (Alfalfa)
          - American Eagle Title Insurance Co. dba Union-Creek Abstract Co. (Creek)
        - COA Renewals WITH Fee Changes
          - Dewey County Abstract Company
          - Washington County Abstract dba Southern Abstract Co.
          - Woodward County Abstract Company
      - Application for New Certificate of Authority
        - Smith Brothers Abstract & Title Co., LLC (Cimarron)
      - Renewal of Certificates of Permit to Build
        - Enterprise Land Title Data of Oklahoma, LLC (Oklahoma)
        - Oklahoma Digital Abstract, LLC dba Delaware County Abstract
        - Lawyers Title of Oklahoma, LLC (Pottawatomie)
        - Lawyers Title of Oklahoma, LLC (Grady)
        - Mod Marshall, LLC (Carter)
        - Chicago Title Oklahoma Co. (Canadian)
7. Requested Agenda Addition - Discussion Regarding Enforcement Committee Procedures
8. Requested Agenda Addition – Discussion regarding Cease and Desist notification sent to Adams Abstract Company

9. Report of Legal Counsel – Whitney Herzog Scimeca
10. Visitor’s comments.
11. Announcement of the next Oklahoma Abstractors Board meeting-Tuesday, May 21, 2024, 421 NW 13<sup>th</sup> Street, OLERS Conference Room, Oklahoma City, Oklahoma.
12. Adjournment

NOTE: The Board may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.

For individuals wishing to place items on the agenda for Board Discussion, the agenda item and information supporting the need for the agenda item must be submitted to the OAB Director at least ten (10) days prior to the Board Meeting. The inclusion of an agenda item will be at the discretion of the Executive Committee (Chairperson, Vice-Chairperson, and Secretary). A sign-up sheet will be posted at least fifteen (15) minutes prior to the scheduled start time of the board meeting. Only individuals who have signed up to speak will be recognized related to the agenda item and will be recognized in the order in which they have signed. Each speaker will be allowed fifteen (15) minutes to address the Board. Any item added to the agenda will be primarily for discussion purposes and it will be at the discretion of the Board whether action is taken.

In addition, public comments made during the allowed public comment agenda item will be limited to only those subject matters listed in the current meeting agenda with the exception of representatives of the Oklahoma Land Title Association to share event information. Each speaker will be allocated three (3) minutes for presentation and must also sign up to speak on the Speaker Sign-up Sheet. The Board Chairperson may interrupt and/or terminate any presentation during public comment, which does not conform to the procedures outlined under this Section.