



STATE OF OKLAHOMA  
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

AGENDA

REGULAR MONTHLY MEETING OF THE COMMISSION  
FRIDAY 10:00 A.M. MARCH 28, 2025  
50 NORTHEAST 23RD STREET  
OKLAHOMA CITY, OKLAHOMA 73105

1. CALL TO ORDER – *Chairman Jonathan Brooks*
2. ROLL CALL – *Executive Secretary Shae Isaacs*
3. DETERMINATION OF QUORUM AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN MEETING ACT – *Assistant Attorney General Joe Dewey*
4. RECOGNITION OF VISITORS WITH POSSIBLE DISCUSSION – *Chairman Jonathan Brooks*
5. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM FEBRUARY 21, 2025 REGULAR MEETING – *Chairman Jonathan Brooks*
6. INTRODUCTION OF NEW ABLE COMMISSION EMPLOYEES WITH POSSIBLE DISCUSSION:
  - Kayla Grant-Surez – Customer Service Representative, Licensing Department – *Presentation by Licensing Supervisor Carla Clanton*
  - Andrea Fielding – Chief Operating Officer, Administration – *Presentation by Executive Director Brandon Clabes*
7. PRESENTATION OF EMPLOYEE LICENSE ALCOHOL PROGRAMS ANALYSIS WITH POSSIBLE DISCUSSION – *Epidemiologist and Synar Coordinator, Lauren Kidwell – Oklahoma Department of Mental Health and Substance Abuse Services*
8. PRESENTATION OF EXECUTIVE DIRECTOR'S REPORT AND REVIEW OF ADMINISTRATIVE AND OPERATIONAL ACTIVITIES FOR FEBRUARY 2025 WITH POSSIBLE DISCUSSION – *Executive Director Brandon Clabes*
9. PRESENTATION OF ENFORCEMENT REPORT BY CHIEF LAW ENFORCEMENT AGENT WITH POSSIBLE DISCUSSION – *Chief Law Enforcement Agent Todd Peck*
10. ASSISTANT DIRECTOR'S OPERATIONAL, DOCKET AND LEGISLATIVE REPORT WITH POSSIBLE DISCUSSION – *Assistant Director/General Counsel/Public Information Officer Lori Carter*
11. ACCELA IT UPDATE AND LICENSING DEPARTMENT REPORT WITH POSSIBLE DISCUSSION – *Licensing Supervisor Carla Clanton*
12. COMMENTS FROM THE PUBLIC LIMITED TO ITEMS ON THE AGENDA (Limit 3 minutes per person without majority vote from Commissioners to extend time)
13. NEW BUSINESS – CHAIRMAN JONATHAN BROOKS (Any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting of the agenda)
14. DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S.§ 307(B)(4): Discussion of confidential communications between a public body and its attorney concerning pending investigations, claims, and actions, the disclosure of which would seriously impair the public body's ability to process the claims or conduct investigations, litigation, or proceedings in the public interest.

CASE NO: 564-2023-01161  
CASE NO: CMS-2023-02401-E  
CASE NO: RETA-2024-00021  
PERSONNEL MATTER-2025-1

(No action shall be taken in Executive Session.)

Should the Commission enter Executive Session the following actions may be taken:

- A. Vote to Convene in Executive Session
- B. Discussion - No Action Shall be Taken in Executive Session
- C. Vote to Acknowledge Return to Open Session
- D. Possible Action Regarding Any Subjects of the Proposed Executive Session

15. ANNOUNCEMENT OF NEXT REGULARLY SCHEDULED MEETING DATE AND ADJOURNMENT – *Chairman Jonathan Brooks*

-- NEXT REGULAR MEETING ---  
FRIDAY, APRIL 18, 2025, 10:00 A.M.  
50 NORTHEAST 23RD STREET  
OKLAHOMA CITY, OKLAHOMA 73105