



STATE OF OKLAHOMA  
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

AGENDA

REGULAR MONTHLY MEETING OF THE COMMISSION  
FRIDAY 10:00 A.M. SEPTEMBER 20, 2024  
50 NORTHEAST 23<sup>RD</sup> STREET  
OKLAHOMA CITY, OKLAHOMA 73105

1. CALL TO ORDER – CHAIRMAN JONATHAN BROOKS
2. ROLL CALL – Executive Secretary Shae Isaacs
3. DETERMINATION OF QUORUM AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN MEETING ACT – Assistant Attorney General Andra Holder
4. RECOGNITION OF VISITORS WITH POSSIBLE DISCUSSION – CHAIRMAN JONATHAN BROOKS
5. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM AUGUST 16, 2024 REGULAR MEETING – CHAIRMAN JONATHAN BROOKS
6. INTRODUCTION OF NEW ABLE AGENT JAMIE O’LEARY, OKLAHOMA CITY DISTRICT, WITH POSSIBLE DISCUSSION – EXECUTIVE DIRECTOR BRANDON CLABES
7. RECOGNITION OF ASSISTANT DIRECTOR LORI CARTER FOR 15 YEARS OF SERVICE TO THE STATE OF OKLAHOMA, WITH POSSIBLE DISCUSSION – EXECUTIVE DIRECTOR BRANDON CLABES
8. HUMAN RESOURCES UPDATE WITH POSSIBLE DISCUSSION – *OSBI Human Resources Director Christine Chalmers*
9. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING EMPLOYEE TRAINING PROGRAM APPLICANTS’ CURRICULUM OF INSTRUCTION PURSUANT TO OAC 45: 15-3-1: - *Captain Erik Smoot*
  - A. Alcohol Certification – Cherokee Nation Entertainment, LLC (Re-Certification)
  - B. Walmart Alcohol & Tobacco Compliance - Walmart Inc. (Re-Certification)
  - C. Dollar General Alcohol Training Program – Dollar General (Re-Certification)
  - D. RM 115 SAT (Selling Alcohol and Tobacco) Oklahoma – WinCo Foods (New Program)
10. PRESENTATION OF CHANNEL 9 NEWS VIDEO: ‘*You Are Not Alone*’: *New Initiative For Human Trafficking Victims*’ WITH POSSIBLE DISCUSSION – EXECUTIVE DIRECTOR BRANDON CLABES
11. PRESENTATION OF NEWS VIDEO: ‘*Hugo man arrested on drug, gun charges faces more charges after moonshine discovery.*’ WITH POSSIBLE DISCUSSION – EXECUTIVE DIRECTOR BRANDON CLABES
12. PRESENTATION OF EXECUTIVE DIRECTOR’S REPORT AND REVIEW OF ADMINISTRATIVE AND OPERATIONAL ACTIVITIES FOR AUGUST 2024 WITH POSSIBLE DISCUSSION – EXECUTIVE DIRECTOR BRANDON CLABES
13. ACCELA IT UPDATE AND LICENSING DEPARTMENT REPORT WITH POSSIBLE DISCUSSION – *Presentation by Licensing Supervisor Carla Clanton*

14. **REPORTS BY CHIEF LE AGENT AND SUPERVISING DISTRICT CAPTAINS WITH POSSIBLE DISCUSSION:**
  - A. Chief Law Enforcement Agent Todd Peck– Enforcement Division
  - B. Captain Erik Smoot – Alcohol and Tobacco Education Unit
  - C. Captain Michael Randol – McAlester District
  - D. Captain Greg Bynum – Trade Practices Unit
  - E. Captain Kent James – Tulsa District
  - F. Captain Scott Smith – Oklahoma City District
15. **ASSISTANT DIRECTOR’S OPERATIONAL, DOCKET AND LEGISLATION REPORT WITH POSSIBLE DISCUSSION - *Presentation by Assistant Director/General Counsel/Public Information Officer Lori Carter***
16. **FINANCIAL REPORT AND BUDGET REQUEST UPDATE WITH POSSIBLE DISCUSSION - *Presentation by Chief Financial Officer/Comptroller Jennifer Treadwell***
17. **DISCUSSION AND POSSIBLE ACTION CONCERNING THE PROCEDURE AND SCHEDULING OF THE REVIEW OF THE RECORD PURSUANT TO 37A O.S. 2-151 IN THE CASE OF SOONER FINE WINE & SPIRITS, LLP VS. OKLAHOMA ABLE COMMISSION, RETA-2024-21 - CHAIRMAN JONATHAN BROOKS**
18. **COMMENTS FROM THE PUBLIC LIMITED TO ITEMS ON THE AGENDA (Limit 3 minutes per person without majority vote from Commissioners to extend time)**
19. **NEW BUSINESS – CHAIRMAN JONATHAN BROOKS (Any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting of the agenda)**
20. **DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S.§ 307(B)(1) & (4):** Discussion of confidential communications between a public body and its attorney concerning pending investigations, claims, and actions, the disclosure of which would seriously impair the public body’s ability to process the claims or conduct investigations, litigation, or proceedings in the public interest.
 

CASE NO: 564-2023-00366  
 CASE NO: 564-2023-01161  
 CASE NO: CMS-2023-02401-E  
 ABLE Inquiry 2024-180  
 (No action shall be taken in Executive Session.)

Should the Commission enter Executive Session the following actions may be taken:

  - A. Vote to Convene in Executive Session
  - B. Discussion - No Action Shall be Taken in Executive Session
  - C. Vote to Acknowledge Return to Open Session
  - D. Possible Action Regarding Any Subjects of the Proposed Executive Session
21. **ADJOURNMENT**

--- NEXT REGULAR MEETING ---  
 OCTOBER 18, 2024  
 OKLAHOMA ABLE COMMISSION  
 50 NORTHEAST 23<sup>RD</sup> STREET  
 OKLAHOMA CITY, OK 73105