



STATE OF OKLAHOMA
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

AGENDA

REGULAR MONTHLY MEETING OF THE COMMISSION
FRIDAY 10:00 A.M. AUGUST 16, 2024
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OKLAHOMA 73105

AMENDED

1. CALL TO ORDER – CHAIRMAN JONATHAN BROOKS
2. ROLL CALL – Executive Secretary Shae Isaacs
3. DETERMINATION OF QUORUM AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN MEETING ACT – Assistant Attorney General Andra Holder
4. RECOGNITION OF VISITORS WITH POSSIBLE DISCUSSION – CHAIRMAN JONATHAN BROOKS
5. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM JULY 19, 2024 REGULAR MEETING – CHAIRMAN JONATHAN BROOKS
6. INTRODUCTION OF NEW ABLE AGENT ASHLEY TILLMAN, TULSA DISTRICT, WITH POSSIBLE DISCUSSION – EXECUTIVE DIRECTOR BRANDON CLABES
7. HUMAN RESOURCES UPDATE WITH POSSIBLE DISCUSSION – *OSBI Human Resources Director Christine Chalmers*
8. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING EMPLOYEE TRAINING PROGRAM APPLICANTS' CURRICULUM OF INSTRUCTION PURSUANT TO OAC 45: 15-3-1: - *Captain Erik Smoot*
 - A. Certification Experts Oklahoma Alcohol Awareness Certification – Certification Experts (New Program)
 - B. Seller Server Classes – DSB Worldwide, Inc. DBA Educlasses (Re-Certification)
9. PRESENTATION OF EXECUTIVE DIRECTOR'S REPORT AND REVIEW OF ADMINISTRATIVE AND OPERATIONAL ACTIVITIES FOR JULY 2024 WITH POSSIBLE DISCUSSION – EXECUTIVE DIRECTOR BRANDON CLABES
10. ACCELA IT UPDATE AND LICENSING DEPARTMENT REPORT WITH POSSIBLE DISCUSSION – *Presentation by Licensing Supervisor Carla Clanton*
11. REPORTS BY CHIEF LE AGENT AND SUPERVISING DISTRICT CAPTAINS WITH POSSIBLE DISCUSSION:
 - A. Chief Law Enforcement Agent Todd Peck– Enforcement Division
 - B. Captain Greg Bynum – Trade Practices Unit
 - C. Captain Erik Smoot – Alcohol and Tobacco Education Unit
 - D. Captain Scott Smith – Oklahoma City District
 - E. Captain Michael Randol – McAlester District
 - F. Captain Kent James – Tulsa District
12. ASSISTANT DIRECTOR'S OPERATIONAL, DOCKET AND LEGISLATION REPORT WITH POSSIBLE DISCUSSION - *Presentation by Assistant Director/General Counsel/Public Information Officer Lori Carter*

13. **FINANCIAL REPORT AND BUDGET REQUEST UPDATE WITH POSSIBLE DISCUSSION - *Presentation by Chief Financial Officer/Comptroller Jennifer Treadwell***
14. **COMMENTS FROM THE PUBLIC LIMITED TO ITEMS ON THE AGENDA (Limit 3 minutes per person without majority vote from Commissioners to extend time)**
15. **DISCUSSION AND POSSIBLE ACTION TO SET DEADLINE FOR TRANSFER AND REVIEW OF RECORD IN CASE NO. RETA—00021 – CHAIRMAN JONATHAN BROOKS**
16. **NEW BUSINESS – CHAIRMAN JONATHAN BROOKS (Any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting of the agenda)**
17. **DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S.§ 307(B)(1) & (4):** Discussion of confidential communications between a public body and its attorney concerning pending investigations, claims, and actions, the disclosure of which would seriously impair the public body’s ability to process the claims or conduct investigations, litigation, or proceedings in the public interest.

CASE NO: 564-2023-00366
CASE NO: 564-2023-01161
CASE NO: CMS-2023-02401-E
ABLE Inquiry 2024-98
ABLE Inquiry 2024-180

(No action shall be taken in Executive Session.)

Should the Commission enter Executive Session the following actions may be taken:

- A. Vote to Convene in Executive Session**
- B. Discussion - No Action Shall be Taken in Executive Session**
- C. Vote to Acknowledge Return to Open Session**
- D. Possible Action Regarding Any Subjects of the Proposed Executive Session**

18. ADJOURNMENT

--- NEXT REGULAR MEETING ---
SEPTEMBER 20, 2024
OKLAHOMA ABLE COMMISSION
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OK 73105