



STATE OF OKLAHOMA
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

AGENDA

REGULAR MONTHLY MEETING OF THE COMMISSION
FRIDAY 10:00 A.M. JUNE 21, 2024
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OKLAHOMA 73105

1. CALL TO ORDER – CHAIRMAN JONATHAN BROOKS
2. ROLL CALL – Executive Secretary Shae Isaacs
3. DETERMINATION OF QUORUM AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN MEETING ACT – Assistant Attorney General Andra Holder
4. RECOGNITION OF VISITORS WITH POSSIBLE DISCUSSION – CHAIRMAN JONATHAN BROOKS
5. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM MAY 17, 2024 REGULAR MEETING – CHAIRMAN JONATHAN BROOKS
6. DISCUSSION AND POSSIBLE ACTION TO ELECT NEW ABLE COMMISSION CHAIRMAN FOR FY2025
7. DISCUSSION AND POSSIBLE ACTION TO ELECT NEW ABLE COMMISSION VICE CHAIRMAN FOR FY2025
8. RECOGNITION OF THE TRILOGY AWARD RECIPIENTS WITH POSSIBLE DISCUSSION - ASSISTANT DIRECTOR/GENERAL COUNSEL/PUBLIC INFORMATION OFFICER LORI CARTER
9. INTRODUCTION OF NEW ABLE ATTORNEY KATE SPRINGER WITH POSSIBLE DISCUSSION – ASSISTANT DIRECTOR/GENERAL COUNSEL/PUBLIC INFORMATION OFFICER LORI CARTER
10. HUMAN RESOURCES UPDATE WITH POSSIBLE DISCUSSION – *OSBI Human Resources Director Christine Chalmers*
11. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING EMPLOYEE TRAINING PROGRAM APPLICANTS’ CURRICULUM OF INSTRUCTION PURSUANT TO OAC 45: 15-3-1: (RE-CERTIFICATION ONLY) - *Captain Erik Smoot*
 - A. TIPS Oklahoma Off-Premise & Delivery and On-Premise – 360training.com, Inc. DBA TIPS
 - B. Oklahoma SureSell Alcohol Sales Training – Diversys Learning, Inc. DBA SureSell Now
 - C. HAV Beer & Wine Training – HAV, Inc. Homeland Stores (Re-Certification with additions)
 - D. Responsible Retail Training – Quiktrip (Re-Certification with additions)
12. PRESENTATION OF EXECUTIVE DIRECTOR’S REPORT AND REVIEW OF ADMINISTRATIVE AND OPERATIONAL ACTIVITIES FOR MAY 2024 WITH POSSIBLE DISCUSSION – ASSISTANT DIRECTOR/GENERAL COUNSEL/PUBLIC INFORMATION OFFICER LORI CARTER
13. ACCELA IT UPDATE AND LICENSING DEPARTMENT REPORT WITH POSSIBLE DISCUSSION – *Presentation by Licensing Supervisor Carla Clanton*
14. REPORTS BY SUPERVISING DISTRICT CAPTAINS WITH POSSIBLE DISCUSSION:
 - A. Captain Erik Smoot – Alcohol and Tobacco Education Unit
 - B. Captain Greg Bynum – Trade Practices Unit
 - C. Captain Kent James – Tulsa District

- D. Captain Michael Randol – McAlester District
- E. Captain Scott Smith – Oklahoma City District

- 15. **ASSISTANT DIRECTOR’S OPERATIONAL, DOCKET AND LEGISLATION REPORT WITH POSSIBLE DISCUSSION - *Presentation by Assistant Director/General Counsel/Public Information Officer Lori Carter***
- 16. **FINANCIAL REPORT AND BUDGET REQUEST UPDATE WITH POSSIBLE DISCUSSION - *Presentation by Chief Financial Officer/Comptroller Jennifer Treadwell***
- 17. **COMMENTS FROM THE PUBLIC LIMITED TO ITEMS ON THE AGENDA (Limit 3 minutes per person without majority vote from Commissioners to extend time)**
- 18. **NEW BUSINESS – CHAIRMAN JONATHAN BROOKS (Any matter not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda)**
- 19. **DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S.§ 307(B)(4):** Discussion of confidential communications between a public body and its attorney concerning pending investigations, claims, and actions, the disclosure of which would seriously impair the public body’s ability to process the claims or conduct investigations, litigation, or proceedings in the public interest.

CASE NO: 564-2023-00366
CASE NO: 564-2023-01161
CASE NO: CMS-2023-02401-E
CASE NO: 564-2024-0061
(No action shall be taken in Executive Session.)

Should the Commission enter Executive Session the following actions may be taken:

- A. Vote to Convene in Executive Session**
- B. Discussion - No Action Shall be Taken in Executive Session**
- C. Vote to Acknowledge Return to Open Session**
- D. Possible Action Regarding Any Subjects of the Proposed Executive Session**

20. ADJOURNMENT

--- NEXT REGULAR MEETING ---
JULY 19, 2024
OKLAHOMA ABLE COMMISSION
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OK 73105