



STATE OF OKLAHOMA
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

AGENDA

REGULAR MONTHLY MEETING OF THE COMMISSION
FRIDAY 10:00 A.M. MAY 17, 2024
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OKLAHOMA 73105

1. CALL TO ORDER – CHAIRMAN JONATHAN BROOKS
2. ROLL CALL – Legal Administrative Assistant Kimberly Yates
3. DETERMINATION OF QUORUM AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN MEETING ACT – Deputy Attorney General for the State of Oklahoma, Niki Batt
4. RECOGNITION OF VISITORS – CHAIRMAN JONATHAN BROOKS
5. UNDERCOVER INFORMANT AWARD WITH POSSIBLE DISCUSSION– EXECUTIVE DIRECTOR BRANDON CLABES
6. RECOGNITION OF CAPTAIN ERIK SMOOT FOR 15 YEARS OF SERVICE TO THE STATE OF OKLAHOMA WITH POSSIBLE DISCUSSION – DIRECTOR BRANDON CLABES
7. RECOGNITION OF SENIOR AGENT DOUGLAS (ALAN) DAVIS FOR 10 YEARS OF SERVICE TO THE STATE OF OKLAHOMA WITH POSSIBLE DISCUSSION – DIRECTOR BRANDON CLABES
8. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM APRIL 19, 2024 REGULAR MEETING – CHAIRMAN JONATHAN BROOKS
9. HUMAN RESOURCES UPDATE WITH POSSIBLE DISCUSSION – *OSBI Human Resources Director Christine Chalmers*
10. ALCOHOL COMPLIANCE CHECK DATA ANALYSIS INFORMATION WITH POSSIBLE DISCUSSION – *Presentation by Lauren Kidwell, Epidemiologist with Oklahoma Department of Mental Health and Substance Abuse*
11. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING EMPLOYEE TRAINING PROGRAM APPLICANTS’ CURRICULUM OF INSTRUCTION PURSUANT TO OAC 45: 15-3-1: (RE-CERTIFICATION ONLY) - *Captain Erik Smoot*
 - A. CTS ABLE Training Program – The Chickasaw Nation
 - B. Seller-Server Training Oklahoma – Food Safety International
 - C. Gopuff Responsible Alcohol Delivery Certification: Oklahoma – Gopuff (Re-Certification with additions)
12. PRESENTATION OF EXECUTIVE DIRECTOR’S REPORT AND REVIEW OF ADMINISTRATIVE AND OPERATIONAL ACTIVITIES FOR APRIL 2024 WITH POSSIBLE DISCUSSION – DIRECTOR BRANDON CLABES
13. ACCELA IT UPDATE AND LICENSING DEPARTMENT REPORT WITH POSSIBLE DISCUSSION – *Presentation by Licensing Supervisor Carla Clanton*
14. REPORTS BY CHIEF AGENT AND SUPERVISING DISTRICT CAPTAINS WITH POSSIBLE DISCUSSION:
 - A. Chief Law Enforcement Agent – Todd Peck
 - B. Captain Kent James – Tulsa District
 - C. Lieutenant Ray Fells – McAlester District

- D. Captain Greg Bynum – Trade Practices Unit**
- E. Lieutenant Cody Rekstad – Oklahoma City District**
- F. Captain Erik Smoot – Alcohol and Tobacco Education Unit**

- 15. ASSISTANT DIRECTOR’S OPERATIONAL, DOCKET AND LEGISLATION REPORT WITH POSSIBLE DISCUSSION - *Presentation by Assistant Director/General Counsel/Public Information Officer Lori Carter***
- 16. FINANCIAL REPORT AND BUDGET REQUEST UPDATE WITH POSSIBLE DISCUSSION - *Presentation by Director Brandon Clabes & Chief Financial Officer Jennifer Treadwell***
- 17. COMMENTS FROM THE PUBLIC LIMITED TO ITEMS ON THE AGENDA (limit 3 minutes per person without majority vote from Commissioners to extend time)**
- 18. DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S.§ 307(B)(4):** Discussion of confidential communications between a public body and its attorney concerning pending investigations, claims, and actions, the disclosure of which would seriously impair the public body’s ability to process the claims or conduct investigations, litigation, or proceedings in the public interest.

CASE NO: 564-2023-00366
CASE NO: 564-2023-01161
CASE NO: CMS-2023-02401-E
CASE NO: 564-2024-0061
(No action shall be taken in Executive Session.)

Should the Commission enter Executive Session the following actions may be taken:

- A. Vote to Convene in Executive Session**
- B. Discussion - No Action Shall be Taken in Executive Session**
- C. Vote to Acknowledge Return to Open Session**
- D. Possible Action Regarding Any Subjects of the Proposed Executive Session**

19. ADJOURNMENT

--- NEXT REGULAR MEETING ---
JUNE 21, 2024
OKLAHOMA ABLE COMMISSION
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OK 73105