



STATE OF OKLAHOMA
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

AGENDA

REGULAR MONTHLY MEETING OF THE COMMISSION
FRIDAY 10:00 A.M. MARCH 22, 2024
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OKLAHOMA 73105

1. CALL TO ORDER – CHAIRMAN JONATHAN BROOKS
2. ROLL CALL – Executive Secretary Shae Isaacs
3. DETERMINATION OF QUORUM AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN MEETING ACT – Assistant Attorney General James Crawford
4. RECOGNITION OF VISITORS – CHAIRMAN JONATHAN BROOKS
5. INTRODUCTION OF NEW ABLE AGENT LYNN WILLIAMS (ALCOHOL AND EDUCATION ENFORCEMENT UNIT) - DIRECTOR BRANDON CLABES
6. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM FEBRUARY 23, 2024 REGULAR MEETING – CHAIRMAN JONATHAN BROOKS
7. HUMAN RESOURCES UPDATE – *OSBI Human Resources Director Christine Chalmers*
8. PRESENTATION OF EXECUTIVE DIRECTOR'S REPORT AND REVIEW OF ADMINISTRATIVE AND OPERATIONAL ACTIVITIES FOR FEBRUARY 2024 AND POSSIBLE DISCUSSION – DIRECTOR BRANDON CLABES
9. ACCELA IT UPDATE AND LICENSING DEPARTMENT REPORT – *Presentation by Executive Director Brandon Clabes*
10. REPORTS BY SUPERVISING DISTRICT CAPTAINS:
 - A. Captain Kent James – Tulsa District
 - B. Lieutenant Ray Fells – McAlester District
 - C. Lieutenant Todd Anthony – Trade Practices Unit
 - D. Senior Agent Tania Rembert – Oklahoma City District
 - E. Senior Agent Melissa Galvez – Alcohol and Tobacco Education Unit
11. ASSISTANT DIRECTOR'S OPERATIONAL, DOCKET AND LEGISLATION REPORT WITH POSSIBLE DISCUSSION - *Deputy General Counsel Leif Arvidson*
12. FINANCIAL REPORT AND BUDGET REQUEST UPDATE WITH POSSIBLE DISCUSSION - *Presentation by Director Brandon Clabes & Chief Financial Officer Jennifer Treadwell*
13. COMMENTS FROM THE PUBLIC LIMITED TO ITEMS ON THE AGENDA (limit 3 minutes per person without majority vote from Commissioners to extend time)
14. DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S. § 307(B)(4): Discussion of confidential communications between a public body and its attorney concerning pending investigations, claims, and actions, the disclosure of which would seriously impair the public body's ability to process the claims or conduct investigations, litigation, or proceedings in the public interest.

CASE NO: 564-2023-00366
CASE NO: 564-2023-01161
CASE NO: CMS-2023-02401-E

(No action shall be taken in Executive Session.)

- 15. EXECUTIVE SESSION**
- 16. ACTION TO RETURN TO OPEN SESSION**
- 17. CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ITEMS CONSIDERED IN EXECUTIVE SESSION**
- 18. ADJOURNMENT**

**--- NEXT REGULAR MEETING ---
APRIL 19, 2024
OKLAHOMA ABLE COMMISSION
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OK 73105**