



STATE OF OKLAHOMA
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

AGENDA

SPECIAL MONTHLY MEETING OF THE COMMISSION
FRIDAY 10:00 A.M. FEBRUARY 23, 2024
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OKLAHOMA 73105

1. CALL TO ORDER – CHAIRMAN JONATHAN BROOKS
2. ROLL CALL – Executive Secretary Shae Isaacs
3. DETERMINATION OF QUORUM AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN MEETING ACT – Assistant Attorney General James Crawford
4. RECOGNITION OF VISITORS – CHAIRMAN JONATHAN BROOKS
5. INTRODUCTION OF NEW ABLE AGENT MEGAN NORRIS (OKLAHOMA CITY DISTRICT) - DIRECTOR BRANDON CLABES
6. PRESENTATION, DISCUSSION AND POSSIBLE ACTION ON PROPOSED ADMINISTRATIVE RULES – Assistant Attorney General James Crawford
 - 45:10. PROVISIONS AND PENALTIES APPLICABLE TO ALL LICENSEES
 - 45:20. RETAIL SPIRIT STORES, MIXED BEVERAGE, CATERERS, SPECIAL EVENTS AND BOTTLE CLUBS
 - 45:25. WINEMAKERS, SELF-DISTRIBUTION, DIRECT SHIPMENT
 - 45:30. MANUFACTURERS, WINE AND SPIRITS WHOLESALERS, BREWERS, NONRESIDENT SELLERS AND BEER DISTRIBUTORS
 - 45:35. EVENTS, AIRLINE/RAILROAD, HOTEL/MOTEL
 - 45:60. TOBACCO
7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM JANUARY 19, 2024 REGULAR MEETING
8. PRESENTATION OF EXECUTIVE DIRECTOR'S REPORT AND REVIEW OF ADMINISTRATIVE AND OPERATIONAL ACTIVITIES FOR JANUARY 2024 AND POSSIBLE DISCUSSION – DIRECTOR BRANDON CLABES
9. HUMAN RESOURCES UPDATE – *OSBI Human Resources Supervisor Randi Wild*
10. ACCELA IT UPDATE AND LICENSING DEPARTMENT REPORT – *Presentation by Licensing Supervisor Carla Clanton*
11. REPORTS BY CHIEF LAW ENFORCEMENT AGENT TODD PECK AND SUPERVISING DISTRICT CAPTAINS:
 - A. Chief LE Agent – Todd Peck
 - B. Captain Scott Smith – Oklahoma City District
 - C. Captain Kent James – Tulsa District
 - C. Captain Michael Randol – McAlester District
 - D. Captain Greg Bynum – Trade Practices Unit
 - E. Captain Erik Smoot – Alcohol and Tobacco Education Unit
12. ASSISTANT DIRECTOR'S OPERATIONAL, DOCKET AND LEGISLATION REPORT WITH POSSIBLE DISCUSSION - *Presentation by Assistant Director/General Counsel/Public Information Officer Lori Carter*

13. **FINANCIAL REPORT AND BUDGET REQUEST UPDATE WITH POSSIBLE DISCUSSION - *Presentation by Director Brandon Clabes & Chief Financial Officer Jennifer Treadwell***
14. **COMMENTS FROM THE PUBLIC LIMITED TO ITEMS ON THE AGENDA (limit 3 minutes per person without majority vote from Commissioners to extend time.**
15. **DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S. § 307(B)(4):** Discussion of confidential communications between a public body and its attorney concerning pending investigations, claims, and actions, the disclosure of which would seriously impair the public body's ability to process the claims or conduct investigations, litigation, or proceedings in the public interest.
CASE NO: CSD-2023-2396
CASE NO: 564-2023-00366
CASE NO: 564-2023-01161
CASE NO: CMS-2023-02401-E
CASE NO: CJ-24-11 (OKLAHOMA COUNTY)
(No action shall be taken in Executive Session.)
16. **EXECUTIVE SESSION**
17. **ACTION TO RETURN TO OPEN SESSION**
18. **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ITEMS CONSIDERED IN EXECUTIVE SESSION**
19. **ADJOURNMENT**

--- NEXT REGULAR MEETING ---
MARCH 22, 2024
OKLAHOMA ABLE COMMISSION
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OK 73105