



STATE OF OKLAHOMA
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

AGENDA

REGULAR MONTHLY MEETING OF THE COMMISSION
FRIDAY 10:00 A.M. JANUARY 19, 2024
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OKLAHOMA 73105

1. CALL TO ORDER – CHAIRMAN JONATHAN BROOKS
2. ROLL CALL – Executive Secretary Shae Isaacs
3. DETERMINATION OF QUORUM AND ANNOUNCEMENT OF COMPLIANCE WITH OPEN MEETING ACT – Assistant Attorney General James Crawford
4. RECOGNITION OF VISITORS
5. INTRODUCTION OF NEW ABLE AGENTS: BROOKE CALVERT (ALCOHOL AND TOBACCO EDUCATION UNIT), NATHAN WATSON (OKLAHOMA CITY DISTRICT) AND STEVEN RIHA (OKLAHOMA CITY DISTRICT) - DIRECTOR BRANDON CLABES
6. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM NOVEMBER 17, 2023 REGULAR MEETING
7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM DECEMBER 15, 2023 REGULAR MEETING
8. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE, AMEND OR REJECT MINUTES FROM JANUARY 3, 2024 SPECIAL MEETING
9. ALCOHOL PURCHASE STUDY PRESENTATION – *Presentation by Lauren Kidwell, Epidemiologist with Oklahoma Department of Mental Health and Substance Abuse*
10. PRESENTATION OF EXECUTIVE DIRECTOR’S REPORT AND REVIEW OF ADMINISTRATIVE AND OPERATIONAL ACTIVITIES FOR DECEMBER 2023 AND POSSIBLE DISCUSSION – DIRECTOR BRANDON CLABES
11. ACCELA IT UPDATE AND LICENSING DEPARTMENT REPORT – *Presentation by Licensing Supervisor Carla Clanton*
12. HUMAN RESOURCES UPDATE – *OSBI Human Resources Director Christine Chalmers*
13. REPORTS BY CHIEF LAW ENFORCEMENT AGENT TODD PECK AND SUPERVISING DISTRICT CAPTAINS:
 - A. Chief LE Agent – Todd Peck
 - B. Captain Scott Smith – Oklahoma City District
 - C. Captain Kent James – Tulsa District
 - C. Captain Michael Randol – McAlester District
 - D. Captain Greg Bynum – Trade Practices Unit
 - E. Captain Erik Smoot – Alcohol and Tobacco Education Unit
14. ASSISTANT DIRECTOR’S OPERATIONAL AND DOCKET REPORT WITH POSSIBLE DISCUSSION - *Presentation by Assistant Director/General Counsel/Public Information Officer Lori Carter*

15. **FINANCIAL REPORT AND BUDGET REQUEST UPDATE WITH POSSIBLE DISCUSSION - *Presentation by Director Brandon Clabes & Chief Financial Officer Jennifer Treadwell***
16. **COMMENTS FROM THE PUBLIC LIMITED TO ITEMS ON THE AGENDA (limit 3 minutes per person without majority vote from Commissioners to extend time.**
17. **DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION AS AUTHORIZED BY 25 O.S. § 307(B)(4):** Discussion of confidential communications between a public body and its attorney concerning pending investigations, claims, and actions, the disclosure of which would seriously impair the public body's ability to process the claims or conduct investigations, litigation, or proceedings in the public interest.
Personnel Matter No. 2024-1
CASE NO: 564-2023-00366
CASE NO: 564-2023-01161
CASE NO: CMS-2023-02401-E
(No action shall be taken in Executive Session.)
18. **EXECUTIVE SESSION**
19. **ACTION TO RETURN TO OPEN SESSION**
20. **CONSIDERATION, DISCUSSION AND POSSIBLE ACTION ON ITEMS CONSIDERED IN EXECUTIVE SESSION**
21. **NEW BUSINESS: PURSUANT TO 25 O.S. § 5311 (A)(9), DISCUSSION OF ANY MATTER NOT KNOWN ABOUT WHICH COULD NOT HAVE BEEN REASONABLY FORSEEN 24 HOURS PRIOR TO SCHEDULED MEETING.**
22. **ADJOURNMENT**

--- NEXT REGULAR MEETING ---
FEBRUARY 16, 2024
OKLAHOMA ABLE COMMISSION
50 NORTHEAST 23RD STREET
OKLAHOMA CITY, OK 73105