



**STATE OF OKLAHOMA  
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION**

**MINUTES OF THE ABLE COMMISSION MEETING**

September 15, 2023

The filing of the meeting and posting of the agenda were in accordance with the Oklahoma Open Meeting Act. The notice of the meeting was filed with the Secretary of State on October 5, 2022. The agenda was posted on September 14, 2023, on the front and back doors of the 50 Northeast 23<sup>rd</sup> Street building in Oklahoma City, the door of the ABLE Commission's Office Reception area, and the ABLE Commission website.

Chairman Brooks called the meeting to order at 10:00 a.m. at the office of the Alcoholic Beverage Laws Enforcement (ABLE) Commission at 50 Northeast 23<sup>rd</sup> Street, Oklahoma City, OK 73105. A quorum was met with the presence of the following Commission members: Jonathan Brooks; Andrew Revelis; Robert "Bob" Usry; Keith Mitchell; Matthew Crook; A. Ainslie Stanford II; and Austin Benton.

The visitors that were in attendance were: Christine Chalmers, Oklahoma State Bureau of Investigation; Assistant Attorney General James Crawford, Office of the Attorney General; Jeff and Kristy Murrow, Victims of Impaired Drivers; Wendi Wilson, Victims of Impaired Drivers; Dena Flores, Loves; Lauren Kidwell and Edward Tuya, Oklahoma Department of Mental Health and Substance Abuse; Stacy Potter, Responsible Beverage Service and Sales Training; Colin Graham, Oklahoma Restaurant Association; J.B Jarboe, Southern Glazers Wine & Spirits; Brett Robinson, Beer Distributors of Oklahoma; Alex Adkins, Beer Distributors of Oklahoma; Todd Cox, Traditions Spirits; Spencer Guinn, Quinn Strategies/ Beer Distributors of Oklahoma; Samantha Guinn, Institute for Responsible Alcohol Policy, Robert Jernigan, Retail Liquor Association of Oklahoma; Tyler Talley, Quorum Call; Charles Outlaw, LegisOK; and Ellen Spiropoulos, Phillips Murrah Law Firm.

The following ABLE Commission employees in attendance were: Director Brandon Clabes; Assistant Director/General Counsel Lori Carter; Captain Greg Bynum; Captain Kent James; Captain Michael Randol; Captain Scott Smith; Lieutenant Cody Rekstad; Agent Nathan Barnes; Licensing Supervisor Carla Clanton; Executive Secretary Shae Isaacs; Legal Administrative Assistant Kimberly Yates; and Brand Registration Administrative Representative Catherine Otey.

A roll call of the following ABLE Commissioners was announced: Chairman Jonathan Brooks, Vice Chairman Andrew Revelis, Commissioner Robert "Bob" Usry, Commissioner Matthew Crook, Commissioner Keith Mitchell, Commissioner A. Ainslie Stanford II, and Commissioner Austin Benton. A quorum was then established for the ABLE Commission meeting September 15, 2023.

Assistant Attorney General James Crawford acknowledged that the ABLE Commission is compliant with the Open Meeting Act. A notice of the meeting and agenda were posted 48 hours prior to the meeting and in accordance with Oklahoma statute 25 O.S. §311.

Chairman Brooks moved to agenda item #5, recognition of Agent Nathan Barnes for 15 years of service to the State of Oklahoma. Captain Erik Smoot accepted the certificate of the behalf of Agent Barnes. The Commission congratulated Agent Barnes on this service.

Commissioner Mitchell made a motion to approve the minutes from the August 18, 2023 commission meeting. Commissioner Usry seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes  
Vice Chairman Andrew Revelis – Yes  
Commissioner Robert “Bob” Usry – Yes  
Commissioner Matthew Crook – Yes  
Commissioner Keith Mitchell – Yes  
Commissioner A. Ainslie Stanford II – Yes  
Commissioner Austin Benton – Yes

Chairman Brooks moved to Item #7 on the agenda, approval, or disapproval of the re-certification of the training program applicant’s curriculum of instruction pursuant to OAC 45:15-3-1. Captain Erik Smoot stated that the programs meet the standards for certification and re-certification. Commissioner Mitchell made a motion that the Commission approve the recommended responsible beverage program trainer OnCue Alcohol Seller/Server Training – OnCue Marketing, LLC and Oklahoma ABLE Online Training – A+ Server Education (Re-certification Only). Commissioner Revelis seconded the motion. A roll call vote was taken and recorded:

Chairman Jonathan Brooks – Yes  
Vice Chairman Andrew Revelis – Yes  
Commissioner Robert “Bob” Usry – Yes  
Commissioner Matthew Crook – Yes  
Commissioner Keith Mitchell – Yes  
Commissioner A. Ainslie Stanford II – Yes  
Commissioner Austin Benton – Yes

#### EXECUTIVE DIRECTOR’S REPORT FOR SEPTEMBER 2023:

Director Brandon Clabes provided the following information to the ABLE Commission:

- Director Clabes met with many different entities, committees, agencies and conferences including: Arnall Family Foundation, ABLE Brand Registration Division, Oklahoma Restaurant Association Expo, Oklahoma Department of Corrections (DOC), Oklahoma City Police Department (OKCPD), Oklahoma State Bureau of Investigations (OSBI), Oklahoma Highway Patrol (OHP), Oklahoma Department of Health (ODH), Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSA), Oklahoma Bureau of Narcotics and Dangerous Drugs Control (OBNDD), Department of Public Safety (DPS), Rose State College Board of Regents meeting, Office of Management and Enterprise Services (OMES), Cabinet Secretary of Public Safety for the State of Oklahoma Tricia Everest, Senator Jessica Garvin, Representative T.J. Marti, along with several constituents and concerned citizens of the public.
- The ABLE Commission anticipate a “go live” date for the new Augmented Criminal Investigation Support System (ACISS) as of January 1, 2024. Agent Doug Kimberlin, Captain Scott Smith, and Lieutenant Pedro Zardeneta are working on the training side of the system to create a law enforcement records management system compatible to ABLE.
- Director Clabes continues to work toward training in different areas for enforcement and civilian staff.

- Assistant Director Carter and Licensing Supervisor Carla Clanton worked with the City of Tulsa and the BOK center to ensure all of their licenses are correct and up-to-date.
- The Chief Law Enforcement Agent applicant is successfully moving through the hiring process and it is anticipated that he will report to ABLE on October 2, 2023.
- Director Clabes and Assistant Director Carter spoke with Senator Jessica Garvin in regards to licensing and self-distribution small wineries and self-distribution small breweries. Included in the discussion was the new registration fees.
- Director Clabes continues discussions with OSBI Director Spurlock, DOC Director Steven Harp, OBND Director Donnie Anderson and DPS Commissioner Tim Tipton regarding joint training and office space in the Tulsa area.
- Director Clabes participated in interviews for the new HR Director at OSBI/ABLE. Christine Chalmers, acting HR Director, was selected. She was introduced to the Commission during the meeting.
- Assistant Director Carter, Ms. Carla Clanton and Director Clabes met with Phil Velardi and David Evans from ACCELA to discuss our current MAS agreement and future plans regarding software support. During that discussion, they also spoke about about the new licenses established by the Oklahoma legislature and how critical it is that ACCELA get those established in the ABLE licensing system.
- Assistant Director Carter and Director Clabes met with Chief Financial Officer Jennifer Treadwell on the fiscal year 2025 ABLE budget. During that discussion, a new pay scal was presented for ABLE employees. It will be presented for state appropriations during the upcoming legislative session and if approved, it will be effective July 1, 2024.
- The ABLE Commission has implemented a new security measure. The "visitor" policy requires anyone who goes into the secured areas of our facility, to be signed in and escorted by a member of staff throughout the duration of their visit.
- I met with the Sue Ann Arnall and her non-profit foundation, Arnall Family Foundation, to explore any grant opportunities for ABLE.
- The next ABLE Commission meeting will be in 4 weeks on October 20, 2023.

- The Licensing Supervisor and Project Manager, Carla Clanton, presented a PowerPoint presentation and covered the following topics: status of quotes for additional licenses/users for access to the administrative Accela account and additional event license types, and a list of the top 5 issues with the Accela licensing system and their status. Ms. Clanton also provided to the Commissioners a copy of monthly applications services reporting contract for August 2023. The latest count of registered ABLE licensed users that have registered in the new online system is 150,408.

The Enforcement Report was presented to the Commissioners:

- The following ABLE Commission Captains presented an update of their respective departments and tasks that have been completed since the last Commission meeting: Captain Kent James, Tulsa District; Captain Michael Randol, McAlester District; Lieutenant Cody Rekstad, Oklahoma City District; Captain Erik Smoot, Alcohol and Tobacco Education Unit; and Captain Greg Bynum, Trade Practices Unit and Brand Registration.

Assistant Director/General Counsel Lori Carter presented the following legal report to the Commission: Assistant Director Carter stated that there are 73 cases settled for August. For the month of September, there are 43 cases resolved with 15 cases remaining. There are 34 cases set for the month of October. Assistant Director Carter stated that the contract between the ABLE Commission and the Department of Mental Health has been signed and will be put into effect for tobacco inspections. Assistant Director Carter also gave an update from the Oklahoma Legislature and decisions at the Capitol that may affect the

agency. Assistant Director Carter and Director Clabes will be working with Chief Financial Officer/Comptroller Jennifer Treadwell to make sure the agency submits the budget information in a timely manner. House Bill 3615 will require the ABLÉ Commission to post the Vape Registry on the website as of October 1<sup>st</sup> and Captain Smoot will make sure that will be completed. The list of fees and surcharges for all ABLÉ licenses has been posted to the ABLÉ Commission website on the main page. She also has provided an update on House Bill 1715 and 2631. Assistant Director Carter also stated that she has provided a legislative update to the ABLÉ agents to keep them abreast of the new laws for when they receive inquiries in the field. She continues to work with and the Licensing Supervisor, Carla Clanton and the Accela MAS team in resolving work orders and issues. She also continues to track bills and interim studies from the House and Senate that may affect the ABLÉ Commission.

Executive Director Brandon Clabes presented the financial report's PowerPoint presentation and covered the following topics: cash balances, cash balance comparison, revenue as of August 31, 2023, revenue comparison, transfer of revenue as of August 31, 2023, Fiscal year 2023 expenditures as of August 31, 2023, Fiscal year 2024 expenditures as of August 31, 2023, refunds for August 2023 and additional items to note.

Chairman Brooks moved on to Item #14, comments from the public:

- Lauren Kidwell, Department of Mental Health and Substance Abuse thanked the ABLÉ Commission for the continued work with the alcohol survey that is coordinated between the ABLÉ agents and ODMHSA.
- Edward Tuya with Department of Mental Health and Substance Abuse, stated that the results of the survey will be presented to the ABLÉ Commission as soon as possible and echoed the sentiments of Lauren Kidwell.
- Colin Graham thanked the ABLÉ Commission for their attendance and participation during the Restaurant Association Expo and inquired if he could have a copy of the survey report when available.
- Jeff Murrow with the Victims of Impaired Drivers thanked the ABLÉ Commission for their participation in passing the bill in honor of his daughter, Marissa Murrow, that was a victim of an impaired driver.

Chairman Brooks moved on to Item #15, Executive Session to discuss ABLÉ Personnel Action pursuant to 25 O.S. § 307 (B)(1). Commissioner Crook made a motion to move into Executive Session. Commissioner Revelis seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes  
Vice Chairman Andrew Revelis – Yes  
Commissioner Robert “Bob” Usry – Yes  
Commissioner Matthew Crook – Yes  
Commissioner Keith Mitchell – Yes  
Commissioner A. Ainslie Stanford II – Yes  
Commissioner Austin Benton – Yes

Commissioners entered Executive Session at 11:38 a.m.

Commissioners exited Executive Session at 12:47 p.m.

Chairman Brooks called the meeting to order at 12:50 p.m. and called for a motion to return from Executive Session. Commissioner Usry made the motion to return from Executive Session. Commissioner Benton seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes  
Vice Chairman Andrew Revelis – Yes  
Commissioner Robert “Bob” Usry – Yes  
Commissioner Matthew Crook – Yes  
Commissioner A. Ainslie Stanford II – Yes  
Commissioner Austin Benton – Yes

Note: Commission Mitchell exited the meeting at 12:12pm. A quorum was still established.


Commissioner Benton made a motion to increase the salary for Director Brandon Clabes 5% as of October 1, 2023. Commissioner Stanford seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes  
Vice Chairman Andrew Revelis – Yes  
Commissioner Robert “Bob” Usry – Yes  
Commissioner Matthew Crook – Yes  
Commissioner A. Ainslie Stanford II – Yes  
Commissioner Austin Benton – Yes

Commissioner Usry made a motion to adjourn the meeting. Commissioner Revelis seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes  
Vice Chairman Andrew Revelis – Yes  
Commissioner Robert “Bob” Usry – Yes  
Commissioner Matthew Crook – Yes  
Commissioner A. Ainslie Stanford II – Yes  
Commissioner Austin Benton – Yes

The meeting was then adjourned at 12:55 p.m.



---

Andrew Revelis, Vice Chairman