BRANDON CLABES
DIRECTOR AND
SECRETARY TO THE COMMISSION

KEVIN STITT
GOVERNOR

STATE OF OKLAHOMA
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

MINUTES OF THE ABLE COMMISSION MEETING

April 21, 2023

The filing of the meeting and posting of the agenda were in accordance with the Oklahoma Open Meeting Act. The notice of the meeting was filed with the Secretary of State on October 5, 2022. The agenda was posted on April 18, 2023, on the front and back doors of the 50 Northeast 23rd Street building in Oklahoma City, the door of the ABLE Commission's Office Reception area, and the ABLE Commission website.

Chairman Brooks called the meeting to order at 10:00 a.m. at the office of the Alcoholic Beverage Laws Enforcement (ABLE) Commission at 50 Northeast 23rd Street, Oklahoma City, OK 73105. A quorum was met with the presence of the following Commission members: Jonathan Brooks; Andrew Revelis; Bob Usry; Keith Mitchell and A. Ainslie Stanford II.

The visitors that were in attendance were: J.B Jarboe, Southern Glazers Wine and Spirits; Justin Naifeh, Republic National Distributing Company; Alex Adkins, Beer Distributers of Oklahoma; Samantha Guinn, Institute for Responsible Alcohol Policy, Robert Jernigan and Dirk Van Veen, Retail Liquor Association of Oklahoma; Jose Almanzar, Homeland; Spencer Guinn, Guinn Strategies/ Beer Distributors of Oklahoma; Emily Morrow, Oklahoma Department of Mental Health and Substance Abuse Services;; James Wilkins, LDF Sales and Distributing; Ellen Spiropoulous, Phillips Murrah; Russell Thorpe, Oklahoma Distillers Guild; Anne McKinney, Oklahoma Beer Alliance; and Gordon Green, Capital Distributing/ Beer Distributors of Oklahoma.

The following ABLE Commission employees in attendance were: Director Brandon Clabes; Deputy Director/General Counsel Lori Carter; Chief Financial Officer Jennifer Treadwell; Captain Erik Smoot; Captain Kent James; Captain Mike Randol; Captain Greg Bynum; Lieutenant Cody Rekstad, Senior Agent Kristen Wilson, Agent Steven Lanier, Licensing Supervisor Carla Clanton; Executive Secretary Shae Isaacs; and Legal Administrative Assistant Kimberly Yates.

A roll call of the following ABLE Commissioners was announced: Chairman Jonathan Brooks, Vice Chairman Andrew Revelis, Commissioner Robert "Bob" Usry, Commissioner Keith Mitchell and Commissioner A. Ainslie Stanford II. A quorum was then established for the ABLE Commission meeting March 24, 2023.

Deputy Director Lori Carter acknowledged that the ABLE Commission is compliant with the Open Meetings Act. A notice of the meeting and agenda were posted 48 hours prior to the meeting and in accordance with Oklahoma statute 25 O.S. §311.

Commissioner Revelis made a motion to approve the minutes from the March 24, 2023 Commission meeting. Commissioner Stanford seconded the motion. A roll call vote was taken and recorded as follows:

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Chairman Jonathan Brooks – Yes
Vice Chairman Andrew Revelis – Yes
Commissioner Robert "Bob" Usry – Yes
Commissioner Keith Mitchell – Yes
Commissioner A. Ainslie Stanford II – Yes

Executive Secretary Shae Isaacs recognized the 28th anniversary of the Murrah Building bombing. She presented a video of current and past ABLE agents that assisted with the relief efforts. Director Clabes also presented a picture with he and United States Attorney General Merrick Garland. Attorney General Garland arraigned at Tinker Air Force Base and oversaw the McVeigh trial. Director Clabes was a part of the police escort party that transported Timothy McVeigh from Tinker Air Force Base to the prison in El Reno.

EXECUTIVE DIRECTOR'S REPORT FOR FEBRUARY 2023:
Director Brandon Clabes provided the following information to the ABLE Commission:

- Director Clabes met with many different entities, committees and agencies including: Oklahoma State Bureau of Investigations (OSBI), Office of Juvenile Affairs (OJA), Oklahoma State University (OSU), Oklahoma Department of Health (ODH), Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSA), Oklahoma Tax Commission (OTC), Department of Public Safety (DPS), Rose State College Board of Regents meeting, Oklahoma Sheriff Association, Senate Appropriations hearing, Oklahoma Office of Management and Enterprise Services (OMES); Oklahoma Bureau of Narcotics and Dangerous Drugs (OBNDD); Council on Law Enforcement Education and Training (CLEET); Metro Chiefs' Associateion; Oklahoma Association of Chiefs of Police meeting; On-Cue Corporation; Congresswoman Stephanie Bice, Cabinet Secretary of Public Safety for the State of Oklahoma Tricia Everest; along with several constituents and concerned citizens of the public.
- The Director attended a retirement ceremony for OSU Public Safety Director Mike Robinson in Stillwater.
- The Director had a preliminary meeting with Captain Erik Smoot of the ABLE Commission regarding an update to the FDA grant for tobacco inspections with ODH and the ODMHSA contract. Deputy Director Carter later met with Commissioner Reed at ODH to also discuss the FDA grant that the ABLE Commission participates in.
- The Director met with OSBI human resources department in regard to posting new agent positions for the Tulsa and McAlester district offices.
- Deputy Director Carter and Licensing Supervisor Carla Clanton is working in conjunction with the Oklahoma Tax Commission for more information on compliance information as it relates to the Accela licensing system.
- Director Clabes, Deputy Director Carter and Captain Erik Smoot attended and participated in the annual Buckledown Awards in Tulsa. This awards program honors law enforcement for their efforts in traffic safety.
- Director Clabes and Chief Financial Officer Jennifer Treadwell has a meeting to discuss the last audit from the State Auditor's office and what to expect on the upcoming audit.
- There has been recent approval for a total of five people with the ABLE Commission that has access to the Oklahoma Law Enforcement Telecommunications System for background checks. There were previously only 2 people that had that access.
- Director Clabes participated in a news press interview for a follow-up to the Whiskey Barrel incident.

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- Director Clabes created a uniform committee and appointed Captain Erik Smoot as the chairperson.
- Director Clabes established a firearms committee and appointed Captain Mike Randol as the chairperson.
- Director Clabes and Deputy Director Carter has a conference call with Congresswoman Stephanie Bice to discuss issues and the ABLE Commission's position to a brewery in Oklahoma City.
- There was a temporary 30 day rationing plan established for LDE Wine and Spirits, LLC. This type of plan is only approved by the Director and Deputy Director.
- The ABLE Commission has conducted an in-service defensive tactics course for all ABLE agents on May 16, 2023. A release is required for each agent prior to training.
- The next ABLE Commission meeting will be in 4 weeks on May 19, 2023.

- The Licensing Supervisor and Project Manager, Carla Clanton, presented the Accela IT update. Ms. Clanton met with Accela Account Executive Phil Velardi and Accela Trainer Bryce Calloway to compile and agenda for the on-site training with ABLE. The training is set up for the week if April 24th-27th, 2023. A tutorial video showing ABLE customers how to register with the Accela online licensing system has been received and will be uploaded to the website. Ms. Clanton continues to have her bi-weekly conference call with Accela representatives in an effort to continue to improve and fix current issues with the licensing system. The latest count of registered ABLE licensed users that have registered in the new online system is 114,620.

The Enforcement Report was presented to the Commissioners:
- Assistant Director Fairchild presented a video presentation of the ABLE badge that was created by Smith & Warren Badge Studio.
- The following ABLE Commission Captains presented an update of their respective departments and tasks that have been completed since the last Commission meeting: Captain Kent James, Tulsa District; Captain Michael Randol, McAlester District; Lieutenant Cody Rekstad, Oklahoma City District; Captain Erik Smoot, Alcohol and Tobacco Education Unit; and Captain Greg Bynum, Trade Practices Unit.

Captain Erik Smoot stated that the National Conference of State Liquor Administrators conference is scheduled for June 11-14, 2023. The conference will be held at the Omni Oklahoma City Hotel.

Deputy Director/General Counsel Lori Carter presented the following legal report to the Commission: Deputy Director Carter stated that there have been 39 cases resolved and 6 cases still pending thus far for the month of April. There are also 36 cases pending for the month of May. She stated that the legal department is currently updating the Open Records process. She is also currently re-negotiating the contract with ODMHSA for the Synar inspections that the ABLE Commission participates in. She continues to work with the legislature on the ABLE Commission's budget request and is still tracking bills from the House and Senate that may affect the ABLE Commission.

The ABLE Commission/OSBI Chief Financial Officer, Jennifer Treadwell, presented a PowerPoint presentation and covered the following topics: cash balances, revenue, transfer of revenue, expenditures, monthly licensing reports, monthly reports on the ABLE Commission website and online refunds.

Chairman Brooks moved to Item #15, comments from the public.
- Dirk Van Veen with the Retail Liquor Association of Oklahoma made a statement to thank the ABLE Commission regarding their transparency to trade practice issues and overall.

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Chairman Brooks moved on to Item #16, Executive Session to discuss ABLE Personnel Action pursuant to 25 O.S. § 307 (B)(1). Commissioner Revelis made a motion to move into Executive Session. Commissioner Usry seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes
Vice Chairman Andrew Revelis – Yes
Commissioner Robert "Bob" Usry – Yes
Commissioner Keith Mitchell – Yes
Commissioner A. Ainslie Stanford II – Yes

Commissioners entered Executive Session at 11:21am.

Commissioners exited Executive Session at 12:16pm.

Chairman Brooks called the meeting to order at 12:17pm and called for a motion to return from Executive Session. Commissioner Mitchell made the motion to return from Executive Session. Commissioner Usry seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes
Vice Chairman Andrew Revelis – Yes
Commissioner Robert "Bob" Usry – Yes
Commissioner Keith Mitchell – Yes
Commissioner A. Ainslie Stanford II – Yes

No action was taken after Executive Session.

Commissioner Usry made a motion to adjourn the meeting. Commissioner Revelis seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes
Vice Chairman Andrew Revelis – Yes
Commissioner Robert "Bob" Usry – Yes
Commissioner Keith Mitchell – Yes
Commissioner A. Ainslie Stanford II – Yes

The meeting was then adjourned at 12:21pm.

Jonathan Brooks, Chairman

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