



STATE OF OKLAHOMA
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

MINUTES OF THE ABLE COMMISSION MEETING
April 19, 2024

The filing of the meeting and posting of the agenda were in accordance with the Oklahoma Open Meeting Act. The notice of the meeting was filed with the Secretary of State on November 1, 2023. The agenda was posted on April 16, 2024, on the front and back doors of the 50 Northeast 23rd Street building in Oklahoma City, the ABLE Commission's customer reception area, and the ABLE Commission website.

Vice Chairman Andrew Revelis called the meeting to order at 10:00 a.m. at the office of the Alcoholic Beverage Laws Enforcement (ABLE) Commission at 50 Northeast 23rd Street, Oklahoma City, OK 73105. A quorum was met with the presence of the following Commission members: Andrew Revelis; Robert "Bob" Usry; Matthew Crook; Keith Mitchell; and Austin Benton.

The visitors that were in attendance were: Deputy Attorney General Niki Batt, Office of the Attorney General for the State of Oklahoma; Lauren Kidwell, Oklahoma Department of Mental Health and Substance Abuse Services; Colin Graham, Oklahoma Restaurant Association; Human Resources Supervisor Randi Wild, Oklahoma State Bureau of Investigation (OSBI); J.B. Jarboe, Southern Glazers Wine and Spirits, Attorney Randy Malone, Oklahoma Beverage Law; Kaelyn Lance, Love's Travel Stops; Mark Yates, Cornerstone Government Affairs on behalf of the Institute for Responsible Alcohol Policy (IRAP); Stacy Potter, Responsible Beverage Services; Anne McKinney, Oklahoma Beer Alliance; Robert Jernigan and Dirk Van Veen, Retail Liquor Association of Oklahoma; Ellen Spiropoulos, Phillips Murrah Law Firm; and Todd Cox, Traditions Spirits.

The following ABLE Commission employees in attendance were: Executive Director Brandon Clabes; Assistant Director/General Counsel/Public Information Officer Lori Carter; Deputy General Counsel Leif Arvidson; Assistant Attorney General and ABLE Commission legal counsel Andra Holder from the Office of the Attorney General; Chief Financial Officer/Comptroller Jennifer Treadwell; Licensing Supervisor Carla Clanton; Captain Kent James; Captain Mike Randol; Captain Greg Bynum; Captain Erik Smoot, Lieutenant Todd Anthony; Senior Agent Tania Rembert; Executive Secretary Shae Isaacs; and Legal Administrative Assistant Kimberly Yates.

A roll call of the following ABLE Commissioners was announced: Vice Chairman Andrew Revelis, Commissioner Robert "Bob" Usry, Commissioner Matthew Crook, Commissioner Keith Mitchell, and Commissioner Austin Benton. A quorum was then established for the ABLE Commission meeting April 19, 2024.

Assistant Attorney General and ABLE Commission legal counsel, Andra Holder, acknowledged that the ABLE Commission is compliant with the Open Meeting Act. A notice of the meeting and agenda were posted 48 hours prior to the meeting and in accordance with Oklahoma statute 25 O.S. §311.

Vice Chairman Andrew Revelis moved to agenda item # 5, review, discussion and possible action to approve, amend or reject the minutes from the March 22, 2024, regular meeting of the ABLE Commission. Commissioner Benton made a motion to approve the minutes from the March 22, 2024, commission meeting. Commissioner Usry seconded the motion. A roll call vote was taken and recorded as follows:

Vice Chairman Andrew Revelis – Abstain
Commissioner Robert “Bob” Usry – Yes
Commissioner Matthew Crook – Yes
Commissioner Keith Mitchell – Yes
Commissioner Austin Benton – Yes

Vice Chairman Revelis moved to Item #6 on the agenda, approval, or disapproval of the re-certification of the training program applicant’s curriculum of instruction pursuant to OAC 45:15-3-1. Captain Erik Smoot stated that the programs meet the standards for certification and re-certification. Commissioner Mitchell made a motion that the Commission approve the recommended responsible beverage program trainer ACE Alcohol Compliance Education (Oklahoma Restaurant Association) and ServSafe Alcohol Online Course (Oklahoma Restaurant Association/National Association). Commissioner Crook seconded the motion. A roll call vote was taken and recorded:

Vice Chairman Andrew Revelis – Yes
Commissioner Robert “Bob” Usry – Yes
Commissioner Matthew Crook – Yes
Commissioner Keith Mitchell – Yes
Commissioner Austin Benton – Yes

Oklahoma State Bureau of Investigations Human Resources Supervisor Randi Wild presented the ABLE Commission personnel report for April 2024 consisting of the following topics: A new ABLE customer service representative position posting has opened and closed. There are 77 applicants that are currently being filtered; The position for the ABLE prosecuting attorney/legal counsel position has been closed. The qualified applicant has completed the required documents and is being submitted to continue the next stage of the interview process; There were interviews conducted for enforcement agents across all districts. The qualified applicants were submitted to continue to the next stage of the interview process.

EXECUTIVE DIRECTOR’S REPORT FOR APRIL 2024:

Director Brandon Clabes provided the following information to the ABLE Commission:

- Director Clabes met with many different entities, committees, agencies and conferences including: meeting with Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS); Oklahoma State Bureau of Investigations (OSBI); attended the "Women in the News" luncheon; attended the Tulsa Police Department's recruit graduation; attended the Rose State College Board of Regents meeting; meeting with the Oklahoma Bureau of Narcotics and Dangerous Drugs (OBNDD) Director Donnie Anderson; the Council on Law Enforcement Education and Training (CLEET) commission meeting; Office of Management and Enterprise Services (OMES); State of Oklahoma Attorney General’s Office; Cabinet Secretary Tricia Everest along with members of the media, several constituents and concerned citizens of the public.
- Director Clabes acknowledged and congratulated the Chairman of the ABLE Commission, Jonathan Brooks, who was re-appointed to the ABLE Commission for a five (5) year term. His term will not expire until June 23, 2029.
- Assistant Director Carter and Director Clabes attended the "Women in the News" luncheon at the Oklahoma City Golf and Country Club.

- Lieutenant Todd Anthony was the lead agent for the "Eclipse" operation plan in Broken Bow/Hochatown. Several ABLE agents were deployed and worked with the Oklahoma Highway Patrol.
- Director Clabes was appointed by Attorney General Gentner Drummond to serve on the Office of the Attorney General's first ever officer of the year awards. Details will follow.
- Our staff met with the Oklahoma Department of Mental Health and Substance Abuse on the FY 2025 ODMHSAS contract and recommended changes to the Alcohol Purchase Survey.
- The ABLE Commission's Enforcement District continues with the educational checks for businesses and has received positive feedback.
- Director Clabes continues to work toward training in different areas for enforcement and civilian staff.
- The next ABLE Commission meeting will be in 4 weeks on May 17, 2024.

- Licensing Supervisor Carla Clanton presented a PowerPoint presentation report for the licensing department and Accela licensing system update for April 2024 and covered the following topics: status of quote for the Carasoft website refresh project; the top resolved issues and cases pending with the Accela licensing system; Also, a licensing report was provided over the following topics: number of new business licenses issued from March 1, 2024 to present (132) and number of individual licenses issued from March 1, 2024 to present (7,420). Plus, the total of active licenses (166,110); A copy of monthly applications services reporting contract was also provided to the Commissioners for March 2024. The latest count of registered ABLE licensed users that have registered in the new online system is 191,096.

- The following ABLE Commission Captains and agents presented an update of their respective departments and tasks that have been completed since the last Commission meeting: Captain Kent James, Tulsa District; Captain Erik Smoot, Alcohol and Tobacco Education Unit; Lieutenant Ray Fells, McAlester District; Senior Agent Tania Galvez, Oklahoma City District; and Lieutenant Todd Anthony, Trade Practices Unit and Brand Registration.

Assistant Director/General Counsel/ Public Information Officer Lori Carter presented the following legal report to the Commission:

- Assistant Director Carter's docket report consist of: 51 alcohol related cases settled for the month of March. For the month of April, there are 30 cases resolved thus far with 12 cases pending.
- Legislative Report: She presented a synopsis of the status on the ABLE Commission's budget requests for fiscal year 2025.
- Assistant Director/General Counsel Lori Carter stated that there are approximately 1,100 bills that are still active with the Oklahoma Capitol. Of those 1,100 bills, Assistant Director Carter relayed information regarding the specific bills that may affect the ABLE Commission.
- She provided an updated on the ABLE Commission's administrative rules.
- She stated that there has been approval for a new ABLE Commission webpage specifically directed toward brand registration information.
- She stated that she attended a conference "Women in Law Enforcement Symposium" along with some the lady agents of the ABLE Commission.

Chief Financial Officer/Comptroller Jennifer Treadwell presented a financial report PowerPoint presentation for April 2024, and it covered the following topics: cash balances as of March 31, 2024; cash balance comparison; revenue as of March 31, 2024; revenue comparison year-to-date; revenue comparison by month; transfer of revenue as of March 31, 2024; fiscal year 2024 expenditures as of March 31, 2024; and refunds for March 2024. She also briefly discussed the ABLE Commission's meeting with Agency Business Services (ABS) (a shared financial services division of OMES).

Vice Chairman Andrew Revelis moved on to Item #13, comments from the public:

- Robert Jernigan with the Retail Liquor Association of Oklahoma expressed thanks to the ABLE Commission for assistance with upcoming trade show.

- Dirk Van Veen, Retail Liquor Association of Oklahoma expressed thanks to ABLE Commission representatives for helping resolve an ongoing issues.
- Colin Graham with the Oklahoma Restaurant Association expressed gratitude for assistance with their educational courses.

Vice Chairman Revelis moved on to Item #14, to enter into Executive Session to discuss ABLE Commission confidential communications between a public body and its attorney pursuant to 25 O.S. § 307 (B)(4). Commissioner Benton made a motion to move into Executive Session. Commissioner Mitchell seconded the motion. A roll call vote was taken and recorded as follows:

Vice Chairman Andrew Revelis – Yes
 Commissioner Robert “Bob” Usry – Yes
 Commissioner Matthew Crook – Yes
 Commissioner Keith Mitchell – Yes
 Commissioner Austin Benton – Yes

Commissioners entered Executive Session at 11:05 a.m.

Commissioners exited Executive Session at 11:23 a.m.

Vice Chairman Revelis called the meeting to order at 11:23 a.m. and called for a motion to return from Executive Session. Commissioner Mitchell made the motion to return from Executive Session. Commissioner Usry seconded the motion. A roll call vote was taken and recorded as follows:

Vice Chairman Andrew Revelis – Yes
 Commissioner Robert “Bob” Usry – Yes
 Commissioner Matthew Crook – Yes
 Commissioner Keith Mitchell – Yes
 Commissioner Austin Benton – Yes

No action was taken in Executive Session

Commissioner Usry made a motion to adjourn the meeting. Commissioner Crook seconded the motion. A roll call vote was taken and recorded as follows:

Vice Chairman Andrew Revelis – Yes
 Commissioner Robert “Bob” Usry – Yes
 Commissioner Matthew Crook – Yes
 Commissioner Keith Mitchell – Yes
 Commissioner Austin Benton – Yes

The meeting was then adjourned at 11:24 a.m.



Jonathan Brooks, Chairman